

MILLIS



1992 Annual Town Report

THE HUNDRED & SEVENTH
ANNUAL REPORT
OF THE
TOWN OF MILLIS,

MASSACHUSETTS

FOR THE YEAR ENDING
DECEMBER 31,

1992



MILLIS, MASS.
1993

IN MEMORIAM

Louis DeAngelis
Fence Viewer
Drainage Investigation Committee
March 14, 1992

Edna V. Simpson
Dispatcher
August 31, 1992

**THE TOWN OFFICERS
1992**

	Term Expires
MODERATOR	
John G. Dugan	1993
TOWN CLERK	
Roma L. Curran	1993
TREASURER	
Richard H. Aulenback	1993
TAX COLLECTOR	
Rose S. Robinson	1993
BOARD OF ASSESSORS	
Nancy Perlow	1993
Robert W. Russo	1994
Lisa J. Hardin	1995
BOARD OF SELECTMEN	
Douglas C. Priest	1993
Gregg A. Guinta	1994
Meriel N. Hardin	1995
SCHOOL COMMITTEE	
Paul J. Miller	1993
Sheryl A. Lajoie	1993
Nancy M. Davidson	1994
D. Bruce Brauninger	1994
Michael J. Nazzaro	1995
BOARD OF HEALTH	
Kathleen H. Byrne	1993
Julio Fontecchio	1994
Paul R. Jacobsen	1995
LIBRARY TRUSTEES	
Theodore Stronach	1994
Donald M. Hernon (resigned)	1993
Gerard W. Waters (appointed)	1993
Elliott Gessman	1995
PLANNING BOARD	
Joseph Felton	1993
G. John Greco	1994

John G. Daly	1995
R. Scott Maxfield	1996
Donald Roman	1997

HOUSING AUTHORITY

Mary A. Welch	1993
Joanne H. Andrews	1994
Henry J. Lewandowski	1995
Howard DeDoming	1996
John Griswold, State Appointment (resigned)	

COMMITTEES APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Gurusharan K. Khalsa	1993
Patricia A. Ouellette	1993
Thomas Hatch (resigned)	1993
Dianne Stronach	1994
George G. Ford	1994
John W. Hinkley	1994
Leonard J. Bateman	1994
John G. Northgraves	1995
William L. Casey	1995
D. Theodore Saulnier	1995

OAK GROVE FARM COMMISSION

Robert T. Braman	1993
Carol Goldstein	1993
John Menne	1993
Harry Haner	1994
Stephen MacInnes	1994

MEMORIAL DAY COMMITTEE

Albert Baima	1993
Albert Brennan	1993
Robert Canire	1993
Francis Collins	1993
H. Maynard Gould	1993
Joseph Holt	1993
Paul Howie	1993
Samuel Howie, Jr.	1993
Thomas Howie	1993
Paul Reigan	1993
Emil Lenz	1993
Warren MacInnes	1993
Francis X. Murphy	1993
Henry Perciaccante	1993
Raymond Otis	1993
Julius Rosen	1993
Edwin Waita	1993
James Willey	1993
Robert A. Volpicelli	1993

SCHOOL BUILDING COMMITTEE

Robert J. Healy
Mary Catherine Davis
Richard Milley
Robert A. Volpicelli
Edward Cronin
Domenic D'Eramo
Paul Miller

APPOINTMENTS BY THE TOWN CLERK

George G. Ford, Assistant Town Clerk

1993

APPOINTMENTS BY THE BOARD OF HEALTH

Julio Fontecchio, Agent
Kathleen Byrne, Agent
Paul R. Jacobsen, Agent
Mark Oram, Health Agent
Roma L. Curran, Burial Agent
H. Tracy Mitchell, Assistant Burial Agent
Thomas C. Frasca, Plumbing and Gas Inspector
Warren Champagne, Deputy Plumbing and Gas Inspector

APPOINTMENTS BY THE BOARD OF SELECTMEN

	Term Expires
TOWN ACCOUNTANT	
Caroline F. Price	1995
TOWN COUNSEL	
Kopelman and Paige	1993
REGISTRARS OF VOTERS	
Rita Murphy	1993
Lisa J. Hardin (resigned)	1994
Dianne Hubbard	1994
Barbara D. Wilkie	1995
PUBLIC WEIGHERS	
Ken Bianco	1993
Arthur Murphy	1993
Michael Pukanasis	1993
Thomas Tapley	1993
Nicholas Silverstrone	1993
John Tresca	1993
Robert Tresca	1993
Stephen Tresca	1993
Michael Collins	1993
Joseph Pepper	1993
FENCE VIEWER	
Herbert Stevens	1993
SURVEYORS OF WOOD AND LUMBER	
William F. Whelan	1993
John H. Larkin	1993
BUILDING INSPECTOR AND DEPUTY BUILDING INSPECTOR	
William F. Whelan	1994
John H. Larkin	1993
WIRE INSPECTOR AND DEPUTY WIRE INSPECTOR	
Tauno O. Aalto, Sr.	1993
David J. Byrne	1993
ANIMAL INSPECTOR	
Meredyth Kilgore	1993
ANIMAL CONTROL OFFICER	
Meredyth Kilgore	1993

DIRECTOR OF VETERANS' SERVICES

Philip J. Gavin 1993

VETERANS' AGENT ASSISTANT

Paul S. Howie 1993

VETERANS' GRAVES OFFICER

Philip J. Gavin 1993

FIELD DRIVER

Joshua Mael 1993

INSECT PEST CONTROL SUPERINTENDENT

Stephen H. Main 1993

SEALER OF WEIGHTS AND MEASURES

Carol MacDonald 1993

METROPOLITAN AREA PLANNING COUNCIL REPRESENTATIVE

Jack Lopes (Resigned) 1993

SOUTHWEST AREA PLANNING COUNCIL

Meriel N. Hardin 1993

NORFOLK COUNTY ADVISORY BOARD DESIGNEE

Meriel N. Hardin 1993

JOINT REGIONAL TRANSPORTATION COMMITTEE REPRESENTATIVE

Domenic D'Eramo 1993

MBTA ADVISORY BOARD DESIGNEE

Gregg A. Guinta 1993

HAZARDOUS WASTE COORDINATOR

Paul R. Jacobsen 1993

Kathleen Byrne (Alternate) 1993

RIGHT-TO-KNOW COORDINATOR

Paul R. Jacobsen 1993

Julio Fontecchio (Alternate) 1993

ZONING BOARD OF APPEAL

Wayne L. Hansen 1993

William D. O'Callaghan	1994
Peter F. Koufopolous	1995

ZONING BOARD OF APPEALS ASSOCIATE MEMBERS

Margaret Fitzgerald	1993
Joseph P. Coppola	1993

CONSERVATION COMMISSION

Raymond Otis	1993
Arthur J. Henderson	1993
Lawrence J. Bergen	1994
Edward Chisholm	1994
Charles W. Vecchi	1995
Elizabeth Awalt	1995
Maryfrances Gitto	1995

TREE WARDEN

Irving Priest	1993
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DRAINAGE INVESTIGATING COMMITTEE

Herbert P. Stevens, Jr.	1993
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COUNCIL ON AGING

Phyllis Talabach	1993
Joan Schulz	1993
Anthony Mileski	1994
Regina Rogers	1994
Richard Barrett	1995
Brenda Goudy	1995
Joseph Hersey	1995

WRENTHAM COURT PROBATION ADVISORY BOARD

Kathleen Mullen	1993
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HISTORICAL COMMISSION

Carole Greco	1993
Jacqueline Graci	1993
Phyllis Payne (resigned)	1993
Corinne Kravitz	1993
Charles Vecchi	1995
George G. Ford	1995
Joanne Gannon	1995

RECREATION COMMITTEE

Randy Pontz	1993
Judy Malouf	1993
Ellen Hyman	1993
Ava Costello-Baker	1993
Jackie Shagoury	1993

Stephen Ciccariello	1993
Joy Riccuito	1993

INSURANCE COMMITTEE

Peter Bosse	1993
Douglas Mertz	1993
Wayne Klocko	1993

ARTS LOTTERY COUNCIL

Martha Menne	1993
Leonora D'Innocenzo	1993
Victoria F. O'Grady	1993
Kathleen Griffin	1993
Diane Hubbard	1993
Ellinor Harkins	1993
Carol MacDonald (resigned)	1993
Ann Mertz	1994
Martha Worthington	1994

CABLE TV ADVISORY BOARD

Kenneth Jones	1993
Julius Rosen	1993
Francis X. Murphy	1993
Ken Drew	1993
Frank Gubala	1993

ENERGY CONSERVATION COMMISSION

Tauno O. Aalto, Sr.	1993
Francis X. Murphy	1993
David J. Byrne	1993

SCHOLARSHIP COMMITTEE

William Casey	
Patricia Keaney	
Alice LeBel	
Linda Waters	
Alice O'Regan, Superintendent Designee	

CIVIL DEFENSE CO-DIRECTORS

Herman Downing	1993
Wayne Simpson	1993

CIVIL DEFENSE COMMISSION

Herman Downing	1993
Wayne Simpson	1993
Julius Rosen	1993
Manning Doliner	1993
Don Lennon (appointed)	1993

CIVIL DEFENSE COMMUNICATION ALTERNATES

Herman Downing	1993
Kenneth Jones	1993
Wayne Simpson	1993
John Cortelli	1993
Julius Rosen	1993
Richard Dougans	1993

RADIO OFFICER FOR CIVIL DEFENSE

Wayne Simpson	1993
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RED CROSS LIAISON TO CIVIL DEFENSE

Rita McCann	1993
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SAFETY COMMITTEE

Albert J. Baima	1993
Robert A. Volpicelli, Sr.	1993
Jacqueline Anderson	1993
David J. Byrne	1993
Kathleen Byrne	1993

COMPUTER SYSTEMS COMMITTEE

Jacqueline Anderson	1993
Barbara Bryant	1993
Janet Collins	1993
Theresa Cousens	1993
Roma Curran	1993
Susan Lockett	1993
Caroline Price	1993
Rose Robinson	1993

EMERGENCY MANAGEMENT COMMITTEE

Albert J. Baima	1993
David J. Byrne	1993
Herman Downing	1993
George G. Ford	1993
Meriel N. Hardin	1993
Paul R. Jacobsen	1993
Rita McCann	1993
Irving Priest	1993
Wayne A. Simpson	1993
Charles W. Vecchi	1993
Robert A. Volpicelli, Sr.	1993
H. Robert Yeager	1993

DESIGN REVIEW STUDY COMMITTEE

Catherine MacInnes	1993
Martha Worthington	1993

POLICE DEPARTMENT

Albert J. Baima, Chief

Frank S. Newell, Sergeant
William J. Dwyer, Sergeant
William A. Carlson, Sergeant

PATROLMEN

David C. Egy
Roderick A. MacLeod
Leo J. Acerra
Robert A. Dixon
Peter J. Opanasets
Marsha Hunter (resigned)
Domenic J. Tiberi (resigned)
Thomas M. LaPlante
Thomas J. Quinn (appointed)

PERMANENT INTERMITTENT POLICE OFFICERS

Thomas J. Quinn (appointed Regular Patrolman)
Joel Rosenfeld
Kevin Fortier
Paul D. Smith
Robert Maraggio

CIVILIAN SPECIAL OFFICERS

Edward P. Kerwin	1993
Thomas Ward	1993
Paul Adams	1993

TRAFFIC DETAIL OFFICERS

Elizabeth DeAngelis	1993
Helen R. Kubacki	1993
Dorothy Santos	1993
Patricia Gangi	1993
James Power	1993
H. Robert Yeager	1993

LOCKUP KEEPERS

Paul D. Smith	1993
Kevin Fortier	1993
H. Robert Yeager	1993

POLICE/FIRE/AMBULANCE DISPATCH

Thomas Ward	1993
Edward P. Kerwin	1993
Paul Adams	1993
Robert Maraggio	1993

PART-TIME DISPATCHERS

James Power	1993
David Kuhn	1993
Kevin Fortier	1993
Paul Smith	1993

Sherry Lee Duffy	1993
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MATRONS

Elizabeth E. Carlson	1993
Helen R. Kubacki	1993
Elizabeth DeAngelis	1993
Dorothy Santos	1993

SCHOOL TRAFFIC OFFICERS

Elizabeth DeAngelis	1993
Helen R. Kubacki	1993
Patricia S. Gangi	1993
Ruth Grogan	1993
Wendy Joseph (resigned)	1992

SPECIAL POLICE OFFICERS, APPOINTED
FROM THE FOLLOWING TOWNS

Bellingham
Holliston
Medway
Medfield
Norfolk
Sherborn
Wrentham

EMERGENCY MEDICAL TECHNICIAN COORDINATOR

H. Robert Yeager	1993
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EMERGENCY MEDICAL TECHNICIANS

H. Robert Yeager	1993
John Carroll	1993
Judith Carlson	1993
Peter Opanasets	1993
Kevin Fortier	1993
William A. Carlson	1993
Bonnie J. Smith	1993
William J. Dwyer	1993
Elyse H. MacDougall	1993
Karen M. Pond	1993
Christopher Souza	1993
Robert A. Dixon	1993
Erik S. Boie	1993
Christina Jordan-Smith	1993
David Smith	1993

FIRE DEPARTMENT

Robert A. Volpicelli, Sr., Chief	1994
Robert J. Healy, Sr., Deputy Chief, Station 1	1994
Manning Doliner, Deputy Chief, Station 2	1994
Clifford Burnett, Captain	1994
Philip Smith, Jr., Lieutenant	1994

Robert Daly, Lieutenant	1994
Warren Champagne, Lieutenant	1994
Thomas Ward, Clerk	1994
Robert A. Volpicelli, Sr., Forest Warden	1994

STEWARD, STATION #1

Vincent Howley	1994
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STEWARD, STATION #2

Warren Champagne	1994
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FIRE ALARM SUPERINTENDENT

Robert Schulz	1994
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FIREFIGHTERS

Ronald Aseltine	1994
Erik S. Boie	1994
Christine M. Burns	1994
Christopher Caldwell	1994
Stephen Campbell	1994
Wayne S. Carlson (Leave of Absence)	1994
John Carroll	1994
R. Peter Cavalieri	1994
Eve-Maree Connors	1994
Thomas Corbett	1994
George Demery	1994
Kevin Donahue	1994
Scott Flaherty	1994
Robert Healy, Jr.	1994
Vincent Howley	1994
John Kubacki, Sr.	1994
John Kubacki, Jr.	1994
Keith N. Kubacki	1994
Edward LaCroix (Retired)	1994
Robert F. LaPlante	1994
Kenneth McColl	1994
Kazimierz R. Piorkowski, Jr.	1994
Keith Powers	1994
Thomas Radcliffe	1994
Jeffrey Roman	1994
Mark Rost	1994
Robert Schulz	1994
Gary Scotland (Leave of Absence)	1994
Philip H. Smith, III	1994
Christine L. Snider-Mays	1994
Christopher A. Souza	1994
Gerald F. Steinman	1994
Thomas Ward	1994

MILLIS HOUSING PARTNERSHIP

Margaret Clark	1993
Joanne Andrews	1993

Susan Lockett	1993
Daniel Magnarelli	1993
John Hinkley	1993

ASSOCIATE PLANNING BOARD MEMBER

Michael J. Fusco	1993
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REGIONALIZATION STUDY COMMITTEE

Howard P. Armstrong
Joan S. Hernon
James J. McCaffrey
Jeffrey S. Mushnick

ELECTION OFFICERS

Wayne L. Hansen, Warden	1993
Carole Kellogg, Warden	1993
Carole Greco, Deputy Warden	1993
Douglas Mertz, Deputy Warden	1993
Herbert F. Lannon, Jr., Clerk	1993
Barbara Hansen, Clerk	1993
Susan Lockett, Deputy Clerk	1993
Louise Fay, Deputy Clerk	1993

INSPECTORS

Mary Braman	1993
Lorraine Consoletti	1993
Madelene Thumith	1993
Marian Ingraham	1993
Christine Campanelli	1993
Nancy Zonfrelli	1993
Mary Welch	1993
Shirley Hoar	1993

RESULTS OF THE VOTES CAST AT THE
ANNUAL TOWN ELECTION

Town of Millis

May 4, 1992

	Precinct 1	Precinct II	Total
MODERATOR (1 Year)			
John G. Dugan	487	547	1034
Blanks	83	73	156
ASSESSOR (3 Years)			
Lisa Jane Hardin	389	440	829
Scattering	3	2	5
Blanks	178	178	356
SELECTMAN (3 Years)			
Meriel N. Hardin	357	407	764
Jeffrey Mushnick	9	9	18
Robert Healy	11	4	15
James Angelo	0	6	6
Scattering	8	8	16
Blanks	185	186	371
SCHOOL COMMITTEE (3 Years)			
David Lee Casey	66	39	105
Michael J. Nazzaro	379	419	798
Janice A. Skenderian	115	156	271
Scattering	0	2	2
Blanks	10	4	14
LIBRARY TRUSTEE (3 Years)			
Elliott L. Gessman	407	446	853
Scattering	0	3	3
Blanks	163	171	334
PLANNING BOARD (5 Years)			
Donald L. Roman	402	440	842
Scattering	0	3	3
Blanks	163	171	334
PLANNING BOARD (2 Years)			
C. John Greco	388	416	804
Scattering	1	8	9
Blanks	181	197	378
BOARD OF HEALTH (3 Years)			
Paul R. Jacobsen	434	458	892
Scattering	2	3	5
Blanks	134	159	293

RESULTS OF THE VOTES CAST AT THE
PRESIDENTIAL PRIMARY

TUESDAY, MARCH 10, 1992

Democratic Party	Precinct I	Precinct II	Total
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PRESIDENTIAL PREFERENCE

Ralph Nader	23	20	43
Lyndon H. LaRouche	1	0	1
Jerry Brown	73	95	168
Tom Harkin	2	4	6
Larry Agran	3	0	3
Paul Tsongas	438	412	850
Eugene McCarthy	2	1	3
Bill Clinton	55	25	80
Robert Kerry	5	5	10
No Preference	2	9	11
Scattering	1	6	7
Blanks	2	3	5

STATE COMMITTEE MAN

Peter K. Brock	348	348	696
Blanks	259	248	507

STATE COMMITTEE WOMAN

Sally B. Powers	296	269	565
Laura C. Roskind	134	171	305
Blanks	177	146	323

TOWN COMMITTEE

Joseph H. Felton	266	258	524
Thomas P. Murphy	304	291	595
Thomas E. Hatch	297	275	572
Robert Curry	284	261	545
Barbara Bolzanni	298	295	593
Douglas Mertz	272	266	538
Henry J. Lewandowski	313	290	603
Lisa Jane Hardin	288	298	586
George G. Ford	355	350	705
Martha Worthington	265	246	511
Meriel N. Hardin	288	298	586
Lorraine Consoletti	291	286	577
Rita B. Angelo	274	265	539
Francis Keaney	297	259	556
Louise C. Fay	297	292	589
Christine A. Campanelli	292	262	554
Patricia Caffrey	273	261	534
Herbert F. Lannon	266	259	525

Carol D. Kellogg	284	281	565
James M. Angelo	269	262	531
Joseph B. Caffrey	269	256	525
Diane M. Hubbard	273	273	546
Mitchell Perlow	7	16	23
Douglas Priest	4	9	13
Lawrence McCarthy	3	8	11
Scattering	1	11	12
Blanks			

Republican Party

PRESIDENTIAL PREFERENCE

Patrick J. Buchanan	81	54	135
David Duke	4	3	7
George Bush	152	167	319
No Preference	5	4	9
Scattering	0	5	5
Blanks	4	0	4

STATE COMMITTEE MAN

Dudley H. Willis	151	159	310
Blanks	95	74	169

STATE COMMITTEE WOMAN

Michele C. Carter	154	161	315
Blanks	92	72	164

TOWN COMMITTEE

C. John Greco	118	146	264
Deborah Lane-Lesbirel	115	123	238
Jeff H. Tucker	110	125	235
Dorothy A. Tucker	110	124	234
Barbara J. Hansen	131	157	288
Wayne L. Hansen	134	150	284
James L. Bullion	109	120	229
Paul R. Jacobsen	118	139	257
Ronald D. Greco	110	132	242
Jean Greco	107	134	241
Carole M. Greco	109	133	242
Susan W. Lockett	120	149	269
Marian L. Ingraham	118	142	260
Thomas F. McDonough	121	138	259
Carol B. Mushnick	123	146	269
Harold E. Curran	134	146	280
Michael H. Mushnick	123	139	262
Jeffrey W. Hansen	9	6	15
Scattering	0	3	3

Independent Voters Party

PRESIDENTIAL PREFERENCE

Robert J. Smith	0	0	0
Darcy G. Richardson	1	0	1
Erik Thompson	0	0	0
Howard Phillips	0	1	1
Earl F. Dodge	0	0	0
J. Quinn Brisben	0	0	0
Michael S. Levinson	0	0	0
Bo Gritz	1	1	3
No Preference	1	3	4

STATE PRIMARY
Tuesday, September 15, 1992

DEMOCRATIC PARTY

	Precinct I	Precinct II	Total
REPRESENTATIVE IN CONGRESS			
Barney Frank	293	305	598
Blanks	133	107	240
COUNCILLOR			
Edward P. Foley	113	82	195
Howard M. Kahalas	49	58	107
Joseph M. Mahaney	148	176	324
Blanks	116	96	212
SENATOR IN GENERAL COURT			
Paula Childs	140	141	281
Cheryl A. Jacques	246	241	487
J. Joseph Lydon	28	22	50
Blanks	12	8	20
REPRESENTATIVE IN GENERAL COURT			
Adeline Bee	139	99	238
Joanne F. Damish	75	71	146
William T. Hamilton	43	38	82
Thomas D. Hickey	80	98	178
Gavin Viano	72	86	158
Blanks	17	19	36
SHERIFF			
Clifford H. Marshall	281	266	547
Blanks	145	146	291
COUNTY COMMISSIONER			
Peter H. Collins	82	95	177
John Gillis	79	76	155
William P. O'Donnell	263	245	508
John F. Youngclaus	59	65	124
Blanks	369	343	712

REPUBLICAN PARTY

REPRESENTATIVE IN CONGRESS			
Edward J. McCormick, III	110	105	215
Blanks	21	23	44
COUNCILLOR			
Michael M. Murphy	65	60	125
Jerrald M. Vengrow	53	52	105
Blanks	13	16	29

SENATOR IN GENERAL COURT

David H. Locke	102	97	199
Blanks	29	31	60

REPRESENTATIVE IN GENERAL COURT

Jo Ann Sprague	111	109	220
Blanks	20	19	39

SHERIFF

Paul F. Kelly	109	110	219
Blanks	22	18	40

COUNTY COMMISSIONER

Robert A. Frazier	94	87	181
James G. Mullen, Jr.	62	82	144
Blanks	106	87	193

RESULTS OF THE VOTES CAST AT THE
STATE ELECTION

TUESDAY, NOVEMBER 3, 1992

Electors of President and Vice President

	Precinct I	Precinct II	Total
Bush and Quayle	708	711	1419
Clinton and Gore	833	881	1714
Fulani and Munoz	0	0	0
Hagelin and Tompkins	3	0	3
LaRouche, Jr. and Bevel	1	0	1
Marrou and Lord	5	2	7
Perot and Stockdale	506	546	1052
Phillips and Knight, Jr.	0	2	2
Brisben and Garson	0	0	0
Dodge and Ormsby	0	0	0
All Others	2	2	4
Blanks	4	6	10

Representative/Congress

Barney Frank	1082	1165	2247
Luke Lumina	92	101	193
Edward J. McCormick, III	761	783	1544
Dennis J. Ingalls	17	8	25
Scattering	1	0	1
Blanks	109	93	202

Councillor

Michael M. Murphy	886	932	1818
Edward P. Foley	887	917	1804
Scattering	0	0	0
Blanks	289	301	590

Senator/General Court

David H. Locke	722	766	1488
Cheryl A. Jacques	1271	1287	2558
Scattering	0	0	0
Blanks	69	97	166

Representative/General Court

Joanne F. Damish	811	830	1641
Jo Ann Sprague	1107	1153	2260
Scattering	0	0	0
Blanks	144	167	311

Sheriff

Clifford H. Marshall	602	618	1220
Paul F. Kelly	1276	1324	2600
Scattering	1	0	1
Blanks	183	208	391
County Commissioner			
Robert A. Frazier	658	689	1347
John Gillis	591	606	1197
James G. Mullen, Jr.	531	566	1097
William P. O'Donnell	738	756	1494
James B. Geary	105	105	210
Paul R. Seaman	242	246	488
Scattering	1	3	4
Blanks	1258	1329	2587
Norfolk County Charter Commission			
Adeline Bee	11	23	34
Question 1			
Yes	1188	1194	2382
No	852	915	1767
Blanks	22	41	63
Question 2			
Yes	1095	1154	2249
No	802	828	1630
Blanks	165	168	333
Question 3			
Yes	882	905	1787
No	1149	1205	2354
Blanks	31	40	71
Question 4			
Yes	877	900	1777
No	1097	1168	2265
Blanks	88	82	170
Question 5			
Yes	844	881	1725
No	936	1011	1947
Blanks	282	258	540

ANNUAL TOWN MEETING
MILLIS, MASSACHUSETTS, MONDAY, MAY 11, 1992

The Annual Business Meeting of the Town of Millis, Massachusetts was held Monday evening, May 11, 1992, in the George C. Roy Auditorium of the Middle High School and was called to order by the Moderator at 7:35 p.m.

The Town Warrant calling this meeting was signed by Selectmen Meriel N. Hardin, Douglas C. Priest and Gregg Guinta and was posted on April 17, 1992 by Helen B. Kubecki, Constable, in accordance with the by-laws of the Town of Millis.

Voting List Inspectors: Lorraine Consoletti
Marian Ingraham
Rose Robinson
Theresa Cousens

Tellers appointed and sworn in by the Moderator:

Richard Barrett
Elliott Gessman
Thomas Howie
David Noon

Before beginning with the business of the meeting the Moderator asked everyone present to join in pledging allegiance to the Flag.

At this time the following Resolution was read by Douglas Priest, Chairman of the Board of Selectmen:

I move that it be RESOLVED that the Town of Millis calls upon the Legislature to annually appropriate and fully distribute the legally required 1% of gas tax receipts to cities and towns, for construction, maintenance, and policing of local roads, and it was so VOTED.

MOTION made by John Hinkley, Chairman of the Finance Committee, that the reading of the Warrant and return of service thereof be omitted, and it was so VOTED.

MOTION made by John Hinkley that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter, and it was so VOTED.

The Moderator announced that Article 1 was acted on at the Annual Town Election on May 4, 1992.

ARTICLE 2. To see if the Town will vote to transfer a sum of money from surplus revenue or other available funds to meet the additional expenses of the current fiscal year not sufficiently funded

under Article 12 of the 1991 Annual Town Meeting.

MOTION made by John Hinkley that Article 2 be dismissed.

VOTED to dismiss Article 2.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills from previous fiscal years incurred by Town Departments, or act in any manner relating thereto.

VOTED that the Town transfer from free cash the sum of \$25.00 to pay unpaid bills from previous fiscal years incurred by Town departments as follows:

Commonwealth of Massachusetts	\$ 25.00
Department of Revenue	

ARTICLE 4. To see if the Town will vote to adopt amendments to Schedule A - Classification Plan, Schedule B - Salary Plan, Schedule C - Employee Benefits, and Schedule D - Policies and Procedures, of the Town of Millis Personnel Plan said amendments to be effective July 1, 1991, or act in any manner relating thereto.

SCHEDULE A CLASSIFICATION PLAN
SCHEDULE B SALARY PLAN

Grade Level	Position	Hourly Rate/Steps				
		1	2	3	4	5
20	Fire Chief	stipend of \$13,000/year				
19	Asst. Director/DPW	17.03	17.56	18.43	19.24	19.81
18	Town Accountant	15.64	16.11	17.18	17.98	18.76
17	Adm. Asst. to Board of Selectmen	14.72	15.18	16.26	17.05	17.82
16	Building Inspector	stipend of \$3500./year plus 1/2 of permit fees collected up to \$30,000 annually				
15		12.98	13.63	14.30	14.93	15.60
	Ambulance Director	stipend of \$2000/year plus hourly rate for ambulance runs only				
	Dep. Fire Chief/St. 1	stipend of \$800/year plus hourly rate				
	Dep. Fire Chief/St. 2	stipend of \$800/year plus hourly rate				
14	Public Health Nurse	12.37	12.98	13.61	14.21	14.84
	Plumbing/Gas Insp.	stipend of \$2500/year plus 1/2 of permit fees collected up to \$30,000				

	Wiring Inspector	stipend of \$2500/year plus 1/2 of permit fees collected up to \$30,000				
13	Admin. Clerk/DFW	11.78	12.37	12.95	13.55	14.14
	Admin. Clerk/Town Office					
	Computer Coordinator					
	Fire Captain	stipend of \$500/year plus hourly rate				
12		11.21	11.77	12.35	12.89	13.47
	Fire Lieutenant	stipend of \$400/year plus hourly rate				
	Dep. Building Insp.	stipend of \$900/year plus 1/2 of permit fees collected when performing duties of Inspector				
11	Recreation Director	10.69	11.21	11.75	12.30	12.83
	Council on Aging Dir.					
10	Assessor Admin. Clerk	10.03	10.56	11.11	11.71	12.29
		9.70	10.19	10.67	11.15	11.64
	Dep. Plumbing/Gas Insp.	stipend of \$600/year plus 1/2 of permit fees collected when performing duties of Inspector				
	Dep. Wiring Insp.	stipend of \$600/year plus 1/2 of permit fees collected when performing duties of Inspector				
	Outreach/Geriatric Social Worker	9.23	9.69	10.16	10.63	11.10
	Firefighter	stipend of \$300/year plus hourly rate				
	Dispatcher/Part Time	8.38	8.81	9.23	9.65	10.07
	School Crossing Guard					
	Senior Clerk	6.92	7.25	7.62	7.95	8.32

APPOINTED SPECIALS

Position	Annual Stipend
Animal Inspector	400/year
Civil Defense Director (s)	365/year
Dog Officer	8,989/year

MOTION made by John Hinkley to amend the words
 "Dog Officer" to read "Animal Control Officer",
 and it was VOTED.

Fire Steward/Station 1	245/year
Fire Steward/Station 2	145/year
Fire Alarm Superintendent	100/year
Forest Warden	100/year
Sealer/Weights and Measures	810/year
Sewer/Water Registrar	1,040/year
Sewer/Water Collector	1,040/year
Director Veteran Services	3,000/year
Election Worker/Census Taker	5.94/hr flat
Matron	10.37/hr flat
Lockup Keeper	10.37/hr flat
Permanent Intermittent Police Officer	10.37/hr Flat
Library Page 4	4.94/hr flat
Library Page 3	4.55/hr flat
Library Page 2	4.17/hr flat
Library Page 1	3.80/hr flat
Board of Registrars	475/year
Zoning Law Appeal Board	500/year

A flat rate of \$10.63 per hour will be paid to persons operating and or manning the ambulance 2/hr minimum/per call except police officers on duty who will be paid their regular rate of pay.

New Ambulance personnel who have received and been certified as of July 1 and retain EMT certification from the National Registry of Emergency Medical Technicians will receive a stipend of \$250. for the first year as long as each responds when called at least ten times during the fiscal year.

Ambulance personnel and firefighters (no more than 8 firefighters) who were certified EMT's prior to July 1 of the current year will receive a stipend of \$350., said stipend to be increased by \$100. per year to a maximum of \$500. per year as long as each responds when called at least ten times during the fiscal year.

SCHEDULE D POLICIES AND PROCEDURES

To delete Section 6 in its entirety and insert a new section as follows:

6. DISCIPLINE POLICY

The Town expects its employees to perform their jobs and conduct themselves in a manner consistent with Town standards and policies. However, when violations or problems occur, disciplinary action will result. The Town reserves the right to apply the discipline it finds appropriate, with or without notice, including, but not limited to: oral and written warnings, disciplinary probations, suspension or discharge. Some of the offenses which could result in discharge include,

but are not limited to:

- A. Misrepresentation, falsification or omission on the employment application or resume or other information on which the hiring decision was based;
- B. Incompetence or unsatisfactory performance;
- C. Insubordination;
- D. Stealing;
- E. Unauthorized consumption of alcoholic beverages or reporting for duty while intoxicated;
- F. Inexcusable absence without leave; absence without call for three or more consecutive work days is considered voluntary termination;
- G. Excessive or patterned absenteeism or lateness;
- H. Misuse or willful damage of Town property;
- I. Conduct contrary to the best interest of the Town, its residents or employees, while on or off duty;
- J. Gambling while on premises or while on duty;
- K. Possession or use of an unauthorized weapon;
- L. Falsification of records, including signing in or out for another employee or allowing another employee to sign in or out for you;
- M. Violation of the Town's policies on Sexual Harassment;
- N. Revealing or making available any information of a confidential nature to any person not authorized or entitled to receive it.

To add the following new sections:

10. SEXUAL HARASSMENT POLICY

The Town of Millis prohibits sexual harassment of any employee. Sexual harassment can take the following forms:

- A. Unwelcome sexual conduct whether it be verbal or physical that interferes with another person's work performance or creates an intimidating, hostile or offensive working environment.
- B. Personnel decisions (e.g. promotion, raises, scheduling) made by a supervisor based on an employee's submission to or rejection of sexual advances.
- C. Submission to a sexual advance used as a condition of keeping a job whether express or in implicit or explicit terms. If any employee feels subject to discrimination or sexual harassment,

he or she should report it immediately to a direct supervisor or the Town Administrator. These individuals will conduct a total investigation into all the surrounding circumstances. To the extent possible, the Town will attempt to keep confidential the identity of the employee reporting the incident involving sexual harassment. If the report appears to have merit, appropriate disciplinary action will be taken against the offender.

If any employee feels subject to discrimination or sexual harassment, he or she should report it immediately to a direct supervisor or the Town Administrator. These individuals will conduct a total investigation into all the surrounding circumstances. To the extent possible, the Town will attempt to keep confidential the identity of the employee reporting the incident involving sexual harassment. If the report appears to have merit, appropriate disciplinary action will be taken against the offender.

11. CONFLICTS OF INTEREST POLICY

Chapter 268A of the Massachusetts General Laws prohibits conduct by any municipal employee that is considered a conflict of interest. Specific questions under the law may be addressed to the State Ethics Commission or through the Town Administrator's office for legal counsel. All employees should familiarize themselves with the entire law, but a brief synopsis of the prohibitions of the law are as follows:

- A. No employee may receive compensation relative to any particular in which the Town has an interest.
- B. No employee shall give or promise or offer compensation relative to any matter in which the Town has an interest.
- C. No employee shall act on behalf of anyone other than the Town relative to any matter in which the Town has an interest.
- D. No employee may participate in a town matter as to which he, his immediate family, a partner, a business organization in which he is interested or any organization with whom he is negotiating or has an arrangement relative to employment has a financial interest.
- E. No employee may have a financial interest in a contract made by the Town or in which the Town is an interested party. In addition, employees must abide by the following standards of conduct.

- 1. No employee shall knowingly, or with reason to know:
 - a. Accept other employment involving compensation of substantial value, the responsibilities of which are inherently incompatible with the responsibilities of his public office;

- b. Use or attempt to use his official position to secure for himself or others unwarranted privileges or exemptions which are of substantial value and which are not properly available to similarly situated individuals;
- c. Act in a manner which would cause a reasonable person, having knowledge of the relevant circumstances, to conclude that any person can improperly influence or unduly enjoy his favor in the performance of his official duties, or that he is likely to act or fail to act as a result of kinship, rank, position or undue influence of any party or person.
- d. Accept employment or engage in any business or professional activities which will require him to disclose confidential information which he has gained by reason of his official position or authority.
- e. Improperly disclose confidential materials or data acquired by him in the course of his official duties nor use such information to further his personal interest.

Any employee having any question as to whether his or her conduct or activities may raise a conflict of interest should discuss the matter with his or her supervisor.

12. PERFORMANCE APPRAISAL SYSTEM

All employees subject to the Personnel Plan shall be evaluated according to the Performance Appraisal System designed by the Personnel Director.

VOTED to adopt Article 4 as amended.

ARTICLE 5. To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund and determine what sum of money the Town will raise and appropriate, including appropriations from available funds to defray charges and expenses to the Town, including debt and interest for the fiscal year ending June 30, 1993, or act in any manner relating thereto.

RESOLUTION made by John Hinkley that the following sums of money be granted, transferred and appropriated for the several purposes hereinafter designated and that the sum be expended only for such purposes under the direction of the respective offices, boards, and committees of the Town, as amended.

SELECTMEN

Administration Expense	1,300
Expenses	3,100

Operating Expenses		4,400
TOWN ADMINISTRATOR		
Salary		50,960
Expenses		1,400
FINANCE COMMITTEE		
Clerical		4,088
Finance Report		1,800
Expenses		550
Reserve Fund		40,000
ACCOUNTANT		
Salary		24,488
Expenses		1,000
ASSESSORS		
Clerical	28,890	
Clerical Overtime	1,844	
Operating Wages		30,734
Administrative Expenses	900	
Map Updating	950	
Expenses	4,091	
Auto Reimbursement	150	
Operating Expenses		6,091
TREASURER		
Salary	16,172	
Clerical	3,950	
Operating Wages		20,122
Banking Service	8,885	
Expenses	1,990	
Tax Title	10,000	
Note Certification	250	
Operating Expenses		21,035
TAX COLLECTOR		
Salary	7,987	
Clerical	11,923	
Wages from Fees	8,400	
Operating Wages		23,310

Expenses		6,081
LEGAL SERVICES		
Services/Expenses		32,000
DATA PROCESSING		
Wages	38,901	
Overtime	508	
Operating Wages		39,409
Maintenance	14,779	
Expenses	7,318	
Equipment	1,000	
Operating Expenses		23,096
TOWN CLERK		
Salary	3,780	
Clerical	37,101	
Operating Wages		40,881
Operating Expenses		2,000
ELECTION OFFICERS		
Clerical	268	
Wages	9,969	
Operating Wages		9,237
Operating Expenses		3,260
BOARD OF REGISTRARS		
Salaries	475	
Wages	1,334	
Operating Wages		1,809
Operating Expenses		1,850
CONSERVATION COMMISSION		
Clerical		2,044
Expenses		2,160
PLANNING BOARD		
Operating Wages		4,906

Administration Expense	500	
Engineering Fees	10,000	
Expenses	1,960	
Operating Expenses		12,460
APPEAL BOARD		
Salaries	500	
Clerical	3,700	
Operating Wages		4,200
Operating Expenses		1,607
TOWN OFFICE		
Department Head	32,718	
Clerical	18,701	
Clerical Overtime	460	
Operating Wages		51,879
Office Machine Contracts	1,658	
Expenses	7,575	
Auto Reimbursement	60	
Operating Expenses		9,293
INSURANCE		
General Insurance (249,094)		210,250
MOTION made by John Hinkley that Line Item No. 33, General Insurance, be Amended to read \$210,250 and it was VOTED.		
TOWN REPORTS		
Printing		2,850
TOWN BUILDINGS		
Wages		8,636
Heat and Fuel	15,500	
Water and Sewer	1,150	
Electricity	15,000	
Maintenance	4,825	
Special Expenditures	4,100	
Memorial School Expense	6,050	
Operating Expenses (51,625)		46,625

MOTION made by John Hinkley that
Line Item No. 36, Operating Expenses
Town Buildings, be Amended to read
\$46,625, and it was VOTED.

POLICE DEPARTMENT

Chiefs Salary	55,842
Clerical	8,863
Regular Wages	386,955
Overtime Wages	67,275
Training Wages	10,657
School Traffic Wages	21,304
Lockup Keeper Wages	1,806
Clothing/Cleaning	9,300
School Traffic C/C	1,140

Operating Wages (\$565,142)

563,142

MOTION made by John Hinkley that
Line Item No. 37, Police Department
Operating Wages, be Amended
to read \$563,142, and it was
VOTED.

Expenses	36,229
Gasoline and Oil	12,720

Operating Expenses (\$41,949)

48,949

MOTION made by John Hinkley that
Line Item No. 38, Police Department
Operating Expenses, be Amended
to read \$48,949, and it was VOTED.

FIRE DEPARTMENT

Chiefs Salary	13,000
Clerical	478
Wages	54,793
Stipends	12,940

Operating Wages

81,211

Expenses	8,275
Uniforms	875
Equipment and Hose	9,850
District 4/Millis Share	500
Hazmat Truck/Millis Share	500

Operating Expenses

20,000

AMBULANCE

Wages	20,000	
Stipends	7,035	
Training Wages	3,891	
Operating Wages		30,926
Operating Expenses		5,034
POLICE/FIRE COMMUNICATIONS		
Regular Wages	102,340	
Overtime Wages	19,711	
Training Wages	1,555	
Operating Wages		123,606
Expenses	3,610	
New Equipment	250	
Operating Expenses		3,860
BUILDING DEPARTMENT		
Salaries	10,600	
Clerical	9,298	
Wages from Fees	27,000	
Operating Wages		46,898
Operating Expenses		1,200
SEALER OF WEIGHTS AND MEASURES		
Salary		810
Expenses	225	
Auto Reimbursement	81	
Operating Expenses		306
ANIMAL INSPECTOR		
Salaries		400
Auto Reimbursement		75
CIVIL DEFENSE		
Operating Wages		365
Operating Expenses		665
ANIMAL CONTROL OFFICER		
Salaries		8,989

Expenses

1,894

EDUCATION

Millis Public Schools (\$4,820,086)

4,820,086

MOTION made by Anthony Ricciuto that
Line Item No. 55, Education, be Amended
to read \$4,736,226.

After considerable discussion on this
amendment, MOTION made by Earl Rhyne
to Move the Previous Question.

The Voice Vote not being unanimous,
a standing vote was taken.

By rising count, "Yes" 109, "No" 198,
the Motion was Not Carried.

The Amended Motion was opened to fur-
ther discussion.

MOTION made by Gary Ouellette to Move
the Previous Question, and it was
UNANIMOUSLY VOTED.

By Voice Vote the Amended Motion was
Not Carried.

Tri-County Regional Technical Vocational
School District

239,646

DPW/GENERAL DIVISION

Clerical	14,887
Clerical Overtime	100
Wages	178,310
Overtime Wages	8,000
Part-time Wages	6,000

Operating Wages

207,297

Utilities	18,000
Hired Equipment	12,500
Traffic Lines	3,000
Expenses	70,203
Snow and Ice Removal	45,000
Gasoline and Oil	13,500

Operating Expenses

162,203

DPW/SEWER DIVISION

Collector Salary	1,040	
Clerical	14,887	
Clerical Overtime	500	
Regular Wages	30,601	
Overtime and Standby	5,500	
Operating Wages		52,528
Utilities	10,000	
Expenses	12,000	
Administration Expense	28,600	
Operating Expenses		50,600
O&M Costs (CRPCD) (\$196,110)		181,440
MOTION made by John Hinkley that Line Item No. 61, O&M Costs (CRPCD), be Amended to read \$181,440, and it was so VOTED.		
Assessment (CRPCD) (\$45,000)		39,870
MOTION made by John Hinkley that Line Item No. 62, Assessment (CRPCD), be Amended to read \$39,870, and it was VOTED.		
DPW/WATER DIVISION		
Collector Salary	1,040	
Clerical	14,887	
Clerical Overtime	1,000	
Regular Wages	74,818	
Overtime and Standby	13,000	
Operating Wages		104,745
Utilities	44,075	
Expenses	69,600	
Administration Expense	42,900	
Operating Expense		156,575
STREET LIGHTING		
Street Lighting	51,680	
Signals/Electricity	2,000	
Signals/Repair	1,500	
Operating Expenses		55,180
TRANSFER STATION		

Wages		26,501
Hauling Contract	15,000	
Tipping Fees	95,750	
Expenses	26,750	
Operating Expenses		137,500
BOARD OF HEALTH		
Clerical	12,637	
Nurses Wages	5,000	
Operating Wages		17,637
Administration Expense	400	
Contracts/Engineering	15,000	
Mental Health	1,160	
Expenses	3,119	
Operating Expenses		19,679
COUNCIL ON AGING		
Department Head	12,153	
Outreach Worker Wage	4,535	
Driver Wages	3,432	
Operating Wages		20,120
Operating Expenses		4,438
VETERANS BENEFITS		
Salaries		3,000
Expenses		600
Veterans Benefits		10,000
MEMORIAL DAY		
Expenses		800
LEGION HEADQUARTERS		
Special Expenditures		800
PUBLIC LIBRARY		
Department Head	28,938	
Wages	42,941	
Operating Wages		71,879
Expenses	5,976	

Books and Periodicals	17,200	
Operating Expenses		23,176
RECREATION		
Director Wages		20,015
HISTORICAL COMMISSION		
Repair/Maintenance of Oak Grove Farmhouse	6,000	
Expenses	142	
Operating Expenses		6,142
DEBT AND INTEREST		
School Van L/P	5,639	
School Computer L/P	8,000	
Maturing Debt	424,600	
Interest on Debt	421,302	
Temporary Interest	11,204	
Temporary Loan	51,800	
Sewer Maturing Debt	280,000	
Sewer Interest on Debt	143,980	
Sewer Temporary Interest	4,200	
Sewer Temporary Loan	20,000	
Water Maturing Debt	145,000	
Water Interest on Debt	56,570	
Water Temporary Loan	10,000	
Water Temporary Interest	3,990	
Combines Debt and Interest		1,586,285
EMPLOYEE BENEFITS		
Health Insurance	264,000	
County Pension Plan	306,000	
Group Life Insurance	9,000	
Medicare	31,000	
Town Share/Employee Benefits		610,000
TRANSFERS (from Available Funds)		
Cemetery Receipts		10,000
Water Receipts		401,825
Sewer Receipts		192,583
Sewer Surplus		160,000
Ambulance Receipts		26,000
Overlay Surplus		167,000
Wetlands Fund		1,500

Free Cash 231,869

FY91 Transfer Station Expenses Encumbered	23,323
FY91 General Insurance Encumbered	1,292
FY91 Town Buildings Expense Encumbered	1,759
FY91 Police Expenses Encumbered	1,188
FY91 Tax Title Encumbered	3,850
FY91 Temporary Interest Encumbered	5,744
FY92 Medicare	35,000
FY92 General Insurance	22,721
FY92 Computer Expenses	2,000
FY92 Norfolk County Retirement	2,104
FY92 Hurricane Bob Reimbursement	14,567
FY92 Banking Services	2,500
FY92 Tax Title	5,000
FY92 Temporary Interest	5,000

Transfers to reduce Operating Budgets (\$1,305,657) 1,316,825

MOTION made by John Hinkley that Line Item No. 83, Transfers to reduce Operating Budgets, be Amended to read \$1,316,825 and it was VOTED.

VOTED to adopt Article 5 as amended.

At this time a Proclamation was read by Meriel Hardin, member of the Board of Selectmen, in tribute to Edward A. LaCroix for his forty-three (43) years of service to the Town as a member of the Fire Department. A clock and a plaque were presented to him as gifts of appreciation. Mrs. Hardin stated that the LaCroix family has given 100 years of continuous service to the Town of Millis.

ARTICLE 6. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money, and authorize the use of a revolving fund, pursuant to M.G.L. Chapter 44, Section 53E1/2 for the purpose of a Department of Environmental Protection Cross Connection Control Program, said revolving fund shall be credited with receipts from Inspection Services under the authority and direction of the Board of Selectmen, such expenditures not to exceed \$5,000, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from water receipts the sum of \$5,000 and authorize the use of a revolving fund, pursuant to M.G.L. Chapter 44, Section 53E1/2 for the purpose of a Department of Environmental Protection Cross Connection Control Program, said revolving fund shall be credited with receipts from Inspection Services under the authority and direction of the Board of Selectmen, such expenditures not to exceed \$5,000.

ARTICLE 7. To see if the Town will vote pursuant to M.G.L. Chapter 44, Section 53E1/2 to authorize the use of a revolving fund for the purpose of paying the expenses of housing and caring for stray animals, said fund to be credited with receipts from the operation of the Animal Control Department holding facility under

the authority and direction of the Board of Selectmen, such expenditures not to exceed \$500, or act in any manner relating thereto.

VOTED the Town pursuant to M.G.L. Chapter 44, Section 53E1/2 authorize the use of a revolving fund for the purpose of paying the expenses of housing and caring for stray animals, said fund to be credited with receipts from the operation of the Animal Control Department holding facility under the authority and direction of the Board of Selectmen, such expenditures not to exceed \$500.

ARTICLE 8. To see if the Town will vote to accept the provisions of Section 22F of Chapter 40 of the Acts of 1991 regarding the setting of fees and charges for permits, licenses and certificates, or act in any manner relating thereto.

VOTED that the Town accept the provisions of Section 22F of Chapter 40 of the Acts of 1991 regarding the setting of fees and charges for permits, licenses and certificates.

ARTICLE 9. To see if the Town will vote to accept the provisions of Section 40 of Chapter 653 of the Acts of 1989 regarding assessment date changes for new growth, or act in any manner relating thereto.

MOTION made by Patricia Ouellette, Finance Committee member, that **Article 9** be dismissed.

VOTED to dismiss Article 9.

ARTICLE 10. To see if the Town will vote to accept the provisions of Section 41 of Chapter 653 of the Acts of 1989 beginning in Fiscal Year 1994 regarding quarterly tax bills, or act in any manner relating thereto.

MOTION made by Patricia Ouellette that Article 10 be dismissed.

VOTED to dismiss Article 10.

ARTICLE 11. To see if the Town will vote to accept the provisions of Section 39-B of Chapter 40 regarding property access for exploration for municipal water resources, or act in any manner relating thereto.

MOTION made by Patricia Ouellette, that Article 11 be dismissed.

VOTED to dismiss Article 11.

ARTICLE 12. To see if the Town will, in accordance with the provisions of Chapter 41, Section 4A of the General Laws, vote to authorize the Board of Health to appoint any of its own members to any other Town office or position for the term provided by law, and fix the salaries of such office or position to which they are authorized by law to make appointments, in accordance with the provisions of Chapter 41, Section 4A, of the General Laws, or act in any manner relating thereto.

VOTED that the Town, in accordance with the provisions of Chapter 41, Section 4A of the General Laws, authorize the Board of Health to appoint any of its own members to any other Town Office or position for the term provided by law, and fix the salaries of such office or position to which they are authorized by law to make appointments, in accordance with the provisions of Chapter 41, Section 4A, of the General Laws.

ARTICLE 13. To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds a sum of money to hold a Household Hazardous Waste Collection Day, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$5,000 to hold a Hazardous Waste Collection Day.

ARTICLE 14. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money to be used for Town Unemployment Compensation, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$25,000 to be used for Town Unemployment Compensation.

ARTICLE 15. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money for an independent Audit of all municipal accounts of the Town, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$11,000 for an independent Audit of all municipal accounts of the Town.

ARTICLE 16. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money to provide for the continuation of the Senior Center and Hot Meals Program for the Senior Citizens of the Town of Millis, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$3,000 to provide for the continuation of the Senior Center and Hot Meals Program for the Senior Citizens of the Town of Millis.

ARTICLE 17. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund or by borrowing under the provisions of Chapter 44 of the General Laws, a sum of money to purchase and equip one new Patrol Vehicle for the Police Department and to authorize the Board of Selectmen to dispose of one old vehicle by trading against the purchase price of the new vehicle, by outright sale, by auction or otherwise, and that the proceeds generated by disposal of the old vehicle be applied to the purchase price of the new vehicle, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of

\$17,121 to purchase and equip one new Patrol Vehicle for the Police Department and to authorize the Board of Selectmen to dispose of one old vehicle by trading against the purchase price of the new vehicle, by outright sale, by auction or otherwise, and that the proceeds generated by disposal of the old vehicle be applied to the purchase price of the new vehicle.

ARTICLE 18. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money to purchase Fire Department equipment, or act in any manner relating thereto.

UNANIMOUSLY VOTED that the Town appropriate and raise the sum of \$31,110, said funds to be raised as follows:

By taxation the sum of \$5,789, by transfer from surplus loan funds the sum \$10,496 and by transfer from the Stabilization Fund the sum of \$14,815, to purchase Fire Department equipment.

ARTICLE 19. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money to be used by the Board of Selectmen for the resurfacing and maintenance of public highways, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from Chapter 90 Transportation Fund receipts the sum of \$300,000 to be used by the Board of Selectmen for the resurfacing and maintenance of public highways.

ARTICLE 20. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money to be added to funds allocated by the Mobil Oil Corporation for the purpose of installing a drain in Main Street, or act in any manner relating thereto.

MOTION made by Thomas Hatch, Finance Committee member, that the Town appropriate and raise by transfer from the Stabilization Fund the sum of \$22,000 and to raise by taxation the sum of \$28,000 to be added to funds allocated by the Mobil Oil Corporation for the purpose of installing a drain in Main Street.

The Voice Vote not being unanimous a standing vote was taken.

By rising count, "Yes" 178 - "No" 98, the Motion was Not Carried.

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen to accept as a gift, purchase, or take by eminent domain, permanent and temporary utility easements on parcels of land as designated by Assessors Map 23, Parcels 104 and 126, or act in manner rela-

ting thereto.

MOTION made by Thomas Hatch that Article 21 be dismissed.

VOTED to dismiss Article 21.

ARTICLE 22. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by transfer from water surplus, a sum of money for drainage and water system improvements on Forest Road, or act in any manner relating thereto.

MOTION made by Thomas Hatch that Article 22 be dismissed.

VOTED to dismiss Article 22.

ARTICLE 23. To see if the Town will vote to appropriate and raise by taxation, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money for a sanitary landfill assessment, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from surplus loan funds the sum of \$30,000 for a sanitary landfill assessment.

ARTICLE 24. To see if the Town will vote to authorize the Board of Selectmen to appoint the Sewer and Water Registrar(s), funds therefore to be obtained from the Sewer and Water budgets, or act in any manner relating thereto.

VOTED that the Town authorize the Board of Selectmen to appoint the Sewer and Water Registrar(s), funds therefore to be obtained from the Sewer and Water budgets.

ARTICLE 25. To see if the Town will vote to appropriate and raise by taxation or by transfer from water surplus a sum of money to clean, line and make improvements to approximately 4,150 feet of water main on Exchange Street, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from water surplus the sum of \$200,000 to clean, line and make improvements to approximately 4,150 feet of water main on Exchange Street.

ARTICLE 26. To see if the Town will vote to appropriate and raise by taxation or by transfer from water and sewer receipts a sum of money to purchase a water/sewer utility billing system, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer the sum of \$15,000, said funds to be transferred as follows: \$10,000 from water receipts and \$5,000 from sewer receipts to purchase a water/sewer utility billing system.

ARTICLE 27. To see if the Town will vote to appropriate and

raise by taxation or by transfer from sewer receipts a sum of money for improvements to the sewer flow meter station at the Main Street Medway town line, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from sewer receipts the sum of \$8,500 for improvements to the sewer flow meter station at the Main Street Medway town line.

ARTICLE 28. To see if the Town will vote to appropriate and raise by taxation or by transfer from sewer receipts a sum of money for improvements to the sewer pump station at Village Street and Norfolk Road, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from sewer receipts the sum of \$17,000 for improvements to the sewer pump station at Village Street and Norfolk Road.

ARTICLE 29. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money for matching a grant from the Massachusetts Releaf program, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$2,000 for matching a grant from the Massachusetts Releaf program

ARTICLE 30. To see if the Town will vote to appropriate and raise by taxation, transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to be used to conduct studies or develop plans for municipal use of Memorial School, or act in any manner relating thereto.

VOTED that the town appropriate and raise by taxation the sum of \$5,000 to be used to conduct studies or develop plans for municipal use of Memorial School.

ARTICLE 31 To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, a sum of money for the Updating of Real and Personal Property Values, Data Collection and License Fee for supporting software for Fiscal 1994 as required by General Law Chapter 59, Section 38, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$14,000 for the Updating of Real and Personal Property Values, Data Collection and License Fee for supporting software for Fiscal 1994 as required by General Law Chapter 59, Section 38.

ARTICLE 32. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, a sum of money to establish a summer recreation program for physically and mentally handicapped children, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by taxation the sum of \$2,000 to establish a summer recreation program for physically and

mentally handicapped children.

ARTICLE 33. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money for the purchase of one 83 seat capacity school bus, or act in any manner relating thereto.

VOTED that the Town appropriate and raise the sum of \$55,000, said funds to be raised as follows: \$30,000 by taxation, \$12,000 by transfer from Article 33 of the 1990 Annual Town Meeting, and \$13,000 by transfer from the FY92 reserve fund for the purchase of one 83 seat capacity school bus.

ARTICLE 34. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money for the purchase and replacement of interior smoke doors for the Middle High School, or act in any manner relating thereto.

MOTION made by William Casey, Finance Committee member, that Article 34 be dismissed.

VOTED to dismiss Article 34.

ARTICLE 35. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money for the purchase of new exterior doors for the Middle/High School, or act in any manner relating thereto.

VOTED that the Town appropriate and raise by transfer from surplus loan funds the sum of \$15,000 for the purchase of new exterior doors for the Middle/High School.

ARTICLE 36. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money for the purchase of updating the computer lab at the High School, or act in any manner relating thereto.

MOTION made by William Casey that Article 36 be dismissed.

VOTED to dismiss Article 36.

ARTICLE 37. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund or by borrowing under the provisions of Chapter 44 of the General Laws a sum of money for the purpose of dedicated technical wiring of Millis Schools and Millis Public Library, or act in any manner relating thereto.

MOTION made by William Casey that Article 37 be dismissed.

VOTED to dismiss Article 37.

ARTICLE 38. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of Chapter 44 of the General Laws a Sum of money for the purchase of informational systems hardware and software for Technical Center, or act in any manner relating thereto.

MOTION made by William Casey that Article 38 be dismissed.

VOTED to dismiss Article 38.

ARTICLE 39. To see if the Town will vote to amend Article VIII of its By-laws by adding a new section as follows:

"Section 37. Discharge of Water or Snow on Town Ways or Ways Maintained by the Town

No person shall, without permission of the Department of Public Works, discharge water or snow onto any Town street or way maintained by the Town.", or act in any manner relating thereto.

MOTION made by Dianne Strenish, Finance Committee member, to lay Article 39 on the table.

VOTED to lay Article 39 on the table.

ARTICLE 40. To see if the Town will vote to amend Article VIII of its By-laws by adding a new section as follows:

"Section 38. Water Meter Tampering

No person shall tamper with a meter which measures the water consumed from the Town of Millis water system. Any person found by the Department of Public Works to have tampered with a meter shall be subject to a fine of \$150. Any person so charged by the Department shall have the right to appeal the Department's decision to the Board of Selectmen, whose decision shall be final.", or act in any manner relating thereto.

VOTED that the Town amend Article VIII of its By-laws by adding a new section as detailed in Article 40 of the 1992 Annual Town Meeting.

MOTION made by Gary Ouellette that this meeting be recessed until Tuesday, May 12, 1992, at 7:30p.m. in this hall.

VOTED that this meeting be recessed until Tuesday, May 12, 1992, at 7:30 p.m. in this hall.

Meeting was recessed at 11:00 p.m.

Roma L. Curran
Town Clerk

RECESSED ANNUAL TOWN MEETING
Millis, MASSACHUSETTS, TUESDAY, MAY 12, 1992

The Recessed Annual Business Meeting of the Town of Millis, Massachusetts was held Tuesday evening May 12, 1992, in the George C. Fay Auditorium of the Middle High School and was called to order by the Moderator, John G. Dugan, at 7:37p.m.

The Town Warrant calling this Recessed Business Meeting was posted on May 11, 1992 by Helen R. Kubacki, Constable, in accordance with the By-laws of the Town of Millis.

Voting List Inspectors: Lorraine Consoletti
Marion Ingraham
Rose Robinson
Theresa Cousens

Tellers appointed and sworn in by the Moderator:

Richard Barrett
Elliott Gessman
Thomas Howie
Philip Roberts

The Moderator announced that Articles 41 through Article 58 are to be acted on at this meeting. He also announced that Articles 4, 5, 35, 20, 21, 18 and 33 have been submitted for reconsideration. The articles for reconsideration are to be acted on first.

MOTION made by Robert Healy for reconsideration of Article 4, Schedule A and B, Grade Level 19, Assistant Director/DPW.

By Voice Vote the Motion for reconsideration was carried.

MOTION made by Robert Healy to amend Schedule A, Classification Plan and Schedule B, Salary Plan by eliminating Grade Level 19, Assistant Director/DPW.

The Voice Vote being in doubt a standing vote was taken.

By rising count, "Yes" 83 - "No" 119, the Motion was Not Carried.

MOTION made by Douglas Priest for reconsideration of Article 5, Line 57, DPW/General Division Operating Wages.

By Voice Vote the Motion for reconsideration was carried.

MOTION made by Douglas Priest to Amend Line 57, DPW/General Division Operating Wages to read \$179,276.

By Voice Vote it was voted that Line 57, DPW/General Division Operating Wages be amended to read \$179,276.

MOTION made by Cheryl Lajoie, School Committee Chairman, for the reconsideration of Article 5, Line 55, Millis Public Schools.

By Voice Vote the Motion for reconsideration was Not Carried.

No Motion for reconsideration was made for Article 35.

MOTION made by Meriel Hardin for reconsideration of Article 20.

By Voice Vote the Motion for reconsideration was Carried.

MOTION made by Thomas Hatch that the Town appropriate by transfer from the Stabilization Fund the sum of \$22,000 and appropriate from taxation the sum of \$28,000 for a total of \$50,000 to be added to funds allocated by the Mobil Oil Corporation for the purpose of installing a drain in Main Street.

After considerable discussion, MOTION made by Joseph Felton to Move the Previous Question.

The Voice Vote not being unanimous, a standing vote was taken.

By rising count, "Yes" 184 - "No" 3, it was Voted to Move the Previous Question.

By standing count, "Yes" 184 - "No" 29, it was Voted to appropriate by transfer from the Stabilization Fund the sum of \$22,000 and appropriate from taxation the sum of \$28,000 for a total of \$50,000 to be added to funds allocated by the Mobil Oil Corporation for the purpose of installing a drain in Main Street.

MOTION made by Meriel Hardin for reconsideration of Article 21.

By Voice Vote the Motion for reconsideration was Carried.

MOTION made by Thomas Hatch that the Town authorize the Board of Selectmen to accept as a gift, purchase, or take by eminent domain, permanent and temporary utility easements on parcels of land designated by Assessors Map 23, Parcels 104 and 126.

The Voice Vote not being unanimous, a standing vote was taken.

By Rising count, "Yes" 207 - "No" 2, it was Voted to authorize the Board of Selectmen to accept as a gift, purchase, or take by eminent domain, permanent and temporary utility easements on parcels of land as designated by Assessors Map 23, Parcels 104 and 126.

No Motion for reconsideration was made for Article 18.

No Motion for reconsideration was made for Article 33.

MOTION made by Dianne Stronach to take Article 39 off the table.

VOTED to take Article 39 off the table.

MOTION made by Dianne Stronach that the Town amend Article VIII of its By-laws by adding a new section as follows:

Section 37 Discharge of Water or Snow on Town Ways or Ways Maintained by the Town

No person shall, without permission of the Department of Public Works, discharge water or snow onto any Town Street or way maintained by the Town to the extent such discharge would jeopardize public safety or the infrastructure of the Town."

By Voice Vote the Motion was Not Carried.

ARTICLE 41. To see if the Town will vote to amend Article IX of its By-laws by adding to Section 2 the following:

"TOWN BY-LAWS - ARTICLE VIII/SECTIONS 37 and 38.

Maximum Fine Allowed	\$150.00
Enforcement Agent	Department of Public Works"

or act in any manner relating thereto.

VOTED that the Town amend Article IX of its By-laws by adding to Section 2 the following:

"TOWN BY-LAWS - ARTICLE VII/SECTIONS 37 and 38.

Maximum Fine Allowed	\$150.00
Enforcement Agent	Department of Public Works

ARTICLE 42. To see if the Town will vote to amend Article VIII of its By-laws by adding a new sentence to Section 25, as follows:

"Individuals or organizations under this section may only solicit between the hours of 9a.m. to 7p.m.",
or act in any manner relating thereto.

MOTION made by Dianne Stronach that the Town amend Article VIII of its By-laws by adding a new sentence to Section 25, as follows:

"Individuals or organizations under this section may only solicit between the hours of 9a.m. and 7p.m.

AMENDED MOTION made by Douglas Priest to read individuals or organizations under this section may only solicit between the hours of 9:00a.m. and 8:00p.m.

The Voice Vote on the Amended Motion being in doubt a standing vote was taken.

By rising count, "Yes" 97 - "No" 126, the Amended Motion was Not Carried.

VOTED that the Town amend Article VIII of its By-laws by adding a new sentence to Section 25 as follows:

"Individuals or organizations under this section may only solicit between the hours of 9a.m. and 7p.m.

ARTICLE 43. To see if the Town will vote to amend Article XI of its By-laws by adding the words "or written warning" in Section 2, after the words "first offense \$25.00" and by adding a new section as follows"

"Section 8.

Any owner or keeper of a dog age six months or older shall properly vaccinate said dog against rabies and shall display a proper metal rabies tag bearing expiration date on collar at all times.

Failure to comply with the order of this Section (and Massachusetts General Laws, Chapter 140, Sections 137, 137A, 145B and 330, Commonwealth of Massachusetts Regulations) shall be punishable by a fine of fifty (\$50) dollars.", or act in any manner relating thereto.

MOTION made by Dianne Stronach that the Town amend Article XI of its By-laws by adding the words "or written warning" in Section 2, after the words "first offense \$25.00" and by adding a new section, Section 8 as detailed in Article 43 of the 1992 Annual Town Meeting.

AMENDED MOTION made by David Noon that after the words "at all times", add the words "or owner or keeper shall upon request provide immediate written proof of rabies vaccination."

By Voice Vote the Amended Motion was Not Carried.

VOTED that the Town amend Article XI of its By-laws by adding the words "or written warning" in Section 2, after the words "first offense \$25.00" and by adding a new section, Section 8 as detailed in Article 43 of the 1992 Annual Town Meeting.

ARTICLE 44. To see if the Town will vote to petition the Legislature for a Special Act relative to the licensing and keeping of dogs in the Town of Millis authorizing withdrawal from the Norfolk County Dog Officer's Program, or act in relating thereto.

VOTED that the Town petition the Legislature for a Special Act relative to the licensing and keeping of dogs in the Town of Millis authorizing withdrawal from the Norfolk County Dog Officer's Program.

VOTED that the Town accept an equal education opportunity grant for Fiscal Year 1993 in the amount of \$101,062 under the provisions of General Laws Chapter 70A, Section 5 as inserted by Chapter 188 of the Acts of 1985; said grant shall be expended by the Tri-County Regional School District Committee for direct service expenditures.

ARTICLE 46. To see if the Town will vote to instruct the Board of Selectmen to have legislation filed in the Massachusetts legislature by the duly elected representative for this representative district providing for recall elections in the Town of Millis, in the manner and form following:

SECTION 1. Any holder of an elective office in the Town of Millis may be recalled and removed therefrom by the qualified voters of the town as herein provided.

SECTION 2. Twenty-five qualified voters of the town may make and file with the town clerk an affidavit containing the name of the officer sought to be removed and a statement of the grounds of removal. The town clerk shall thereupon deliver to said voters making such affidavit a sufficient number of copies of petition blanks for such recall and removal. Said blanks shall be issued by the town clerk with his signature and official seal attached thereto; and shall be dated and addressed to the selectmen. Said blanks shall contain the name of the person to whom issued, the number of blanks so issued, the name of the person sought to be removed, the office from which removal is sought, the grounds of removal as stated in said affidavit, and shall demand the election of a successor to such office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. Said recall petition shall be returned and filed with the town clerk within thirty days after the filing of the affidavit. Said petition before being returned and filed shall be signed by ten percent of the qualified voters, and to every such signature shall be added the place of residence of the signer, giving the street and number. The recall petition shall be submitted, at or before five o'clock in the afternoon of the Monday preceding the day on which it must be filed, to the registrars of voters in the town, and the registrars shall forthwith certify thereon the number of signatures which are names of voters of the town.

SECTION 3. If the petition shall be found and certified by the town clerk to be sufficient, he shall submit the same with his certificate to the selectmen without delay, and the selectmen shall forthwith give written notice to said officer of the receipt of said certificate and shall, if the officer sought to be removed does not resign within five days thereafter, thereupon order a removal election to be held on a day fixed by them not less than thirty nor more than sixty days after the date of the town clerk's certificate that a sufficient petition is filed; provided, however, that if any other town election is to occur within sixty days after the date of said certificate, the selectmen may, in their discretion, postpone the holding of the removal election to the date of such other election. If a vacancy occurs in said office after a removal election has been so ordered, the election shall nevertheless proceed as provided in this section.

SECTION 4. Any officer sought to be removed may be a candidate to succeed himself and, unless he requests otherwise in writing, the town clerk shall place his name on the official ballot without nomination. The nomination of other candidates, the publication of the warrant for the removal election, and the conduct of the same, shall be in accordance with the provisions of law relating to elections, unless otherwise provided in this act.

A majority of those voting at the recall election shall be sufficient to recall; and a majority of those voting at the recall election shall be sufficient to recall such elected officer.

SECTION 5. The incumbent shall continue to perform the duties of his office until the removal election. If re-elected, he shall continue in office for the remainder of his unexpired term, subject to recall as before, except as provided in Section seven. If not re-elected in the removal election, he shall be deemed removed upon the qualification of his successor, who shall hold office during the unexpired term. If the successor fails to qualify within five days after receiving notification of his election, the incumbent shall thereupon be deemed removed and the office vacant.

SECTION 6. Ballots used in a removal election shall submit the following propositions in the order indicated:

For the removal of (name of officer)

Against the removal of (name of officer)

Immediately at the right of each proposition there shall be a square in which the voter, by making a cross mark (X) may vote for either of such propositions. Under the proposition shall appear the word "Candidates" and the direction "Vote for one" and beneath this the names of the candidates nominated as hereinbefore provided.

If a majority of the votes cast on the recall question is in the affirmative, then the candidate that received the highest number of votes in the special election to fill the vacancy shall be elected. If a majority of the votes is in the negative, the ballots for candidates to fill the potential vacancy need not be counted.

SECTION 7. No removal petition shall be filed against an officer within three months after he takes office, nor in the case of an officer subjected to a removal election and not removed thereby, until at least three months after that election.

SECTION 8. No person who has been removed from an office by a removal election, or who has resigned from office while removal proceedings were pending against him, shall be appointed to any town office within two years after such removal by a removal election or such resignation.

SECTION 9. This act shall be submitted for acceptance to the voters of the town of Millis at the next annual town election or a special election, whichever occurs first, in the form of the following question which shall be placed on the official ballot at such election: "Shall an act passed by the General Court in the year nineteen hundred and entitled "An Act providing for removal elections in the town of Millis be accepted?" If a majority of the voters cast in answer to said question in the affirmative, this act shall take effect, but not otherwise."

MOTION made by Gurucharan Khalsa, Finance Committee member, that the Town instruct the Board of Selectmen to have legislation filed in the Massachusetts legislature by the duly elected representative

for this representative district providing for recall elections in the Town of Millis as detailed in Article 46 of the 1992 Annual Town Meeting, as amended.

AMENDED MOTION made by Gurucharan Khalsa that Section 8 be deleted.

VOTED that Section 8 be deleted.

AMENDED MOTION made by Meredyth Kilgore that the Town instruct the Board of Selectmen to petition the Massachusetts legislature within fourteen days.

VOTED that the Town instruct the Board of Selectmen to petition the Massachusetts legislature within fourteen days.

AMENDED MOTION made by Earl Rhyne that Section 9 be changed to Section 8.

VOTED that Section 9 be changed to Section 8.

VOTED that the Town instruct the Board of Selectmen to have legislation filed in the Massachusetts legislature by the duly elected representative for this representative district providing for recall elections in the Town of Millis as detailed in Article 46 of the 1992 Annual Town meeting, as amended.

ARTICLE 47. To see if the Town will vote to amend the Zoning By-law by deleting the existing "Section VII SIGNS", Parts A through E inclusive, and inserting the following:

"Section VII - SIGNS

A. Purpose - The purpose of the provisions of this section shall be:

- 1) To promote the public health, safety and general welfare;
- 2) To protect public and private investments in buildings and open spaces;
- 3) To prevent potential hazards to motorists and pedestrians;
- 4) To minimize confusion and distraction resulting from excessive and disorganized sign displays.

B. Applicability - This section shall apply to the erection, attachment, alteration, use and installation of all exterior signs, and those interior signs that are intended to be visible from the outside of a building. Both temporary and permanent signs shall comply with this section, with the exception of signs under the jurisdiction of the State Billboard Act (Chapter 584, Section 4 of the Acts of 1955, and as amended), which shall be exempt.

C. Definitions

Sign: Any permanent or temporary structure, device, letter, word, logo, model, banner, pennant, insignia, trade flag, or representation used as, or which is in the nature of, an advertisement, announcement or direction, or is designed to attract the eye by any means, including inter-

mittent or repeated motion or illumination.

Sign, Business: A sign used to direct attention to a service, product sold, or other activity performed on the same premises upon which the sign is located.

Sign, General Advertising: Any sign advertising products or services other than products or services available on the lot on which the sign is located, or any sign which is not located within two hundred feet of the building or other structure at which the products or services advertised thereon are available.

Sign, Identification: A sign used simply to identify the name, address, and title of an individual, family or firm occupying the premises upon which the sign is located.

Sign, Wall: A sign affixed to the exterior wall of a building and extending not more than fifteen inches therefrom.

D. Administration and Enforcement

- 1) A permit must be obtained from the Inspector of buildings before any sign, temporary or permanent, may be erected, attached, altered, used or installed.
- 2) An application for a sign permit shall be submitted on a form to be provided by the Inspector of Buildings, and shall include a drawing of the proposed sign and its location on a lot or building.
- 3) The Inspector of Buildings shall act to issue or deny the permit within 30 calendar days of the receipt of the complete application, and payment of any applicable fee.
- 4) Violations shall be dealt with in accordance with the provisions of Section XII, Part J. and K. of this Zoning By-law.
- 5) The Inspector of buildings may remove or cause be removed any sign that endangers public safety, or for which no permit has been issued.
- 6) Signs that are found to violate this by-law may be cited by the Inspector of Buildings, either by notice to be affixed to the sign, or by notification of the sign owner or property owner by certified mail.
- 7) If signs that are found to be in violation of this by-law are not removed or corrected within 7 calendar days of the receipt of the notification of the violation, they may be removed, at the expense of the Owner.
- 8) Actions and determinations of the Inspector of Buildings concerning signs may be appealed to the Board of Appeals in writing within 7 calendar days. The Board of Appeals shall have the authority to overrule or uphold any such actions or determinations.
- 9) The Board of Appeals shall notify the Inspector of Buildings of any action taken by them under this by-law.

E. General Regulations

- 1) Any traffic or directional sign owned or installed by a governmental entity is allowed without a permit.
- 2) No private signs may be placed on public property without written

permission of the Board of Selectmen. Such permission shall designate the type, location, duration of display, and responsibility for removal of each sign or poster. Public property includes but is not limited to, public buildings, rights-of-way, trees, utility poles, posts, signs and other structures.

3) Roof signs and signs that extend above the roof line of a building to which they are attached are prohibited.

4) Flashing, moving or animated signs are prohibited.

5) Traffic or directional signs that are necessary for the safety and direction of residents, employees, customers or visitors, in vehicles or on foot, are allowed without a permit in any district.

6) A sign or its illuminator, including temporary window displays, shall not by reason of its location, shape, size or color interfere with traffic or be confused with any traffic sign, or obstruct the view or effectiveness of any official sign, traffic signal, or traffic marking.

F. Illumination

1) Red, yellow or green colored lights are not permitted as part of a sign, including a temporary window display or as its illuminator.

2) In residential districts, signs shall be illuminated only with white light by indirect method.

3) In commercial and industrial districts, signs may be illuminated internally, or with white light by indirect method.

G. Temporary Signs

1) Temporary interior window signs are permitted, for a period not to exceed 7 consecutive days.

2) Temporary banners are not permitted.

3) One unlighted temporary sign relating to a new residential subdivision shall be permitted during the actual period of construction. The sign shall be set back at least ten feet from any street lot line, and shall not exceed twenty square feet in surface area.

4) One unlighted temporary sign of an architect, engineer, landscape architect or contractor is allowed without a permit, provided that:

a. the sign is displayed only during the period such person is performing work on the premises;

b. the sign does not exceed four square feet in area;

c. the sign is set back at least ten feet from the street lot line.

5) One unlighted temporary sign offering the premises for sale or lease is allowed without a permit. The sign shall not exceed six square feet in surface area, and shall be set back at least ten feet from the street lot line.

6) Temporary political signs advertising candidates or issues are allowed without a permit provided that:

a. there are no more than two such signs per lot;

b. each sign does not exceed four square feet in area;

c. the signs are erected no more than thirty days before the appropriate election, and are removed no more than seven days after the election.

H. Residential District Standards

- 1) One professional nameplate is permitted for each home occupation. Such sign shall not exceed two square feet in surface area, and shall be set back at least ten feet from any street lot line.
- 2) One identification sign for each dwelling unit is allowed without a permit. Such sign shall not exceed two square feet in surface area, and shall be set back at least ten feet from any street lot line. Such sign shall not be used other than for identifying the occupancy.
- 3) One identification sign is allowed for each permitted principal use (as defined in Section V, Table 1: "Use Regulations"). Such sign shall not exceed ten square feet, and shall be set back at least one-half of the required depth of the front yard.
- 4) No more than one of the above signs shall be allowed for any one premises in the Residential District.

I. Commercial District Standards

- 1) Those signs permitted in Residential Districts are allowed, subject to the same standards.
- 2) General advertising signs and pole top signs are prohibited.
- 3) One wall sign is permitted for each establishment on the property, attached and parallel to the main wall of the building. Such sign shall not exceed forty square feet in surface area, or ten percent of the area of the wall on which it is displayed (whichever is lesser).
- 4) One pole or standing sign is permitted for each lot of street frontage. Such sign shall not exceed forty square feet in surface area on any one side. No portion of the sign shall be more than fifteen feet above the ground or sidewalk, and it shall be set back at least ten feet from the street lot line.
- 5) No more than two signs shall be allowed for any one business or establishment in the Commercial District.

J. Industrial District Standards

- 1) Those signs permitted in residential districts are allowed, subject to the same standards.
- 2) Wall signs of the type permitted in commercial districts (Section VI. I. 3) are allowed, subject to the same standards.
- 3) One pole or standing sign is permitted for each lot of street frontage. Such sign shall not exceed forty square feet in surface area on any one side. No portion of the sign shall be more than fifteen feet above the ground or sidewalk, and it shall be set back at least twenty-five feet from the street lot line.
- 4) No more than two signs shall be allowed for any one business or establishment in the Industrial District."

The report of the Planning Board was read by the Moderator.

MOTION made by Gurcharan Khalsa that the Town amend the zoning By-law by deleting the existing "Section VII SIGNS", Parts A through E inclusive, and insert a new Section VII, as amended.

After a lengthy discussion on this article, MOTION made by

David Noon to lay Article 47 on the table.

The Voice Vote not being unanimous, a standing vote was taken.

By rising count, "Yes" 150 - "No" 48, it was Voted to lay Article 47 on the table.

ARTICLE 48. To see if the Town will vote to amend Section XIII C of the Zoning By-laws by renumbering the existing subsection 7 to subsection 8 and inserting the following new section:

C. Design Standards

1. Height - The height of any proposed alteration shall be compatible with the architectural style of surrounding buildings.
2. Proportions of windows and doors - The proportions and relationships between doors and windows shall be compatible with the buildings architectural style and the provisions set forth in Section XIII C.7.A.
3. Relationship of building masses and spaces - The relationship of a structure to the open space between it and adjoining structures shall be compatible with the provisions set forth in Section XIII 7.A.
4. Roof shape - The design of the roof shall be compatible with the provisions set forth in Section XIII C.7.A.
5. Landscape - The landscape shall be compatible with the provisions set forth in Section XIII C.7.A., and
 - a. At least 50% of the total area of the front yard shall be used exclusively for landscaping, which may include pedestrian walkways but excludes parking and driveways.
 - b. Parking areas shall be located to the side or rear of buildings where reasonably possible.
 - c. Visibility of parking and service areas from public streets shall be minimized through site arrangement and such areas shall be screened from abutting properties.
 - d. Electric, telephone, cable TV and other such utilities shall be underground except where this is physically or environmentally infeasible, in which case such utilities shall be screened.

6. Scale - The scale of the structure shall be compatible with the provisions set forth in Section XIII C.7.A. and the size and detailing of architectural elements shall reflect domestic rather than monumental scale.

"7. Design Review

A. Intent - The intent of this section is to preserve and enhance the character of a small New England town, to prevent blight, to provide for health, safety and welfare of the town's residents, to protect values, to preserve valuable watersheds, and to prevent erosion and other wholesale damage to the landscape and topography and related valuable and non-renewable natural resources of the Town of Millis. The

conditions described herein embody the basic goals of the Zoning Bylaw. They are intended to provide detailed review, to minimize the possibility of poor design and site planning and therefore, to insure that the character of specific developments is, in fact, consistent with the overall objectives of the Town and the particular neighborhood.

Provisions of this subsection apply in accordance with the provisions of Section V.E. of this Bylaw.

B. Objectives - In considering a special permit application under this section, the Planning Board shall evaluate the site plan with consideration to the following matters:

1. Protection and enhancement of existing site and architectural features, if appropriate;
2. Signs and outdoor advertising features shall be reviewed as an integral element in the design and planning of all structures;
3. Strict attention shall be given to proper functional, visual and spatial relationships of all structures, landscape elements and paved areas;
4. Use of the site shall be consistent with uses permitted in the district in which the site is located and shall contribute to the diversity of businesses for residents of the town.
7. Architectural detail - Reasonable effort shall be made to preserve distinguishing or historic features of a building and predominant wall materials shall have the appearance of wood, brick or stone.
8. Plans - Plans submitted to the Planning Board for site plan review shall include, in addition to those items addressed in other sections, elevations and architectural renderings. Elevations will include specification of external construction materials and location, materials and colors of all signs. All architectural renderings shall be in color, show the building from the street side and include landscaping, signage and parking.

The report of the Planning Board was read by the Moderator.

MOTION made by Gurucharan Khalsa that the Town amend Section XIII C. of the Zoning By-laws by renumbering the existing subsection 7 to subsection 8 and inserting a new subsection 7 as detailed in Article 48 of the 1992 Annual Town Meeting.

After considerable discussion on this Article, MOTION made by Joseph Felton to Move the Previous Question.

UNANIMOUSLY VOTED to Move the Previous Question.

The Voice Vote on the Motion being in doubt, a standing vote was taken.

By rising count, "Yes" 18 - "No" 151, the Motion was Not Carried.

ARTICLE 49. To see if the Town will vote to amend Section IX of

the Zoning By-laws by deleting subsection C. in its entirety and replacing it with the following new section:

"C. Residential Lots of Record

1. Any increase in area, frontage, width, yard or depth requirements of this Zoning By-law shall not apply to a lot for single and two-family residential use, if such use is permitted, which at the time of recording or endorsement, whichever occurs sooner, was not held in common ownership with any adjoining land, conformed to then existing requirements and had less than the proposed requirements but at least five thousand square feet of area and fifty feet of frontage.

2. Any increase in area, frontage, width, yard or depth requirements of this Zoning By-law shall not apply for a period of five years from its effective date to a lot for single and two-family residential use, if such use is permitted, provided the plan for such lot was recorded or endorsed and such lot was held in common ownership with any adjoining land and conformed to the existing zoning requirements as of January first, nineteen hundred and seventy-six, and had less area, frontage, width, yard or depth requirements than the newly effective zoning requirements but contained at least seven thousand, five hundred square feet of area and seventy-five feet of frontage; provided, however that the provisions of this sentence shall not apply to more than three of such adjoining lots held in common ownership.",
or act in any manner relating thereto.

The report of the Planning Board was read by the Moderator.

It was Unanimously Voted that the Town amend Section IX of the Zoning By-laws by deleting subsection C. in its entirety and replacing it with a new section as detailed in Article 49 of the 1992 Annual Town Meeting.

MOTION made by Paul Jacobsen that this meeting be recessed until Monday, May 18, 1992, at 7:30p.m. in this hall.

By Voice Vote the Motion was Not Carried.

ARTICLE 50. To see if the Town will vote to amend the Zoning By-law by deleting from Section XIII Special Permit Conditions, the existing Section F. Removal of Soil, Loam, Sand, Gravel, Quarry or Other Earth Materials, Subsection 1. to 11. inclusive and adding the following:

"F. Removal of Soil, Loam, Sand, Gravel, Quarry or Other Earth Materials

1. The removal of soil, loam, sand, gravel, or other earth materials from land in the Town for commercial purposes is prohibited.
2. The removal and transfer within the Town of Millis of less than 10 cubic yards of material in the aggregate in any twelve month period from any one lot is permitted.
3. The removal and transfer of 10 cubic yards or more of materials in the aggregate in any twelve month period shall require an earth re-

moval permit from the Planning Board.

4. All operations concerning the removal and transfer of materials shall conform to applicable laws of the Commonwealth and United States, including but not limited to those regarding wetlands; waterways, water pollution and air pollution.

5. Earth Removal Permits

- a. The earth removal permit will only be granted for operations in conjunction with the construction of an approved subdivision; public works or other municipal projects approved by a public authority; or private land development where the Planning Board finds that no reasonable alternative contour plan is practicable, and in the event, that minimal disruption of the natural contours of the site may be permitted. Furthermore, the Planning Board shall grant no such permit as would in their opinion adversely affect the scheme of growth laid down in the Zoning Bylaw or elsewhere, or the economic status of the town, or tend to impair the beauty of the town, or of the district most immediately affected.
- b. The earth removal permit will be granted only to the owner of record and shall not be transferable.
- c. Before granting an earth removal permit, the Planning Board shall find that the proposed operation is unlikely to be injurious or dangerous to public health; will not produce noise, dust, or other effects on nearby properties in amounts that are seriously objectionable or detrimental to the normal use of or amenities of adjacent land.
- d. If any earth shall be removed without obtaining a special permit or otherwise in violation of this Section, the Planning Board may order the restoration of the property involved in accordance with the provisions of this Section. Such an order of restoration will not constitute a waiver of any other fines or penalties for such violations.
- e. In granting an earth removal permit, the Planning Board shall impose reasonable conditions specifically designed to safeguard the neighborhood and the Town, which may include conditions as to operations, and as relating to the site plan requirements set forth below.

6. Site Plans

Site plans shall be filed in triplicate with the Planning Board for any operation which will require an earth removal permit. Site plans of the earth removal areas shall be prepared by a Registered Professional Engineer or Registered Professional Land Surveyor at a minimum scale of 40 feet to the inch, and show in detail the following:

- a. Lot lines, zone lines including Wetland Protection and Special Flood Hazard Districts, and ownership.
- b. Names of abutters as found on the most recent tax list.
- c. A location plan at a scale of 1" = 1000'.
- d. Existing topography and proposed elevations at two-foot contour intervals. Spot grades and smaller contour intervals shall be used if necessary on flat sites.
- e. Adjacent public streets and private ways, their elevations and established grades.

- f. All adjacent waterways, brooks, swamps, wetlands and their elevations.
- g. All existing and proposed buildings on site and within 100 feet of the property line.
- h. Any and all easements existing and proposed.
- i. Proper provision for vehicular traffic, service roads, control of entrances and exits to highways.
- j. Describe the hours of operation and a plan for lighting, if night operation is contemplated.
- k. Proposed lateral support to all adjacent property.
- l. Proper provisions for safe and adequate water supply and sanitary sewerage and for temporary and permanent drainage on the site.
- m. Plan for replacement of at least four inches of topsoil over all excavated, filled or otherwise disturbed surfaces and seeding with a perennial cover crop, reseeding as necessary to assure uniform growth and soil surface stabilization.
- n. Delineation of removal areas and depths.
- o. Provisions for a substantial fence enclosing the excavation where any excavation will have a depth greater than 10 feet and creates a slope of more than one foot in two. Such fence shall be located a minimum of 15 feet from the edge of the excavation, and shall be at least 6 feet in height.
- p. Method of removal, and schedule of work and completion.
- q. Delineate the distance of the excavation to street and lot lines.
- r. Disposition of boulders.
- s. Trees are to be cut, not bulldozed. All trees and brush are to be chipped on the site, unless removed for commercial purposes. Stumps are to be chipped on site or removed in accordance with Board of Health regulations.
- t. Provisions for cleaning, repair and/or resurfacing of streets used in the removal activities which have been adversely affected by the removal activity.

7. Bonding

The Planning Board shall require a bond or other security to insure compliance with its conditions of authorization, unless, in a particular case it specifically finds that such security is not warranted and so states its decision in writing.

8. Penalties

The penalty for the violation of this section of the Bylaw, or the removal of any soil, loam, sand or gravel, within the Town without a permit hereunder, except as hereinbefore provided, shall be as follows:

- a. For first offense, fifty dollars;
- b. For second offense, one hundred dollars;
- c. For each subsequent offense, two hundred dollars, and/or revocation of the permit at the discretion of the Planning Board.
- d. Each unit or removal, used to remove soil, loam, sand or gravel, such as a truck load of any size, from the original site constitutes a separate offense under this Bylaw.

Such penalties shall be in addition to the existing rights of the Town to enforce its Bylaws.

9. Permit Procedures

- a. No earth removal permit (or amendments) shall be issued except upon written application to the Planning Board.
- b. Such application shall be accompanied by such filing and publication fee as the Planning Board may reasonably determine.
- c. Within 65 days after receipt of such application, the Planning Board shall fix a reasonable time for a hearing upon such application and shall cause the notice of the time and place of such hearing thereof and of the subject matter, sufficient for identification, to be published in a newspaper of general circulation in the Town once in each of two successive weeks, the first publication to be not less than 14 days before the day of the hearing and shall also send notice by mail, postage prepaid to the petitioner and to the owners of all property deemed by the Planning Board to be affected thereby, as they appear on the most recent local tax list, and to the Board of Health, Board of Selectmen, and the Conservation Commission of the Town. At the hearing any party whether entitled to notice thereof or not may appear in person or by agent or by attorney.

10. Existing Operations

Any existing sand or gravel removal activity operating under a permit issued by the Planning Board may continue until the expiration of the permit thereof; provided that no such permit issued shall: (1) if such removal shall adversely affect the water table or the natural or engineered drainage in the Town; or (2) if such removal shall create unreasonable noise, dust, fumes, or other effects which are detrimental to the public health or public welfare. Discontinuance for more than 12 consecutive months shall be deemed to constitute abandonment."

MOTION made by Gurucharan Khalsa, that the Town amend the Zoning By-law by deleting from Section XIII, Special Permit Conditions, the existing Section F. Removal of Soil, Loam, Sand, Gravel, Quarry or Other Earth Materials, Subsections one to Eleven, inclusive and add a new Section F as detailed in the 1992 Annual Town Meeting.

The Voice Vote on the Motion being in doubt, a standing vote was taken.

By rising count, "Yes" 93 - "No" 59, the Motion was Not Carried.

ARTICLE 51. To see if the Town will vote to amend the Zoning By-law, Section V USE REGULATIONS, Table 1, by changing the existing subsection 1 under WHOLESALE, TRANSPORTATION AND INDUSTRIAL, to the following:

"	R-T	R-S	R-V	C-V	I-P
1. Removal of soil, loam, sand, gravel, quarry, or other earth material for commercial purposes	N	N	N	N	N"
or act in any manner relating thereto.					

MOTION made by Gurucharan Khalsa that Article 51 be dismissed

VOTED to dismiss Article 51.

ARTICLE 52. To see if the Town will vote to amend the Zoning By-Law, Section V USE REGULATIONS, Table 1, by changing the existing subsection 2 under WHOLESALE, TRANSPORTATION AND INDUSTRIAL to the following:

	R-T	R-S	R-V	C-V	I-P
2. Processing and treating of raw materials including operations appurtenant to the taking, such as grading, drying, sorting, crushing, grinding, and milling	N	N	N	N	N",
or act in any manner relating thereto.					

MOTION made by George Ford, Finance Committee member, that Article 52 be dismissed.

VOTED to dismiss Article 52.

ARTICLE 53. To see if the Town will vote to amend the Zoning By-law by deleting from Section XII ADMINISTRATION AND ENFORCEMENT, R. Variances, the phrases "the Board of Appeals shall not grant use variances to multi-dwelling units in those areas in which they are not prohibited ", and inserting at the end of the first paragraph of Part R, the sentence: "Use variances shall not be granted.", or act in any manner relating thereto.

MOTION made by George Ford that Article 53 be dismissed.

VOTED to dismiss Article 53.

Article 54. To see if the Town will vote to amend the Zoning By-Law by adding to Section VI AREA, HEIGHT AND BULK REGULATION, TABLE 2 AREA REGULATIONS, under NOTES, the following:

"2. In the Industrial District, a 150 foot buffer zone shall be maintained between any structure and any Residential District boundary line. the buffer shall be used only for plantings and/or fencing. The remaining buffer area may be used for off-street parking or other permitted uses that do not involve structures.", or act in any manner relating thereto.

MOTION made by George Ford that the Town amend the Zoning By-law as detailed in Article 54 of the 1992 Annual Town Meeting.

After considerable discussion on this Motion, a MOTION was made by Lisa Hardin to Move the Previous Question.

It was Unanimously Voted to Move the Previous Question.

By rising count, "Yes" 73 - "No" 74, the Motion was Not Carried.

MOTION made by Scott Maxfield that this meeting be recessed until Monday, May 18, 1992, at 7:30p.m. in this hall.

By Voice Vote the Motion was Not Carried.

ARTICLE 55. To see if the Town will vote to rezone the Industrial Zone (I-P) as shown on the Millis Zoning Map dated June 27, 1990, as described; beginning at a point about 1800 feet easterly along the northerly side of the railroad, as measured from the intersections of Union Street and the railroad, to the Medfield town line, and being 500 feet wide, and beginning at a point about 880 feet easterly, on the southerly side of the railroad as measured from the intersections of Union Street and the railroad, as being the westerly sideline of Lot 83 as shown on a plan entitled "Plan of Land of Millis Building Association, Inc.", by E. Worthington, Engr., dated Feb. 25, 1921, as recorded at the Norfolk Registry of Deeds as file No. 4848 of 1921, Plan Book 99, and going east along the railroad to the Medfield Town line varying in width from 200 feet wide to 500 feet wide, said area to be rezoned Residential R-T, or act in any manner relating thereto.

The report of the Planning Board was read by the Moderator.

MOTION made by George Ford that the Town rezone the Industrial Zone as detailed in Article 55 of the 1992 Annual Town Meeting.

AMENDED MOTION made by Scott Maxfield that the Town vote to rezone the industrial zone (I-P) as shown on the Millis Zoning Map dated June 27, 1990, as described:

Beginning at a point about 1800 feet easterly along the northerly side of the railroad, as measured from the intersections of Union Street and the railroad, to the Medfield Town line, and being 500 feet wide, to be zoned Residential-Town, and beginning at a point about 880 feet easterly, on the southerly side of the railroad as measured from the intersections of Union Street and the railroad, as being the westerly sideline of lot 83, as shown on A plan entitled plan land of "Millis Building Association Inc.," by E. Worthington Engr., dated Feb. 25, 1921, as recorded at the Norfolk registry of Deeds as file No. 4848 of 1921, Plan Book 99. and going east along the railroad to the point, the width changes from 200 feet to 599 feet to be Re-zoned Residential Village and from that point to the Medfield town line, the zone to be Residential-Town (R-T)

By Voice Vote the Amended Motion was Carried.

The Voice Vote on the Main Motion as amended being in doubt, a standing vote was taken.

By rising count, "Yes" 123 - "No" 5, it was Voted to rezone the Industrial Zone as detailed in Article 55 of the 1992 Annual Town Meeting, and as amended.

ARTICLE 56. To see if the Town will vote to amend Section XV, Groundwater Protection District, of the Zoning By-laws as follows:

Section 2. Special Definitions

Delete subsection g. and insert the following new subsection:

- "g. Impervious Surface - Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.";

Insert a new subsection as follows:

- "k. Recharge or recharged on site - a system for groundwater recharge which does not degrade groundwater quality. For non-residential uses, recharge shall be by stormwater infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other methods are feasible. For all non-residential uses, all such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.", and re-letter the following subsections in a consecutive order;

Add the following sentence to subsection l. (formerly k.):

"May include areas designated as Zone I, Zone A, Zone B (same as DEP designated Zone II) and Zone C."

Section 3. Establishment and Description of Ground Water Protection District

Add the following to subsection a.

"GWPD - Zone I - includes the area within a radius of 400 feet of a public supply well";

GWPD - Zone B - add after the words "sub-basin", the words "and includes the Zone II as delineated by DEP Division of Water Supply";

In subsection b. delete the words "Department of Environmental Quality Engineering (DEQE)" and insert in place thereof the words "Department of Environmental Protection (DEP)";

In subsection c. delete "DEQE" and insert in place thereof the words "Massachusetts Department of Environmental Protection (DEP)", and after "USGS" add the following sentence:

"Zone B includes DEP Zone II which is defined as the area of an aquifer which contributes water to a well under the most severe pumping and recharge conditions that can be realistically anticipated (180 days of pumping at safe yield with no recharge from precipitation), as defined in 310 CMR 22.00.";

Section 4. Special Use Regulations

In subsection a., after the first sentence insert the following words, "This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses."

In subsection b.(4)(b), delete the words "storage of" and insert the words "businesses which store"....;

In subsection b.(4)(d), delete the words "20 percent" and insert the words "15 percent";

In subsection b.(4)(e), add the words, "(see Section 2.k.)";

In subsection b.(4)(f), add the words, "(see Section 2.k.)";

In subsection c.(2)(b), delete the words "20 percent" and

insert the words "15 percent";

In subsection c.(2)(c), delete the words "10,000 square feet of lot area" and insert the words "1/4 acre of lot area or 440 gallons per day per acre.";

In subsection c.(3)(b), delete the words "industrial storage" and insert the words "the storage of" before the word "non-toxic"; add "except for above ground storage of heating oil with adequate approved secondary containment with special permit" after the word "materials";

In subsection c.(3)(d), delete the number "50" and insert "40" in place thereof;

In subsection c.(3)(e), add the words, "(see Section 2.k.),";

In subsection c.(3)(f), add the words, "(see Section 2.k.)";

In subsection c.(3)(g), delete the words "10,000 square feet of lot area" and insert the words "1/4 acre of lot area or 440 gallons per day per acre.";

In subsection d.(2), delete the word "discharged" and insert the word "recharged" in place thereof, and add the words "(see Section 2.k.)";

Section 5. Special Prohibitions

In subsection a.(4), add the words "Refer to Board of Health regulations";

Add a new subsection to subsection a. as follows:

"(7) All uses prohibited in Zone B and Zone C not already listed above.";

In subsection b.(3), delete "except as specified in a.(6)" and insert "unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff of leachate." in place thereof.

In subsection b.(9), delete the word "manufacture" and insert the words "generation, treatment" in place thereof; delete the words "use, transportation" and add the words "except very small generators (100 kg/month), household hazardous waste collecting centers or events, required waste oil retention and treatment works for treating contaminated groundwater ", and renumber this section b (17).

Add the following new subsections:

"(9) storage of animal manure unless covered or contained;

(10) stockpiling and disposal of snow and ice containing de-icing chemicals if brought in from outside the district;

(11) storage of commercial fertilizers and soil conditioners, as defined in MGL c.128 s.64 unless such storage is within a structure designated to prevent the generation and escape of contaminated runoff or leachate;

(12) the use of septic system cleaners which contain toxic or hazardous chemicals;

(13) underground storage tanks containing petroleum products;

(14) outdoor above ground storage of petroleum products;

(15) landfilling of sludge and septage;

(16) wastewater treatment facilities except for replacement, repair or systems treating contaminated ground or surface water."

In subsection c.(2), add the following words "except as in section

5.b.(3)";

In subsection c.(3), delete the words "manufacture" and "use, transportation" and insert the words "generation, treatment" in place thereof, and add the words "except as stated in section 5.b.(17)" after the word "materials";

Add the following new subsection:

"e. stockpiling and disposal of snow and ice containing de-icing chemicals if brought in from outside the district."

Section 6. Uses By Special Permit

In subsection a.(1)(b), delete the words "for on-site use only" and insert the words "limited to excavations for construction of building foundations or installation of utility works. Any other mining must be limited to 6 feet above historical high groundwater table by special permit." in place thereof;

Add to subsection a.(2)(c), the following words "and maximum impervious cover limited to 50%";

In subsection a.(1)(d), delete the words "10,000 square feet" and insert "1/4 acre" in place thereof;

Add to section 6.a.(2), the following new subsection as follows:

"e. Outdoor above ground storage of petroleum products with secondary containment adequate to contain a spill the size of the tank's total storage capacity,".

Delete Section 8 in its entirety and insert the following new section as follows:

"8. Existing private residential lots smaller than 40,000 square feet are exempt from the provisions of Sections 4.b(3) if in Zone A and Section 4.c.(2) if in Zone B."

MOTION made by George Ford that the Town amend Section XV, Groundwater Protection District, of the Zoning By-laws as detailed in Article 56 of the 1992 Annual Town Meeting.

AMENDED MOTION made by Huna Rosenfeld that under Section 2, Special Definitions, subsection "g", the definition for Impervious Surface be kept the same as it is in the present by-law.

After considerable discussion, MOTION was made to Move the Previous Question.

UNANIMOUSLY VOTED to Move the Previous Question.

By Voice Vote the Amended Motion was Carried.

AMENDED MOTION made by Joseph Felton, Planning Board Chairman, that under subsection 1 (formerly k.) after the word "include" and before the word "areas" add the word "recharge".

By Voice Vote the Amended Motion was Carried.

AMENDED MOTION made by Joseph Felton, that under Section 5, Special Prohibitions, delete subsection 9 and subsection 11 as printed.

By Voice Vote the Amended Motion was Carried.

AMENDED MOTION made by Joseph Felton that Section 5, Special Prohibitions, subsection 14 read, "Above ground storage of petroleum products over 275 gallons are prohibited without a special permit.

By Voice Vote the Amended Motion was Carried.

By Voice Vote the Main Motion, as amended, was Carried.

ARTICLE 57. To see if the Town will vote to have the Moderator appoint a Committee which shall report to the next Annual Town Meeting on whatever matter or matters may be presented to it by Town officials through the Board of Selectmen prior to the next Annual Town Meeting, or act in any manner relating thereto.

VOTED that the Town have the Moderator appoint a Committee which shall report to the next Annual Town Meeting on whatever matter or matters may be presented to it by Town officials through the Board of Selectmen prior to the next Annual Town Meeting.

ARTICLE 58. To see if the Town will vote to amend the Zoning By-law, SECTION II - DEFINITIONS, by deleting the existing sentence after SIGN (page 14 of the existing by-laws dated 5-15-90, 9th paragraph 1 word and inserting the following:

"SIGN: Any permanent or temporary structure, device, letter, word, logo, model, banner, pennant, insignia, or trade flag used as, or which is in the nature of an advertisement or direction, including intermittent or repeated motion or illumination.", or act in any manner relating thereto.

MOTION made by George Ford that Article 58 be dismissed.

VOTED to dismiss Article 58.

TRANSFERS (from Available Funds)

Cemetery Receipts	10,000
Water Receipts	401,825
Sewer Receipts	195,583
Sewer Surplus	160,000
Ambulance Receipts	26,000
Overlay Surplus	167,000
Wetlands Fund	1,500
Free Cash	231,869
FY91 Transfer Station Expenses Encumbered	23,323
FY91 General Insurance Encumbered	1,292
FY91 Town Buildings Expense Encumbered	1,759
FY91 Police Expenses Encumbered	1,188
FY91 Tax Title Encumbered	3,850
FY91 Temporary Interest Encumbered	5,744
FY92 Medicare	35,000
FY92 General Insurance	22,721

FY92 Computer Expenses	2,000
FY92 Norfolk County Retirement	2,104
FY92 Hurricane Bob Reimbursement	14,567
FY92 Banking Services	2,500
FY92 Tax Title	5,000
FY92 Temporary Interest	5,000

Transfers to reduce Operating Budgets	
(\$1,305,657)	1,316,825

MOTION made to amend Line Item No. 83,
Transfers to reduce Operating Budgets,
to read \$1,316,825., and it was VOTED.

VOTED to adjourn sine die at 12:03 a.m., the business of the
Warrant being completed.

Roma L. Curran
Town Clerk

BIRTHS RECORDED IN MILLIS 1991

Date	Name	Parents
Sep. 5	Scott Michael Saunders	Scott M. & Lisa A. Saunders
Nov. 19	Kedar Gandbhir	Prafulla & Sucheta Gandbhir
Nov. 30	Kelly Rose Laronga	John & Maureen F. Laronga
Dec. 25	Michael Joseph McGowan	Peter A. & Laura M. McGowan
Dec. 26	Breanna Christine Bayliss	Brian C. & Kasandra M. Bayliss
Dec. 29	Abigael Leah Manzoni	Mark A. & Karen M. Manzoni

BIRTHS RECORDED IN MILLIS 1992

Jan. 9	Gregory Patrick Ryder	John P. & Helen J. Ryder
Jan. 12	Immogen Anne Worthington	Steven & Martha Worthington
Jan. 15	Jerril Joe Varghese	Yohannan & Lusamma Varghese
Jan. 17	John Douglas Duffy	Thomas Jr. & Cheryl M. Duffy
Jan. 19	Harpran Singh Khalsa	Gurumeet S. & Jai K. Khalsa
Jan. 20	Elizabeth Ruth Braeley	Alan S. & Marybeth Braeley
Jan. 26	James Weston Belles	Jack D. & Ellen T. Belles
Jan. 30	Hillary Irene McBride	Edward & Diane M. McBride
Jan. 31	Christopher John Fitzgibbon	Matthew & Cynthia Fitzgibbon
Feb. 6	Jessica Frances Connolly	Joseph W. & Margarita Connolly
Feb. 8	Conor Michael Eagan	Mark J. & Susan G. Eagan
Feb. 8	Christopher James Shepherd	Charles J. & Cindy Shepherd
Feb. 8	Ryan Matthew Shepherd	Charles J. & Cindy Shepherd
Feb. 9	David Guerino Germano	Paul J. & Linda M. Germano
Feb. 9	Joshua Tyler Kingsley	John H. & Lisa Z. Kingsley
Feb. 11	Anthony Lawrence Carden	Stephen L. & Judith A. Carden
Feb. 14	Elizabeth Mae Quinlan	Edward J. & Georgianna Quinlan
Feb. 15	Leigh Ellen Simon	Stewart P. & Marlene P. Simon
Feb. 19	Michael Stephen Vogt	Stephen C. & Joanna D. Vogt
Feb. 26	Jennifer Brooke Lannigan	David K. & Elaine M. Lannigan
Feb. 27	Dylan John Awalt-Conley	John G. & Elizabeth Awalt-Conley
Feb. 27	Hannah Marie Cunningham	Charles J. & Nancy A. Cunningham
Feb. 27	Derek Michael Nadeau	Kenneth A. & Suzanne M. Nadeau
Mar. 1	William Glen MacInnes	Stephen G. & Catherine MacInnes
Mar. 5	Amanda Rose Engdahl	John E. & Deborah A. Engdahl
Mar. 11	Amanda Lynn Borgman	James K. & Donna L. Borgman
Mar. 13	Michael Walter Kelly	Walter N. & April M. Kelly
Mar. 15	Zachary Earl Schneider	Mathias J. & Lucy F. Schneider
Mar. 17	Kevin Michael Conroy	Kevin P. & Diane T. Conroy
Mar. 19	Tyler Jordan McKenney	Ronald F. & Barbara A. McKenney
Mar. 20	Michael Nicholas Davis	Richard M. & Kathy M. Davis
Mar. 20	Joshua Devon Fardy	David J. & Lillian G. Fardy
Mar. 22	Conner Michael Ray	Richard M. & Karen L. Ray
Mar. 27	Alexander T. Torres	Gregory A. & Patricia Torres
Mar. 31	Emily Katherine Petrie	Gary S. & Catherine J. Petrie

Apr	4	Tanner Hamre LaBarge	William H. & Kim E. LaBarge
Apr	5	Christopher Thomas Lewis	Thomas P. Jr. & Joanne E. Lewis
Apr	8	Emily Sarah Ecker	Dan & Beth Ecker
Apr	9	Norah Elizabeth Paulli	Peter M. & Margaret A. Paulli
Apr	12	Shannon Kayla Fitzgerald	Timothy P. & Anne T. Fitzgerald
Apr	13	Shelby Louise Sirois	Paul E. & Julie A. Sirois
Apr	14	Brittney Kaitlin Graham	Philip J., Jr. & Jean C. Graham
Apr	27	Caroline Louise Bullion	James L. & Ellen Bullion
Apr	28	Nicholas Carter Brown	Scott D. & Theresa J. Brown
May	8	Jillian Elizabeth Albrecht	Michael D. & Kathleen Albrecht
May	12	Danielle Deborah Garcia	Ramon Jr. & Deborah A. Garcia
May	16	Courtney Elizabeth Daniels	Kevin R. & Kerri J. Daniels
May	18	Shauna Karyn King	David A. & Virginia E. King
May	21	Connor John Bailey	Keefe W. & Carol C. Bailey
May	26	Christopher Morgan Posklensky	Richard & Mary-Ellen Posklensky
May	27	Nicholas Carey Hyman	Richard J. & Ellen Hyman
May	27	Jacob Theodore Kress	Peter J. & Karen T. Kress
May	28	Lori Lee Jones	David W. & Theresa L. Jones
May	30	Jacqueline Marie Boie	Erik S. & Camilla A. Boie
June	9	Christina Elizabeth Secola	Timothy & Marylouise Secola
June	12	Stephanie Westgate Gove	Christopher & Deborah Gove
June	22	Mary Kimberly Owens	Adam J. & Karen J. Owens
June	28	Kathleen Marea Donohue	Martin K. & Marea Donohue
June	28	Steven Seth Ghiorse	Seth R. & Linda Ghiorse
June	30	Corey Edward Fairfield	Edward & Sandra Fairfield
July	9	Alison Joanne Bergen	Lawrence III & Leslie Bergen
July	10	Carly Katherine Topzaio	Steven J. & Katherine Topazio
July	14	Britton Welch Beal	Douglas W. & Terri Beal
July	14	Charlotte Esther Beal	Douglas W. & Terri Beal
July	16	Kyle James DiGiandomenico	Paul & Kathryn DiGiandomenico
July	17	Courtney Elizabeth Billings	Roger C. & Sheryl Billings
July	27	Patrick Michael O'Shaughnessy	Michael & Nancy O'Shaughnessy
July	30	Brian Matthew Normile	Dennis P. & Donna Normile
Aug.	1	Vincent Kenneth Molloy	Vicent Jr. & Michelle Molloy
Aug	5	Joseph Henry Felton, Jr.	Joseph H. & Sheryl L. Felton
Aug	6	Cassandra Marie Piorkowski	Kazimierz & Pamela Piorkowski
Aug	9	Taylor Diane Sullivan	William & Patricia Sullivan
Aug	9	Jason Michael Bell-Dutton	Daniel J. & Kathryn L. Dutton
Aug	12	Danielle Ann Pellegrine	Brian E. & Deborah A. Pellegrine
Aug	22	Matthew Allan Cameron	Andrew R. & Claire M. Cameron
Aug	22	Joseph Daniel Lavin	James M. & Robin D. Lavin
Aug	27	Steven Bentley Greco	Ronald D. & Jean E. Greco
Aug	31	Jillian Hillary Lopes	Jack & Diane Marie Lopes
Sep	1	Aaron Ariel Hunter	Donald & Josephine Hunter
Sep	2	Matthew Robert Poirier	Robert Jr. & Janine Poirier
Sep	5	Anthony Philip Catalano, Jr.	Anthony & Patricia Catalano
Sep	10	Richard Joseph Casey, III	Richard & Lisa A. Casey
Sep	17	Sean Patrick Nelson	George G. Jr. & Eileen Nelson
Sep.	19	Bethany Lauren Arnold	Christopher & Jill Arnold

Sep. 19 Chloe Cecile Milliman
Sep. 23 Matthew Ryan Donovan
Sep. 24 Caroline Mary Collins
Sep. 25 Gabriella Suzanne Guinta
Sep. 29 Autumn Lynn Richard

Oct. 1 Stevie Rose Souza
Oct. 29 Sean Anthony Engle

Nov. 12 Anthony James Desy
Nov. 23 Caitlin Marie Kelly

Dec. 30 Karly Laura Douglas

Jeffrey A. & Yolanda Milliman
Robert W. & Michele M. Donovan
William F. & Sara D. Collins
Gregg A. & Melodie Guinta
William J. & Valerie Richard

Robert G. & Janine M. Souza
James J. & Diane L. Engle

Leon J. & Maria L. Desy
Scott W. & Karen M. Kelly

Robert W. & Evelyn M. Douglas

MARRIAGES RECORDED IN MILLIS 1992

Date	Name	Residence	By Whom	Place
Jan. 25	Richard Michael Ray Karen L. Messier	Millis, MA. Millis, MA.	Susan B. Green Justice of the Peace	Holliston
Feb. 8	John Guy Arena Jois Ann Bertolino	Millis, MA. Millis, MA.	John H. Conn Priest	Millis
March 28	John Scott Neville Virginia H. Greaves	Millis, MA. Norfolk, MA.	A. Rand Peabody Minister	Sudbury
May 2	Gary Raymond Campbell Janice Marie Bertolino	Medway, MA. Millis, MA.	Henry G. Chambers Priest	Millis
May 2	Stephen E. Hopkins Alison A. Burke	Millis, MA. Millis, MA.	Ronald A. Tosti Priest	Mashpee
May 2	John Michael Alger Janice Mary Volpicelli	Florida Florida	Henry G. Chambers Priest	Millis
May 9	Edward Damien Rowley Maria Lisa McGovern	Millis, MA. Millis, MA.	Garrett J. Barry Priest	Boston
May 16	Christopher A. Souza Charlene C. Mckenney	Millis, MA. Mansfield, MA.	Mark R. Moore Priest (Episcopal)	Mansfield
May 17	Steven Jeffery Howard Joyce Jane McCurley	N. Uxbridge, MA. Millis, MA.	James E. McGilvray Justice of the Peace	Millis
May 30	David Jon Stroum Barbara Jane Smith	Holliston, MA. Millis, MA.	Carol B. Mushnick Justice of the Peace	Millis
May 31	Rick V. Barber Jean B. Moran	Key West, FL. Key West, FL.	John A. Griswold Priest	Millis
June 6	James G. Spinazola Krista E. Murphy	Millis, MA. Millis, MA.	John W. Corcoran Priest	Newton Centre

June	13	Anthony R. Brandel Michelle Marie McMorrow	Southboro, MA. Millis, MA.	Henry G. Chambers Priest	Millis
June	20	Scott Michael Anderson Kathleen Pluard	Millis, MA. Hopedale, MA.	Raymond M. Goodwin, Jr. Priest	Hopedale
June	20	Paul Charles Ayotte Laurie Coffey	Woonsocket, RI. Millis, MA.	Wallace Blackwood Priest	Millis
June	20	Homer Hopson Glascock II Bethel Mae Flanagan	Scotia, NY. Millis, MA.	Ronald E. Sylvester Minister	Medway
June	20	Lana P. Grinnel Barbara Ann Somers	Framingham, MA. Millis, MA.	Henry G. Chambers Priest	Millis
June	20	Scott William McAvoy Catherine A. Wells	Millis, MA. Millis, MA.	Lorraine Kuchinsky Justice of the Peace	Millis
June	21	Peter J. deluca Cynthia J. Cameron	Franklin, MA. Bellingham, MA.	Dennis J. Robinson Justice of the Peace	Medfield
June	21	Richard Steven Neven Nancy Ann Gatta	Millis, MA. Millis, MA.	Oran David Matson Justice of the Peace	Northbridge
July	11	Joseph Paul McCoy Ann Marie Gagne	Norwood, MA. Millis, MA.	Alan B. Shaw Clergyman	Sudbury
July	29	Lawrence R. Dillon Caroline G. Thayer	Millis, MA. Millis, MA.	Lorraine Kuchinsky Justice of the Peace	Sherborn
Aug.	2	Alan David Pride Diane Elizabeth Follis	Millis, MA. Millis, MA.	Richard M. Fitzpatrick Justice of the Peace	Millis
Aug.	29	Stephen Matthew O'Leary Joan Margaret Lawlor	Millis, MA. Millis, MA.	James F. Degnan Priest	Hopkinton
Aug.	29	Paul Michael Reynolds, Jr. Mary Ruth McGinn	Millis, MA. Millis, MA.	Carol R. Macintosh Justice of the Peace	Millis
Aug.	31	Jeffrey James Vroom Tara Ann Caffrey	Jamaica Plain, MA. Santa Fe, NM.	Lorraine Kuchinsky Justice of the Peace	Millis
sp.	1	Bruce Paul Beaulieu Cynthia Ann Lanoue	Millis, MA. Millis, MA.	Richard M. Fitzpatrick Justice of the Peace	Millis

Sep.	5	Matt Joseph Dallymple Natalina Judith DeLorusso	Millis, MA. Millis, MA.	Peter John Frost Priest	Bedford
Sep.	6	Thomas John Clewes Kristen Greadhead	Millis, MA. Millis, MA.	Henry G. Chambers, Priest	Millis,
Sep.	7	John Allen McKeynolds Leila Margaret Shultz	Millis, MA. Logan, UT.	Jean F. Ellis-Labossiere Justice of the Peace	Concord
Sep.	12	James John Lupo Maureen Helen Murphy	Millis, MA. Lexington, MA.	Henry G. Chambers Priest	Millis
Sep.	12	Mark Evan Sterling Kristin Diane Magnussen	Millis, MA. Holliston, MA.	Harry G. Schortmann, Jr. Minister	Sudbury
Sep.	13	Robert Clark LaCroix Maureen Harmonay	Millis, MA. Millis, MA.	Howard H. MacMullen, Jr. Clergyman	Millis
Sep.	13	Mark A. Rost Eva M. Perriello	Millis, MA. Millis, MA.	Marlene Schmidt Minister	Canton
Sep.	18	Richard Wesley Mason Patricia Ann Elwell	Millis, MA. Millis, MA.	Howard H. MacMullen, Jr. Clergyman	Millis
Sep.	20	Kevin Edward Maher Doreen E. Steeves	Millis, MA. Millis, MA.	Robert P. Dwyer Priest	Milford
Sep.	26	Alfio C. Taddeo Carole I. Lallier	Franklin, MA. Franklin, MA.	R. Dianne Spaulding Justice of the Peace	Brockton
Sep.	27	Bryan Keith Allen Sarah Temple Hyslop	Millis, MA. Millis, MA.	Howard H. MacMullen, Jr. Clergyman	Millis
Oct.	3	Timothy Mark Crowley Lesley Melinda Erskine	Millis, MA. Medway, MA.	Henry G. Chambers Priest	Millis
Oct.	3	Andrew S. Leazott Juliane Sinatra	Medway, MA. Millis, MA.	Joseph Arsenault Deacon	Millis
Oct.	10	David John Smith Kristina Maria Jordan	Millis, MA. Millis, MA.	James C. Gibney Minister	Natick

Oct.	11	William M. Regan Christine Lynn Mitchell	Foxboro, MA. Millis, MA.	Henry G. Chambers Priest	Millis
Oct.	16	Scott J. Flaherty Siobhan Megan Joyce	Millis, MA. Millis, MA.	James Connolly Priest	Millis
Oct.	16	Thomas William Vitale Deborah Marie Reed	Millis, MA. Millis, MA.	Arthur J. Moore Justice of the Peace	Sudbury
Oct.	24	Daniel Robert Haass Elisabeth Kenney Holmgren	Franklin Sq., N.Y. Millis, MA.	Henry G. Chambers Priest	Millis
Nov.	8	William Leonard Angel Beth Anne Watson	Bellingham, MA. Bellingham, MA.	John A. Griswold Priest	Millis
Nov.	15	Pavlos Bakogiannis Konstantina Klisiaris	Millis, MA. Roslindale, MA.	Vasilios Flionis Priest	Boston
Nov.	15	John Michael Harrington Wendy Ann Simpson	Millis, MA. Millis, MA.	Timothy A. Butler Priest	Acton
Nov.	21	Gary M. Dennis Cara R. Spiegel	Millis, MA. Millis, MA.	Rifat Sonsino Rabbi	Needham
Nov.	21	Robert Alan Mogavero Lynn Amanda Bonander	Millis, MA. Millis, MA.	Howard H. MacMullen, Jr. Clergyman	Millis
Nov.	21	Daniel James Mullarkey Carole Sinclair Brame	Madison, WI. Madison, WI.	Thomas K. Schulze Priest	Millis
Nov.	21	Michael Joseph Skidmore Nancy Ellen Wenger	Franklin, MA. Millis, MA.	Henry G. Chambers Priest	Millis
Nov.	28	Johnny Kanaan Fraifer Jaclyn Marie Kennedy	Millis, MA. Millis, MA.	Dennis James Robinson Justice of the Peace	Millis
Dec.	12	Francis Edward Markiewicz Anne Marie Izzo	Millis, MA. Millis, MA.	Polly Leland-Mayer Clergy	Sherborn

DEATHS RECORDED IN MILLIS 1992

Date	Name	Age	Place
January 2	John Savage	76	Westboro, MA.
January 6	Audrey Louise Vaughn	68	Millis, MA.
January 9	William Edward Russell	78	Millis, MA.
January 12	Florence M. Maxfield	92	Natick, MA.
January 14	Paul Gilman Allen	81	Needham, MA.
January 20	George Emerson Bigelow	69	Millis, MA.
January 24	Mary Catherine Kelley	94	Millis, MA.
January 31	Maureen Anne Appleby	61	Hopedale, MA.
February 1	Helen Geraldine Roche	62	Norfolk, MA.
February 9	Warren Earl Barrett	83	Norwood, MA.
February 10	Beatrice Evelyn LaCroix	89	Newton, MA.
March 14	Louis DeAngelis	81	Franklin, MA.
March 20	Rose Marie Dragone	81	Millis, MA.
March 30	Issac Hiram Goudy	63	Millis, MA.
April 7	Kenneth Linwood Cushman	68	Natick, MA.
April 17	Richard Earl Krueger	73	Norwood, MA.
May 24	Salvatore Costa	100	Natick, MA.
June 3	Thomas Edward Lydon	89	Natick, MA.
June 10	Daniel MacPherson, Jr.	18	Millis, MA.
June 13	John Howell Clancy	75	Medway, MA.
June 15	Annie Margaret Gannon	97	Millis, MA.
June 16	Richard Francis Clancy	65	Natick, MA.
June 21	Bridget Theresa Daley	85	Stoughton, MA.
June 22	Aron Burstyn	67	Taunton, MA.
Aug 13	Ralph Lee Whitney	58	Boston, MA.
Aug 20	Richard Harlan Salisbury	46	Natick, MA.
Aug 31	Edna Victoria Simpson	90	Framingham, MA.
Sept. 1	Henry Ambrose Jerzylo	75	Millis, MA.
Sept. 4	Theresa M. Leazott	64	Norfolk, MA.
Sept. 4	Roy Clarence Mitchell	89	Medway, MA.
Sept. 11	Caroline A. Cole	89	Natick, MA.
Sept. 11	Janice Linda Arbarchuk	47	Boston, MA.
Sept. 20	Purity A. Bartolomei	65	Boston, MA.
Oct. 12	Walter Douglas Chisholm	54	Millis, MA.
Oct. 24	Joseph Leslie Robinson	71	Natick, MA.
Nov. 8	Henry Layman	79	Framingham, MA.
Nov. 4	Brian Matthew Normile	3 Mo.	Millis, MA.

REPORT OF THE BOARD OF SELECTMEN

The past year's fiscal constraints have produced an air of creativity to meet the challenge in Millis. Thanks to our many dedicated town officials and employees, as well as unselfish volunteering on the part of individuals and civic organizations, Millis has been able to overcome the obstacle of limited funds.

The Board wishes to bring to the attention of the townspeople some of the outstanding accomplishments of Millis citizens during the past year.

ReLeaf Program - For many people, the first view of Millis is along Route 109. Two years ago, the Millis Board of Selectmen initiated an ongoing program to beautify this strip of town. The main objective of the program is to plant flowering trees that can withstand the abuse of heavy traffic and keep their shape; the flowering pear tree meets these demands. The program was given a boost after the Town applied for and received a grant to purchase 20 trees. The Lions Club, with much energy and inspiration by Don Reynolds, has augmented the program with additional funding and assistance in planting the trees. The plan is to start with the stretch of Route 109 from the center of Millis to the Medway line, followed by an area extending from the Medfield line back toward town.

Beautification - The Town of Millis would like to thank the Millis Potpourri Garden Club for the lovely perennial flower garden along Route 109 by Ann and Hope. The Oak Tree League also deserves praise for their ongoing beautification of our intersections and town buildings and for other projects around town, including the "Welcome to Millis" sign on Route 109.

"The Eagle Has Landed" - The Board of Selectmen would like to give Richard Barrett a vote of thanks for the beautifully carved American Bald Eagle he presented to the Town. The carving is on prominent display in the Selectmen's Office.

Cable Television Studio - The Board of Selectmen extends its appreciation and thanks to all the individual volunteers and members of the Lions Club who made the new cable studio a reality. Several years ago, the Town appropriated \$1,900 for a new studio and for the removal of the existing trailer that housed our old studio. The money appropriated at Town Meeting was not sufficient to contract the building of a new studio, but thanks to the cooperative efforts of the following people the studio became a reality: Jim Brown, Gregg Guinta, Doug Priest, Ted Maher, Scott Maxfield, Sliver Murphy, Julius Rosen and Frank Wallace. The money appropriated at Town Meeting, combined with donations of equipment from the Millis Lions, furniture and additional materials, made it happen.

Police Department - Our Town Administrator, Charles Aspinwall, initiated a project with Police Chief Albert Baima and the Town Administrators and Police Chiefs of Norfolk and Medfield to look at the possibility of combining our three towns' police department functions. This project received a grant from the Executive Office of Communities and Development to pay for the study. Since Millis initiated the project, the consultant will be working directly for the town of Millis, but will be responsible to the three towns.

The Police Department, in an ongoing effort to improve operations, felt that a consultant would be beneficial to help streamline procedures. Sergeant Sileski from Medway was hired to consult with the Department and suggest changes that would allow the Department to work more effectively under the ever-changing demands made on law enforcement personnel.

Emergency 911 - The Chiefs of the Fire and Police Departments and the Town Administrator are working with New England Telephone on an "Enhanced 911" plan. The first draft of the plan is due June 30, 1993.

In addition to the regular business of the Town that must be attended to by Selectmen, there are numerous demands on board members as well as opportunities for them to work with people from other communities on regional efforts and to assist and work with boards and committees within the Town.

Meriel Hardin represents the Town on the Norfolk County Advisory Board, which consists of representative selectmen from each of the 28 municipalities in Norfolk County. This Board reviews the budgets of all county departments and approves or revises proposals. County government includes the Engineering Department which provides ongoing technical services to communities, the Agricultural School, recreation facilities, the Court buildings, the Registry of Deeds, the County Retirement Board, the Massachusetts Respiratory Hospital and the Department of Corrections.

Mrs. Hardin also represents Millis on the Metropolitan Area Planning Council (MAPC) and is currently chair of the Southwest Advisory and Planning Committee (SWAP), a subregional planning group of MAPC that includes nine area towns (see separate SWAP report). Also, along with the Town Administrator, Mrs. Hardin represents Millis on the SWAP Water Supply Protection Committee. This group's focus is developing recommendations for local measures that will protect both the quality and quantity of sources of public water supply within the nine-town region. This project includes mapping the critical water resource areas and inventorying land use and potential sources of contamination in these areas, evaluating existing protection measures and recommending any desired changes.

In other regional activities, Mrs. Hardin attends the meetings of the Metrowest Parent and Community Consortium, a network of 22 towns that have joined forces to share strategies and pool resources in an effort to promote drug-free communities. She is also participating in a regional group interested in promoting alternative transportation systems.

Locally, Mrs. Hardin represents the Board of Selectmen on the Emergency Planning Committee which is working to improve the Town's response during emergencies (see separate EMCP report). She is also involved in a number of ad hoc committees as the need arises - e.g., working on changes and additions to the Town bylaws, including groundwater protection, signs, design review and non-criminal disposition of infractions to the bylaws.

For the past several years, Selectman Douglas Priest has served as Chairman of the Millis Consortium, a group of towns in the region working together to find a mutually beneficial way to dispose of recyclable materials.

The Consortium has progressed in several areas. It now has a part-time director, paid for by the state, to organize the member towns and keep them informed about up-to-date solid waste and recycling practices.

After the loss of the site location in Holliston, the Millis Consortium surveyed member towns to determine their preferences and specifications for another recycling contract. To ensure that the towns understood the pros and cons of the different initiatives that could be undertaken, the Consortium held a one-day seminar in November at Dean Junior College. The three initiatives were: a marketing cooperative similar to ones in New Hampshire and upper state New York, a material recovery facility; and a recycling park. Each town's elected body voted for the program or combination it preferred. The consensus of the towns was to institute a marketing program with the potential of moving toward a material recovery facility.

For the past year Doug Priest has developed and directed a project to establish a state wide electronic network which will give Millis and all other municipalities access to a centralized data base of information sources, thereby allowing communities to operate more efficiently at a substantial cost savings, freeing up funds and employees' time for other services. The project has received the support of state government and leading Massachusetts universities. A sizeable grant from the Executive Office of Communities and Development has propelled this project through its first phase. This networking system is expected to give Massachusetts nationwide recognition as a leader in governmental telecommunications and has the potential of creating a state wide annual savings of \$89,000,000.

Gregg Guinta represents the Town on the MBTA Advisory Board. The Board meets regularly in Boston and represents the MBTA ridership.

Mr. Guinta, with the Town Administrator, negotiated a performance based engineering contract with deliverable products for the test well exploration program. Throughout the year, he has also been involved, as have the other Selectmen and the Town Administrator, in employee contract negotiations.

Attention was focused on the Route 109 reconstruction project which is still in the design stage. This federal and state funded project has been ongoing for many years and the Board is committed to get it moving. It encompasses an area between Coffee Street in Medway to Pleasant Street in Millis.

The Board of Selectmen would like to draw attention to the reports which follow, highlighting the work of the Town Administrator and the Administrative Assistant.

Respectfully submitted,

Douglas C. Priest, Chairman
Gregg A. Guinta, V. Chairman
Meriel N. Hardin, Clerk

REPORT OF THE TOWN ADMINISTRATOR

I am pleased to submit my first annual report to the Town of Millis on the activities undertaken by the Town Administrator during the calendar year 1992. The report will focus on the work planned, in progress, and completed relative to the Town Administrator's Charter and Bylaw responsibilities for public finance, personnel administration, public works, purchasing and general management of all departments under the jurisdiction of the Board of Selectmen. The report will also focus on the goals set by the Board of Selectmen for the Town Administrator during 1992.

1992 completed my second year of service to the Town of Millis. It was a year dedicated to several important tasks; the most important of which was continuing to learn more about the Town's needs, concerns, and its most valuable resource, its citizens. Much of the year was also dedicated to planning for 1993 and implementing the projects and management improvements approved by Town Meeting and the Board of Selectmen in 1991. Factors outside of the control of the Town, such as federal and state mandates, and the failure of the Commonwealth to share its growing revenue stream with cities and towns, have made the past year a difficult one. I have, however, enjoyed working with the Board of Selectmen, other Town Committees and volunteers, and municipal employees to ensure that taxpayers' dollars are spent wisely while we strive to continue to offer the community a full complement of municipal services and work to improve the base of our existing infrastructure.

1992 was the first year in which the comprehensive budget Bylaw adopted by the May 1991 Annual Town Meeting was in effect. The Bylaw requires the Town Administrator to submit a balanced budget plan to the Finance Committee and the Board of Selectmen for their review and subsequent recommendation to Town Meeting. The first such budget was submitted to the Finance Committee and Board of Selectmen in January 1992. The framework established by the budget recommendation has allowed the Finance Committee and Board of Selectmen to concentrate on long-term planning and policy deliberations which will guide the Town in coping with financial and service delivery problems over the next several years.

1992 was also the first year in which the purchasing Bylaw, which was drafted by the Town Administrator, recommended by the Board of Selectmen and Finance Committee, and approved by the 1991 Town Meeting, was in effect. Implementation and administration of the Bylaw have saved municipal and school departments thousands of dollars which, in turn, has allowed the Town to continue to offer existing services in an era of declining revenue.

The May 1991 Annual Town Meeting authorized the creation of a Performance Evaluation System under the Town's Personnel Plan. A proposed system was drafted by the Town Administrator and approved by the Board of Selectmen in June 1992. The Board has made the implementation of the system a high priority for 1993. The goal of the system is to eventually tie pay increases for employees under the Personnel Plan (if funds are available) to their performance.

Union negotiations were conducted between the Town of Millis management negotiating team, which consisted of a member of the Board of Selectmen and the Town Administrator, and the union negotiating team, which consisted of employees and union representatives. Collective bargaining between the Town and the Police, Police Dispatchers, Public Works, School Crossing Guards and General Government Unions during 1992 was extremely difficult because of

reduced revenues available to the Town. At the close of 1992 only one contract for FY93 had been settled. The negotiations have been amicable and professional despite the lack of settlements and I would like to recognize the Town employees for their service without having agreements in force.

One of the major functions of the Town Administrator is to serve as the Public Works Director. During 1992, several sewer and water initiatives were successfully undertaken. In April of 1992 two potential municipal well sites were identified along the Charles River after twenty-nine previous test wells had failed to yield any suitable area for well development. The engineering firm of Anderson-Nichols has been retained by the Town to conduct the pre-pump test design and study required by the Department of Environmental Protection's (DEP) new water source regulations. The addition of a new well, or the cleanup or treatment of well #1 or #2, is the highest priority for the DPW in the next two years. It is critical that the Town add an additional water supply source to our two existing wells.

The DEP and U.S. EPA have initiated several new mandated programs that the DPW has been required to implement. The first program the DPW initiated in 1992 was the Cross Connection Control Program. The program intends to eliminate any possible backdraft of water from industrial, commercial, or agricultural buildings' internal plumbing into the municipal water supply which could occur with a sudden drop in water system pressure. All aforementioned buildings have been inspected and are being required to install backflow prevention devices where necessary. Once installed, all devices will be tested three times per year.

Another DEP mandated program that the Town has implemented is a water testing program for lead and copper levels. Forty homes were tested in December for levels of lead and copper which may leach into a home's plumbing system from its own copper pipes, lead service pipes, or the lead/tin solder used to join the pipes. I am pleased to report that the Town passed the first test for lead levels. The Town did not pass the levels for copper (DEP is not as concerned with copper levels as the health effects of copper are minimal). A second round of tests will be taken in March or April of 1993. The results of the two rounds of tests will dictate the improvements the Town must make to its inactive corrosion control system. Improvements to the system must be in place by January 1995.

The EPA has promulgated new regulations requiring additional tests for volatile organic chemicals, pesticides, and other possible carcinogens which will have an effect on the cost of operating our water system. The new regulations took effect in 1992 and will increase our costs over the next several years.

The DPW has taken several steps to decrease costs for our water/sewer customers and taxpayers.

Drainage projects on Farm St., Village St., and Forest Rd. were completed in 1992 by Town forces, thereby saving thousands of dollars that would have been paid to private contractors. This program will continue in 1993. The Town has also received tentative agreement from a private developer to correct drainage problems on Forest Rd. near Plain St. as part of a private project proposed off Bow and Village Sts. The Main St. Drain project, for which the Town secured 50% funding from Mobil Oil Corporation, was 90% complete at the end of 1992. Permanent paving and landscaping of property will be completed in the Spring of 1993.

One of the Articles passed by the 1992 Annual Town Meeting may lead to a sizeable rebate from the Charles River Pollution Control District which treats Millis' sewage. The May 1992 ATM approved approximately \$8000 to make repairs to the sewer flow meter station on the Medway Town line. In addition to making the underground structure as water tight as possible, a new flow meter was installed. Initial results from the new meter indicate that CRPCD may be overcharging the Town by as much as 20%. A request for a rebate has already been forwarded to CRPCD.

The DPW has been successful in dovetailing its street resurfacing program with its water system improvement program. The Exchange St. Water Main Cleaning and Relining project was completed in November 1992. The project's appropriation also allowed for the replacement of water services from the main to the property line, which will afford us comfort that all the utilities in the street are relatively new, and therefore, the street can be paved. The paving program will correct the shape of the street to eliminate existing surface water ponding problems. The final paving of the street will be complete by May 30, 1993. The examination of existing utilities, both private and public, has become a standard practice in the department and paving is delayed if other utilities must be improved first.

The following streets were paved under the DPW's street resurfacing program in 1992: Farm St., Shadowfax Farm to brook-\$11,511, Dover Rd.-\$76,086, Main St. from Larch Rd. to Village St.-\$56,358, Village St. from Acorn St. to Pleasant St.-\$42,470, Pleasant St. from Country Village Condos to Village St.-\$49,004. Additional work to improve our streets included \$23,769 to replace the guardrail along Main St. (Rt. 109) near the Medfield town line and the installation of Cape Cod style bituminous concrete berm (curbing) on Pleasant St. The priority list for paving in 1993, as approved by the Board of Selectmen, is Exchange St., Orchard St., Farm St. from the brook to the Medway Town line, Himmelfarb St., Myrtle St., Causeway St., and Grove St. These streets will be paved as funds allow.

The final DPW projects I will mention in this report are the proposed expansion of the Prospect Hill Cemetery and the permanent capping of the landfill on Island Rd. The Town has been able to obtain free design services from the Norfolk County Engineering Department for the cemetery expansion project. The design was completed in December 1992. Construction, using a combination of Town forces, private contractors and County supervision, is scheduled for Summer 1993. The second phase of the landfill capping investigation began in 1992 and should be complete by the Autumn of 1993. Capping is scheduled for 1995 and costs for the cap have been estimated between \$500,000-\$1,000,000.

The last issue I will discuss in this report is one that the Board of Selectmen has placed a high priority on; that is, communication. Millis' size and geography contribute to what we in the Town Offices call a "media void." Area newspapers do not always cover all the news that should be reported to the people of the Town. Therefore, I encourage anyone in Town to contact me to discuss any questions or concerns they may have about Town affairs. Town government in Millis is not so big that anyone's concerns should go unanswered.

Finally, I would like to thank the Board of Selectmen, Town committees, and the employees of the Town of Millis who have worked diligently with me to improve the quality of services provided to the Town's citizens. Without

their hard work, support, and ideas, the accomplishments noted in this report would not have been possible.

Respectfully submitted,
Charles Aspinwall
Town Administrator

REPORT OF THE ADMINISTRATIVE ASSISTANT

As Administrative Assistant, this is the first year I have been asked to submit a report and am pleased to have this opportunity to acquaint Millis residents with the general responsibilities of the position and specific endeavors of 1992.

In general and in addition to providing assistance to the Board of Selectmen and Town Administrator, responsibilities involve preparation of the agenda and the recording and maintenance of official records of all Selectmen's meetings; arrangements for annual and special town meetings and preparation of warrant articles; preparation and administration of specific budgets; maintenance, repair and use of town buildings under the jurisdiction of the Board of Selectmen; preparation of bid specifications in compliance with Millis bylaw and State requirements; administration of the Town's insurance programs; preparation of grant applications; supervision of the Annual Town Report; coordination and supervision of the Town's licensing and permitting procedures; resolution of complaints and concerns of the public; research and response to requests for assistance. The Administrative Assistant is also the Insurance Coordinator, Parking Clerk, Fair Housing Coordinator, and ADA (Americans with Disabilities Act) Coordinator.

To detail specific tasks administered by the Administrative Assistant in 1992, I offer the following:

The Selectmen held 31 meetings in 1992, the official minutes of which are in file in the Selectmen's office and, as public records, are available to anyone who wishes to review them.

In compliance with Town, State and Federal regulations, underground storage tanks were removed at the library, Memorial School, the DPW and the landfill. The Fire Chief and an agent from the Department of Environmental Protection were on site during the actual removals. The Memorial School tank, the two at the landfill and one gasoline tank at the DPW were not replaced. The 6,000 gallon library fuel oil tank was replaced with a smaller aboveground version. The Town was spared the cost of moving the storage shed on the library grounds during the tank excavation process, thanks to the generosity of Millis Used Auto Parts, Inc. who responded to our need to move the building out of the way of the tank site, then move it back. The DPW diesel fuel tank was replaced with an aboveground tank and new pump. One gasoline tank at the DPW remains to be removed and replaced pending 1993 Town Meeting appropriation. The tank was tested for leaks and passed inspection.

The General Insurance Program includes property, automobile, general liability, workers' compensation, accident insurance for police officers and firemen, public official liability, police professional liability, bonds for employees, etc. All claims, actual and potential, come to my attention for processing. These past two years we have taken advantage of a competitive market and bid the insurance although it is exempted under the Uniform Procurement Act. The bid process is complex but has generated substantial savings in each of the two years. The Town's premiums were lowered by \$25,000. the first year and another \$40,000. the

second year. The Town's good safety record has added to reduced premiums. Safety meetings, coordinated by the Administrative Assistant and attended by MIIA's loss control manager and town and school department heads, contribute to Millis' good experience record as do the safety educational programs periodically arranged for employees. Accidents involving destruction of public property by another party are diligently pursued through that party's insurance. All contractors with the Town are required to provide a certificate of insurance in the same limits as those carried by the Town and must name the Town as an additional insured on their certificate. In recent years there has been an increase of miscellaneous claims filed against towns, and Millis has received its share.

Health insurance has become a major concern for Millis as well as other communities. For the past few years, Millis' premiums have been among the lowest in the State because of employees' good experience and because of the way the Town has managed its health insurance program. The cost of health care in general has now risen to the extent that Millis has to re-examine its health insurance coverage. An educational process, through a series of meetings with the Employees' Health Insurance Advisory Group, has been ongoing since fall in order that knowledgeable alternative decisions can be made.

The Selectmen's office processed over 200 licenses and permits during the 1992 year. The issuance and renewal of some permits and licenses involve minimal time. Others are more complex requiring hearings and processing according to specific Massachusetts laws. Anyone requiring a license or permit from the Selectmen's office is guided through the process.

As parking clerk, over 200 tickets were processed in 1992. Several tickets were protested, requiring a ruling or a hearing before the parking clerk.

Maintenance of Town buildings at minimal cost continues to be a challenge. Following through on information provided by a Millis police officer, the Town was able to take advantage of a program offered by Pondview Correctional Pre-Release Center and for \$5.00 a day and transportation, the police/fire station is provided daily cleaning and general maintenance, saving the Town thousands of dollars a year in custodial expenses.

Earlier this year, an Energy Efficiency Partnership was formed between Boston Edison and the Town of Millis. This was a no-cost opportunity for facilities to be made energy efficient. Millis' municipal and school buildings received \$59,000 worth of improvements at no cost to the Town with projected annual savings, on the lights alone, of \$4,700. The Town Hall, Niagara Hall, DPW Office, Police Fire Station and Library received more than 200 new energy efficient ballasts, lamps, updated electrical fixtures and exit signs. Additional equipment included programmable thermostats, pipe and tank insulations and a new motor for one of the wells. The schools received 934 energy efficient ballasts and lamps, 92 motion sensors and 96 florescent fixtures replacing the outdated incandescent lamps. The Energy Efficiency Part-

nership has benefitted Millis with electrical costs savings and improvements that will be evident for many years to come.

In keeping with energy savings, the Town Hall was outfitted with insulated windows. Their \$5,000 cost is expected to be quickly recovered in reduced heating bills.

Aesthetics continues to be a priority. Millis received a grant this year to purchase 20 Bradford Pear trees for planting along 109 and Exchange Street. This augments the tree planting program of the Lions Club. A second grant was written, scheduled to be awarded in September 1993, for replacement of trees destroyed by storms and disease. If Millis receives the award, 80 trees will be planted along Exchange Street, including the sidewalk area at "downfall", Plain and Lavender Streets and in Centennial Park. The Millis Lions also applied for a 1993 grant under the Mass Releaf Program.

The Administrative Assistant attends seminars and meetings throughout the year in order that the Town be up-to-date on current issues. Meetings this year centered on health and workers' compensation insurance, Americans with Disabilities Act (ADA) and other legislative updates. Sessions by the Administrative Assistant and Police Chief at Public Health and Police Professional seminars provided the Town with premium rebates of \$840.

I have touched upon some of the projects specific to 1992. On a daily basis the office is involved with the routine and the exceptional issues of town government. A very special thank you to Janet Sisto who cheerfully and efficiently manages the profusion of paperwork of the Town Administrator and the Administrative Assistant.

Respectfully submitted,
Jacqueline Anderson
Administrative Assistant

LICENSES AND PERMITS ISSUED IN 1992
BY THE BOARD OF SELECTMEN

14 Alcoholic Beverage Licenses:

- 9 All Alcoholic - Common Victualler
- 3 All Alcoholic - Retail Package Store
- 1 Wine and Malt - Retail Package Store
- 1 All Alcoholic - Veterans' Club

28 Common Victualler Licenses

12 Motor Vehicle Licenses:

- 2 Class I
- 5 Class II
- 5 Class III

1 Junk Collector's License

1 Bowling Alley (22) and 2 Pool Table (15) Licenses

3 Amusement Machine Licenses (24 machines)

1 Entertainment License

6 Auction Permits

2 Auctioneer's Licenses

2 Christmas Tree Sale Permits

32 Excavation Permits

3 Fair/Fleamarket/Carnival Permits

4 Jukebox Licenses

21 One-Day Alcoholic Beverage Licenses

1 Skeet and Trap Shooting Permit

2 Taxi Licenses

2 Fishing Derby Permits

50 Yard Sale Permits

3 Parade Permits

2 Block Party Permits

11 Miscellaneous

CONTRACTS BID, QUOTED AND AWARDED IN 1992
BY THE BOARD OF SELECTMEN

Storage Tank Removal/Installation:

(Library) Evergreen Construction, Bellingham, MA.....\$6,700
(DPW) Evergreen Construction, Bellingham, MA.....1,650
(DPW) Evergreen Construction, Bellingham, MA.....9,650
(Memorial School) Franklin Environmental, Franklin, MA.....3,550

Town Report:

Murphy & Co., Quincy, MA.....\$10.10/page

General Insurance:

Package Policy - Berry Insurance, Franklin, MA.....67,635
Police Professional - Berry Insurance, Franklin, MA.....13,500
Umbrella Insurance - Berry Insurance, Franklin, MA.....2,500
Public Officials - Massachusetts Interlocal Insurance
Association (MIIA), Cambridge, MA.....6,328
Workers' Compensation - MIIA, Cambridge, MA.....85,901
Police Accident - MIIA, Cambridge, MA.....2,779
Fire Accident - Woodmansee Ins. Inc., Wyoming, RI.....6,151
Sports Accident - Murphy Insurance, Millis, MA.....3,300

Health Agent:

Enviro-tech Consultants, Mark Oram, Marlboro, MA.....15,000

Catch Basin Cleaning (Joint bid with Medway and Norfolk):

Lloyd Truax & Co., Foxboro, MA.....\$4.94 each

Telemeter:

R. L. Erickson, Walpole, MA.....3,065

Rehabilitating Meter Station:

Consigli Construction, Milford, MA.....4,400

Roadway Preparation:

Bardon-Trimount, Stoughton, MA.....29,311

Solid Waste Hauling:

BFI, Walpole, MA.....\$17.75/trip

Main Street Guard Rail:

DeLucca Fence Company, Methuen, MA.....25,190.10

Engineering - Main Street Drain:

BFI Associates, Lynnfield, MA.....13,400

Main Street Drain:

Framingham Excavating Co., Ashland, MA.....74,967.50

Engineering - Water Main Cleaning and Relining:

BFI Associates, Lynnfield, MA.....20,900

Exchange Street Water Main Cleaning and Relining:

N. Granese & Sons, Lynnfield, MA.....201,893.55

Highway Materials:

BFI Associates, Walpole, MA.....various

Cold Patch:

Bardon-Trimount, Stoughton, MA.....\$26.50/ton

Traffic Line Painting (Joint Bid with Medway and Norfolk):

Traffic Markings, Inc., Franklin, MA.....61,517.50

Portable Air Compressor:

Logan Equipment, Shrewsbury, MA.....8,350

Transfer Station Bags:

Bay Colony Paper Corp., Norwood, MA.....3,680.78

Joint Salt Bid:
 Eastern Minerals, Lowell, MA.....\$28.13/ton
 Pleasant Street Berm:
 Roads Corporation, Billerica, MA.....\$1.65/foot
 Electrical Work As Needed:
 MainTrac Corporation, Shrewsbury, MA.....various
 Tank Installation (DPW):
 Evergreen Construction, Bellingham, MA.....9,650
 Town Hall Windows:
 Precision Door and Windows, Stoughton, MA.....5,654
 Cracksealing:
 East Coast Seal Coating, Abington, MA.....7,800
 Tree Work:
 Cedar Lawn and Tree Service, Ashland, MA.....\$592/day
 Park Road Sidewalk:
 S&E Contractors, Millis, MA.....4,588.22
 Cross Connection Program:
 Water Protection Services, Brighton, MA-Surveying.....\$40/hour
 -Testing....\$35-39/fixture
 Bituminous Concrete Overlay:
 Simeone Corporation, Stoughton, MA.....\$28.90/ton
 Water Quality Testing:
 Matrix Analytical, Hopkinton, MA.....2,148.80
 Health Insurance Consulting:
 Insurance Cost Control, Inc., Worcester, MA.....4,350

REPORT OF THE TOWN ACCOUNTANT

The following financial statements for the Town of Millis are submitted for the fiscal year ended June 30, 1992:

- (1) Combined Balance Sheet - All fund types and account groups.
- (2) Combined Statement of Revenues, Transfers, Expenditures and Changes in Fund Balances - All governmental fund types and expendable trust funds.
- (3) Combining Statements of Changes in Fund Balance - Special revenue funds, capital projects funds, expendable and nonexpendable trust funds.
- (4) Combined Statement of Revenues, Transfers, and Expenditures - Budget and Actual - Budget basis.
- (5) Schedule of Long Term Debt.

I would like to express my appreciation to Barbara Brown, Computer System Coordinator, and to Ellen Stokinger, Computer Operator, for their continued support and cooperation.

Respectfully submitted,

Caroline F. Price
Town Accountant

TOWN OF MILLIS, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
AS OF JUNE 30, 1992

	Governmental Fund Types			Fiduciary Fund Type Trust And Agency	Account Group		Totale (Memorandum Only)
	Special Revenue		Capital Projects		General	Long Term Debt	
	General						1992 1991
ASSETS	\$ 799,549	\$ 1,224,761	\$ 24,588	\$ 1,245,294	\$ -	\$ -	\$ 3,294,192 \$ 3,952,591
Cash and Temporary Investments							
Receivables:							
Property Taxes	481,860	-	-	-	-	-	481,860 427,094
Tax Liens and Foreclosures	75,241	-	-	-	-	-	75,241 65,612
Motor Vehicle Excise	117,720	-	-	-	-	-	117,720 100,166
Departmental, Water & Sewer	-	106,928	-	-	-	-	106,928 164,186
Reserve for Uncollectable Receivables	(41,515)	-	-	-	-	-	(41,515) (77,365)
Due from Other Governments	52,157	-	-	-	-	-	52,157 -
Amount to be Provided for Retirement of Debt	-	-	-	-	8,794,530	-	8,794,530 9,785,930
Total Assets	\$1,485,012	\$1,331,689	\$ 24,588	\$1,245,294	\$8,794,530	\$12,881,113	\$14,418,216
LIABILITIES AND FUND BALANCES							
Warrants and Accounts Payable	\$ 88,752	\$ 15,199	\$ -	\$ 25,000	\$ -	\$ -	\$ 128,951 \$ 138,583
Deposits and Other Liabilities	-	-	-	-	-	-	- 1,890
Deferred Revenue	551,092	106,928	-	-	-	-	658,020 631,013
General Obligation Bonds and Notes Payable	-	-	-	-	8,794,530	-	8,794,530 9,785,930
Total Liabilities	\$ 639,844	\$ 122,127	\$ -	\$ 25,000	\$8,794,530	\$ 9,581,501	\$10,557,416
Commitments & Contingencies (Note 7)							
Fund Balances							
Reserved for Encumbrances	\$ 265,490	\$ 133,890	\$ -	\$ -	\$ -	\$ -	\$ 399,380 \$ 512,569
Reserved for Expenditures	606,438	360,000	-	-	-	-	966,438 291,808
Reserved for Endowment	-	-	-	19,759	-	-	19,759 17,084
Reserved for Over/Under Assessments	272	-	-	-	-	-	272 3,193
Reserved for Teachers Pay Deferral	(261,944)	-	-	-	-	-	(261,944) -
Unreserved:							
Designated	-	284,822	-	709,069	-	-	993,891 1,208,143
Undesignated	234,912	430,850	-	491,466	-	-	1,181,816 1,828,003
Total Fund Balances	\$ 845,168	\$1,209,562	\$ 24,588	\$1,220,294	\$ -	\$ 3,299,612	\$ 3,860,800
Total Liabilities & Fund Balances	\$1,485,012	\$1,331,689	\$ 24,588	\$1,245,294	\$8,794,530	\$12,881,113	\$14,418,216

TOWN OF MILLIS, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY TRUST FUNDS
YEAR ENDED JUNE 30, 1992

	Governmental Fund Types			Fiduciary Fund Type Expendable Trust	Totals	
	General	Special Revenue	Capital Projects		1992	(Memorandum Only) 1991
REVENUES						
Property Taxes	\$ 6,403,780	\$ -	\$ -	\$ -	\$ 6,403,780	\$ 6,353,059
Intergovernmental Revenue	2,017,431	189,155	-	-	2,206,586	2,606,528
Licenses, Fees and Permits	344,386	-	-	-	344,386	349,131
Investment Interest	106,221	3,955	-	63,717	173,893	302,787
Excise Taxes	415,585	-	-	-	415,585	447,384
User Charges	-	1,419,881	-	30,292	1,450,173	1,181,831
Other	78,115	13,644	-	82,291	174,050	114,977
Total Revenues	\$ 9,365,518	\$1,626,635	\$ -	\$ 176,300	\$11,168,453	\$11,305,697
EXPENDITURES						
Education and Libraries	\$ 5,033,341	\$ 361,695	\$ -	\$ 12,121	\$ 5,407,157	\$ 5,414,339
General Government	1,506,442	10,644	-	41,280	1,558,366	1,417,830
Public Works	650,178	864,551	-	-	1,514,729	1,462,771
Protection of Persons and Property	903,947	114,908	-	-	1,018,855	991,026
Human Services	63,732	71,179	-	-	134,911	137,417
State and County Assessments	313,467	-	-	-	313,467	285,145
Debt Service	1,444,285	-	-	-	1,444,285	1,512,509
Recreation	108,485	122,750	-	-	231,235	234,029
Capital Expenditures	-	-	119,815	-	119,815	953,597
Total Expenditures	\$10,023,877	\$1,545,727	\$ 119,815	\$ 53,401	\$11,742,820	\$12,408,663
Excess (deficiency) of Revenues Over Expenditures	(658,359)	80,908	(119,815)	122,899	(574,367)	(1,052,966)
OTHER FINANCING SOURCES (Uses)						
Transfer (to) From Other Funds	\$ 512,810	\$ (318,446)	\$ -	\$ (193,860)	\$ 504	\$ (3,306)
Issuance of General Obligation Bonds	-	-	-	-	-	140,430
Issuance of Temporary Debt	-	10,000	-	-	10,000	50,000
Total Other Financing Sources (Uses)	\$ 512,810	\$ (308,446)	\$ -	\$ (193,860)	\$ 10,504	\$ 187,130
Excess (deficiency) of Revenues Over Expenditures and Other Financing Sources	(145,549)	(227,538)	(119,815)	(70,961)	(563,863)	(865,836)
Fund Balance at Beginning of Year	990,717	1,437,100	144,403	1,271,496	3,843,716	4,709,552
Fund Balance at End of Year	\$ 845,168	\$1,209,562	\$ 24,588	\$1,200,535	\$ 3,279,853	\$ 3,843,716

TOWN OF MILLIS, MASSACHUSETTS
COMBINING STATEMENT OF CHANGES IN FUND BALANCES -
SPECIAL REVENUE FUNDS, CAPITAL PROJECTS FUNDS, EXPENDABLE AND NONEXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 1992

	Balance June 30, 1991	Revenues and Receipts	Proceeds From Debt Net of Repayments	Interest and Dividends	Interfund Transf. & Adjust. From (To)	Disbursements	Balance June 30, 1992
SPECIAL REVENUE FUNDS							
School Lunch	\$ 10,937	\$ 204,946	\$ -	\$ -	\$ -	\$ 204,403	\$ 11,480
Federal & State Education Grants	15,261	153,908	-	-	-	133,345	35,824
State Highway Grants	15,611	-	-	436	-	16,047	-
School Revolving Funds	31,311	144,315	-	-	-	139,750	35,876
Police Off Duty Details	10,070	112,856	-	-	-	114,908	8,018
Receipts Reserved for Appropriation	83,895	30,354	-	2,930	(37,500)	-	79,679
Other Special Revenue Funds	43,726	127,101	-	589	(24,508)	88,770	58,138
Sewer Fund	478,403	365,239	10,000	-	(51,438)	353,114	449,090
Water Fund	747,886	483,961	-	-	(205,000)	495,390	531,457
Total Special Revenue Funds	\$1,437,100	\$1,622,680	\$ 10,000	\$ 3,955	\$ (318,446)	\$1,545,727	\$1,209,562
CAPITAL PROJECTS FUNDS							
Brown School Reconstruction	\$ 144,403	-	-	-	-	\$ 119,815	\$ 24,588
Total Capital Projects Funds	\$ 144,403	-	-	-	-	\$ 119,815	\$ 24,588
EXPENDABLE TRUST FUNDS							
Stabilization Fund	\$ 505,356	-	-	\$25,232	\$ (39,122)	\$ -	\$ 491,466
Cemetery Funds	75,148	3,850	-	1,826	278	8,717	72,385
Pension Reserve Fund	281,790	3,441	-	13,818	(29,000)	2,920	267,129
Health Insurance Trust	350,141	-	-	16,957	(114,676)	-	252,422
Recycling Consortium	38,896	-	-	2,898	-	36,506	5,288
Other Expendable Trust and Agency Funds	20,165	105,292	-	2,986	(11,340)	5,258	111,845
Total Expendable Trust Funds	\$1,271,496	\$ 112,583	-	\$63,717	\$ (193,860)	\$ 53,401	\$1,200,535
NONEXPENDABLE TRUST FUNDS							
Sibel Purdy Trust	\$ 1,283	-	-	\$ 50	-	\$ -	\$ 1,333
Marsosky Trusts	8,000	2,000	-	-	-	-	10,000
Other Trust Funds	7,801	625	-	504	(504)	-	8,426
Total Nonexpendable Trust Funds	\$ 17,084	\$ 2,625	-	\$ 554	\$ (504)	\$ -	\$ 19,759

TOWN OF MILLIS, MASSACHUSETTS
GENERAL FUND
COMBINED STATEMENT OF REVENUES, TRANSFERS, AND EXPENDITURES
BUDGET AND ACTUAL - BUDGET BASIS
YEAR ENDED JUNE 30, 1992

	Budget	Actual	Variance Favorable (Unfavorable)	Totals (Memorandum only) 1991 1992
Revenues				
Property Taxes	\$ 6,462,871	\$ 6,368,867	\$ (94,004)	\$ 6,368,867
Intergovernmental Revenue	1,482,354	2,017,431	535,077	2,017,431
Licenses, Fees and Permits	365,500	344,386	(21,114)	344,386
Investment Interest	200,000	106,221	(93,779)	106,221
Excise Taxes	447,000	415,585	(31,415)	415,585
Other	-	78,115	78,115	78,115
Total Revenues	\$ 9,457,725	\$ 9,330,605	\$ (127,120)	\$ 9,330,605
Expenditures				
Education and Libraries	\$ 5,141,735	\$ 5,020,416	\$ 121,319	\$ 5,020,416
General Government	1,576,877	1,534,761	40,116	1,534,761
Public Works	732,179	593,411	138,768	593,411
Protection of Persons & Property	936,300	899,895	36,405	899,895
Human Services	76,786	63,977	12,809	63,977
State and County Assessments	313,739	310,294	3,445	310,294
Debt Service	1,457,787	1,454,540	3,247	1,454,540
Recreation	110,995	97,690	13,305	97,690
Total Expenditures	\$10,344,398	\$ 9,974,984	\$ 369,414	\$ 9,974,984
Excess (deficiency) Of Revenues Over Expenditures	\$ (886,673)	\$ (644,379)	\$ 242,294	\$ (446,503)
Other Financing Sources (Uses)				
Operating Transfers In/(Out)	512,810	512,810	-	512,810
Other Available Funds	373,863	-	(373,863)	-
Total Other Financing Sources (Uses)	\$ 886,673	\$ 512,810	\$ (373,863)	\$ (261,432)
Excess (deficiency) Of Revenues and Other Sources Over Expenditures and Other Uses	\$ -	\$ (131,569)	\$ (131,569)	\$ (707,935)

TOWN OF MILLIS, MASSACHUSETTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1992

GENERAL LONG TERM DEBT AND INTEREST GROUP OF ACCOUNTS

As of June 30, 1992, the Town had the following outstanding long term debt:

	<u>Date of</u>	<u>Fiscal</u>		<u>Interest</u>	<u>Outstanding</u>
<u>General Debt</u>	<u>Issue</u>	<u>Year of</u>	<u>Face</u>	<u>Rate</u>	<u>at June 30,</u>
		<u>Maturity</u>			<u>1992</u>
Police and Fire					
(G.E. Credit Corp.)	7/15/81	7/15/95	\$ 135,000	5.00%	\$ 38,400
Land Acquisition					
(State St. Bank & Trust)	8/01/85	8/01/00	935,000	7.66%	545,000
Equipment					
(State St. Bank & Trust)	5/01/89	5/01/94	75,000	7.05%	30,000
School					
(State St. Bank & Trust)	5/01/89	5/01/09	5,185,000	7.40%	4,635,000
School Roof Repair					
(State St. Bank & Trust)	4/11/92	4/10/93	90,000	6.00%	55,000
School Bus					
(State St. Bank & Trust)	2/04/92	2/04/93	50,430	6.70%	33,630
<u>Water and Sewer Debt</u>					
Water Bonds					
(G.E. Credit Corp.)	9/10/80	9/10/94	200,000	5.00%	42,700
Water Bonds					
(G.E. Credit Corp.)	7/15/81	7/15/95	150,000	5.00%	42,800
Water Bonds					
(State St. Bank & Trust)	8/01/85	8/01/99	445,000	7.66%	240,000
Water Meters					
(State St. Bank & Trust)	8/01/85	8/01/93	200,000	7.66%	50,000
Water Bonds					
(State St. Bank & Trust)	5/01/89	5/01/99	675,500	7.05%	455,000
Water					
(State St. Bank & Trust)	7/01/91	7/01/92	117,000	7.47%	57,000
Transfer Station					
(State St. Bank & Trust)	5/01/89	5/01/99	51,500	7.05%	38,220
Transfer Station					
(State St. Bank & Trust)	5/01/89	5/01/99	608,000	7.05%	451,780
Sewer Bonds					
(State St. Bank & Trust)	8/01/85	8/01/00	675,000	7.66%	405,000
Sewer Tie-Ins					
(State St. Bank & Trust)	8/01/85	8/01/00	190,000	7.66%	100,000
Sewer Bonds					
(State St. Bank & Trust)	5/01/89	5/01/99	175,000	7.05%	115,000
Sewer Bonds					
(State St. Bank & Trust)	5/01/89	5/01/99	2,000,000	7.05%	1,400,000
Sewer Engineering					
(State St. Bank & Trust)	4/11/92	10/11/92	60,000	5.80%	60,000
<u>TOTALS</u>			<u>\$12,017,430</u>		<u>\$ 8,794,530</u>
			-----		-----
Inside Debt Limit					1,252,030
Outside Debt Limit					7,542,500
					<u>\$ 8,794,530</u>

REPORT OF THE COUNCIL ON AGING

The Council on Aging is a seven member Board appointed by the Selectmen to serve the local community in the same fashion as the Executive Office of Elder Affairs serves the State. Regular meetings are held the third Tuesday of the month at the Senior Center. All interested persons are invited to attend.

The Council's overall mission and purpose is to: identify needs of 950 local seniors; educate and enlist the support of the community; promote and implement new elderly services; and act as a coordinating agency with other town departments and volunteer groups to further programs designed to meet the problems of the aging population.

The Council also serves the town as a Human Services Agency for residents of all ages, sponsoring health clinics and educational seminars on a variety of subjects, processing fuel applications, distributing the quarterly government surplus commodities, and referring clients to other agencies for specific needs.

During the past year we operated a Senior Center 5 days a week 8:00am - 1:00pm, served 400 lunches and 900 home-delivered meals, provided 450 units of transportation for medical, social, nutrition and shopping trips, handled by direct service or referral over 1000 phone calls, and published a monthly newsletter, "Late Bloomers", which was mailed to every senior and distributed to local businesses. Programs included weekly blood pressure clinics, MBIA bus program, a Senior Center Open House, a Volunteer Recognition Day, a Mad Hatter's Day, a four town conference on Best Practices for CAs, taped the newsletter for distribution to the blind impaired, a grief loss group, tax assistance, hearing aid screening, participation in the PFWIEK program at W.I. North St., two inter-generational programs, expansion of outreach to those over age 75, sponsorship of local, insurance, medical and health care proxy seminars, and the election of a Millis senior, Roger Manning, to the silver-haired legislature to represent our town area. With the help of 125 volunteers and 400 hours of service valued at \$25,000 (figured at less than the \$25,000 wage we were able to provide 15,000 units of service to 471 different seniors.

1991 brought changes in the Council - after more than 10 years of dedicated service as Chair - Vice-Chair - HEAL Representative and trip coordinator, Gertrude Palmer retired for health reasons. Appointed in her place was Brenda Goudy. Julia Anderson, Senior Aide supplied to the COA under Title V of the Older Americans Act retired to VA to live with her daughter. Her friendly voice on the COA phone will be greatly missed. Interim Outreach worker, Luella was permanently appointed to fill the Outreach position.

Our thanks for extra hours of service to Regina Rogers as Secretary, Phyllis Talabach as Treasurer and HEAL Rep., Joan Schulz for supervision of the surplus food distributions, all the volunteers without whom most of our programs would be impossible to maintain, and to Ellener Harkins, our Director, for her dedication and responsiveness to the seniors and the Council. Lastly, a very special thank you to Evelyn Malinnes for her gift of a 1987 Chrysler Fifth Avenue to replace our original Mini-Mule car (the old police car that was the beginning of our transportation system).

Respectfully submitted,

Richard Barrett, Chair.
Regina Rogers, Vice-Chair
Joseph Hersey, Secretary
Phyllis Talabach, Treas.

Anthony Meleski
Joan Schulz
Brenda Goudy

REPORT OF THE AMBULANCE (EMS) DIRECTOR

Presentation:

Number of Responses:

Miscellaneous Medical Calls.....	59
Motor Vehicle Accidents.....	48
Falls.....	39
Cardiac.....	33
Sports Injuries.....	19
Seizures.....	16
Respiratory Distress.....	16
Cancelled/Refused Treatment.....	15
Diabetic Complications.....	8
Psychiatric.....	7
Pregnancy/Related.....	7
CVA (Stroke).....	5
Industrial Accident.....	5
Back Pain/Injury.....	5
Choking.....	4
Fracture.....	4
Overdose.....	4
Assaults.....	4
Intoxication/Related.....	4
Unresponsive.....	4
Laceration.....	4
Motorcycle Accident.....	4
Structure Fire Standby.....	4
Cancer.....	3
Bleeding.....	3
Cardiac Arrest.....	2
Allergic Reaction.....	1
Carbon Monoxide Poisoning.....	1
Suicide Attempt.....	1
Horse-Thrown.....	1
Bicycle Accident.....	1
Bicycle/Motor Vehicle Accident.....	1
Gunshot.....	1
Airplane Crash.....	1
DOA.....	1

Total Responses 335

Of this total, 31 were mutual aid responses
to other towns as follows:

Medfield.....	16
Medway.....	13
Norfolk.....	1
Sherborn.....	1

Respectfully Submitted,
H. Robert Yeager, R.N., E.M.T.
Director

REPORT OF THE ANIMAL CONTROL OFFICER

Calls.....	1,092
Stray Dogs.....	11
Stray Cats.....	21
Dogs Adopted.....	6
Cats Adopted.....	9
Injured Animals.....	17
Cruelty Cases.....	2
Dogs Permanently Restrained.....	6
Fines Collected.....	\$ 760

Respectfully submitted,

Meredyth E. Kilgore
Animal Control Officer

ANNUAL REPORT OF THE ANIMAL INSPECTOR

Horses.....	116	Ponies.....	35
Sheep.....	150	Swine.....	8
Goats.....	2	Steers.....	3
Beef Cows.....	2	Heifers.....	3
Dog Bites.....	6	Cat Bites.....	2
Problem/Diseased Wildlife.....	12		
Domestic/Wildlife Specimens Submitted for Rabies Testing.....	4 (All Negative)		

At the time when this report was compiled, the number of confirmed cases of Rabies in Massachusetts was 40. The first case was in September. A few simple steps taken now will reduce the risk when the virus reaches our area: inoculate your dogs and cats, secure garbage cans and dumpsters, cap chimneys, and, most importantly, don't encourage wildlife such as raccoons by feeding them.

Respectfully submitted,
Meredyth E. Kilgore
Animal Inspector

1992 REPORT OF THE MILLIS ZONING BOARD OF APPEAL

- 1/6/92 DiCenzo, Robert W. - Lot 2 Spencer Street, granted a variance from Section VIII, Table 5.L (construction of a driveway).
- 1/30/92 Lawrence, Gretchen - 285 Village Street, granted front yard set back variance of twenty feet in order to allow existing garage to remain.
- 2/13/92 Wright, Thomas G. - 943 Main Street, granted a rear yard set back variance of three feet, with two conditions imposed thereon.
- 3/9/92 Davna Corporation - Lots 2, 4, and 6 Walnut Hill Road, rehearing held pursuant to order of Land Court dated June 11, 1991, denied depth variances.
- 3/9/92 Harcovitz, Philip - Lot 16 Auburn Road, denied front yard set back variance of five feet.
- 3/26/92 Hamwey, Ralph and Susan - 40 Crestview Drive, granted variance and special permit to allow in-law apartment, with three conditions imposed thereon.
- 4/6/92 Breen, Daniel - 22 Bullard Lane, granted special permit to allow in law apartment, with three conditions imposed thereon.
- 4/6/92 Zocco, Thomas H. - Lots 37A, 38A, 39A, and 40A Timberline Road, denied depth variances.
- 4/22/92 Schulz, Kermit B., Jr. - 115 Union Street, granted special permit to allow the front portion (first and second floor offices) of existing building to be used for professional and business offices and services.
- 4/27/92 Maxfield, Richard S. - 217 Farm Street, denied special permit.
- 4/27/92 Howie, Samuel J., Sr. - 40 Railroad Avenue, denied variance to construct a residential dwelling in an industrial zone.
- 5/11/92 Mascari, Michael C. - 959 Main Street, granted variances with conditions imposed thereon.
- 6/1/92 Santos, Joseph and Mary - Farm Street, denied variance to construct a residential dwelling in an industrial zone.
- 6/1/92 McDonough, Thomas - Village and Pleasant Streets, denied lot frontage variance and minimum lot width at front yard set back line variance.
- 6/1/92 Farricy, Francis K. - Lot off of Alma Road, granted change of use variance from industrial to residential.

- 7-15-92 Braeley, Alan S. - 260 Ridge Street, granted special permit to board two horses.
- 7-17-92 Harkey, Robert - Lots 5, 7, 9 Ridge Street, granted variances requiring a minimum of 75% of the required minimum lot shall not be within the flood plain district, **with three conditions imposed thereon.**
- 7-21-92 Harkey, Peter - Lots 4, 6, 8 Ridge Street, granted variances requiring a minimum of 75% of the required minimum lot shall not be within the flood plain district, **with three conditions imposed thereon.**
- 8-26-92 McCannay, Francis D. - 21 Curve Street, granted a front yard set back variance of **twenty-four feet.**
- 8-26-92 Fitzgerald, Cynthia and Matthew - 163 Exchange Street, granted rear yard set back, side yard set back, and rear yard set back variances.
- 9-8-92 Auto Sign Co. - 813 Main Street (NHD Hardware Store), denied sign variance.
- 9-22-92 Farrell, John W. & Brenda J. - 53 Orchard Street, granted side lot set back variance of **twenty-three and one-half feet.**
- 10-5-92 Patecki, David - 14 George Avenue, granted side yard set back variance of two feet.
- 10-5-92 Withee, Edward D. & Marjorie J. - 39 Ticonderoga Lane, granted a side yard set back variance of three feet.
- 10-5-92 Howie, John S. and Janet M. - 42 Union Street, granted a front yard set back variance of **thirteen feet.**
- 10-19-92 Mangan, Denis - 13 Middlesex Street, granted a side yard set back variance of two feet.
- 11-9-92 Gavin, William J. - 263 Orchard Street, granted front set back and side yard set back variances.

TO: Earl Rhyne
FROM: Millis Zoning Board of Appeal

It would be an act of unconscionable ingratitude if we members of the Zoning Board let the discontinuance of your service on this Board go unnoticed. For more than twenty years, your intelligent, equitable, and diligent contributions to our Town have provided the benchmark by which we may measure both the judiciousness of our decisions and the intensity of our devotion to the general good of the inhabitants of Millis.

In particular we would like to express our gratitude and admiration for your broad and intensive knowledge of the Town's regulations and by-laws. Your clear grasp of Town

enactments served as a beacon for us as we attempted to find our way through many dark and tortuous cases. Inseparably united to your knowledge of Town decrees was the honest and impartial manner in which you interpreted and applied them.

Both your grasp of the Town regulations and your honorable enforcement of them served the good of all the citizens of Millis, but we members of the Board who have served many years with you are especially grateful to you for another facet of your service on the Zoning Board. We will remember always with affection the cheerfulness of spirit and warmth of collegiality which you brought to our meetings. Many convoluted and tension-filled meetings of our Board were commonly transformed into pleasant and productive discussions by your own wit and good nature.

For all of these reasons we miss you, and affirm that all the citizens of Millis have profited more than they will ever know from those long years of service which you unstintingly devoted to the good of the Town of Millis.

Respectfully submitted,

Wayne L. Hansen, *Chairman*
Peter F. Koufopoulos, *Clerk*
William O'Callaghan, *Member*
Margaret Fitzgerald, *Associate Member*
Skip Coppola, *Associate Member*
Catherine C. MacInnes, *Secretary*

REPORT OF THE MILLIS ARTS COUNCIL

The Millis Arts Council allocated \$2,625 for the Town of Millis for the 1981 fiscal year beginning October 1, 1981. There is no surplus carried over. Additional funds not expended in previous years are being used for the 1981 fiscal year. The amount available to \$2,625. The Millis Arts Council would like to thank the following organizations.

Millis Recreation Department	
The Reminisants	\$ 400.00
Sal Melchiorri's Merry Makers	300.00
Millis Public Library - Summer Reading	75.00
Friends of the Millis Public Library	
Museum of Fine Arts Membership	100.00
Summer Program - Storyteller	150.00
Clyde Brown School	
Meet An Author - Donna Collins	200.00
Chinese Culture - Carol McDonald	300.00
Jane Apone - All Schools - Epic Brass Concerts	500.00
PASS - Millis Public Schools	
As You Like It - Spingold Theater, Waltham	600.00
Total	\$2,625.00

Therefore, the Millis Arts Council will allow disbursement of these funds.

Respectfully submitted,
 Martha Menne, Chairperson
 Diane Hubbard, Co-chair
 Leonora D'Innocenzo
 Kathleen Griffin
 Ellinor Harkins
 Ann Mertz
 Victoria O'Grady
 Martha Worthington

REPORT OF BOARD OF ASSESSORS

The Assessors for the Town of Millis herewith respectfully submit their report for the Fiscal Year ending June 30, 1992.

TOTAL APPROPRIATIONS 10,453,110

DEFICITS DUE TO ABATEMENTS IN EXCESS OF RESERVE
OF PRIOR YEARS 12,364

SCHOOL LUNCH PROGRAM 5,655

PUBLIC LIBRARIES 6,709

ESTIMATED
FISCAL '

UNDERESTIMATED
FISCAL '

COUNTY ASSESSMENTS:

COUNTY TAX

36,317

STATE ASSESSMENTS

SPECIAL EDUCATION

MOTOR VEHICLE EXCISE BILLS

1,199

STATE RECREATION AREAS

MOSQUITO CONTROL PROJECTS

9,539

MASS. BAY TRANSPORTATION

166,003

AIR POLLUTION CONTROL DISTRICT

1,552

METROPOLITAN AREA PLANNING COUNCIL

1,521

RETIRED MUNICIPAL TEACHERS

97,608

RESERVE FOR ABATEMENTS

227,160

GROSS AMOUNT TO BE RAISED

11,009,374

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

4,486,942

NET AMOUNT TO BE RAISED BY TAXATION

6,522,431

TAX RATE PER THOUSAND 15.78

(SCHOOL 8.36 GENERAL 7.42)

The Board would like to take this opportunity to express our appreciation and gratitude to Administrative Clerk Theresa Coughlin and Senior Clerk Barbara Concannon for their dedication to our department.

A special thanks to Tax collector Rose Robinson and Building Inspector William Whelan, who make our job a little bit easier.

Nancy W. Perlow, Chairman
Robert W. Russo, Member
Lisa Jane Hardin, Member
Millis Board of Assessors

REPORT OF THE BUILDING DEPARTMENT

Receipts from January 1, 1992 through December 31, 1992 were:

Building permits	\$35,850
Electrical permits	7,990
Plumbing permits	1,043
Gas permits	1,450

Total	\$53,090

BUILDING

141 building permits were issued for all construction categories during 1992. Total estimate of construction was \$2,427,355. as follows:

	Permits issued	Estimated Cost
Single family dwellings	26	\$ 1,260,000
Additions	29	399,530
Alterations	39	227,670
Fire Damage Repair	4	17,400
Barns, garages, decks	18	72,900
Sheds, accessory buildings	11	28,625
Swimming pools	11	55,460
Wood Stoves	13	7,100
Commercial	16	345,225
Signs	17	13,185
Demolition	2	200

PLUMBING/GAS

117 plumbing and 96 gas permits were issued in 1991.

WIRING

Worthy Selectwoman and Selectmen Two
This past year's report I present to you.
With deemed permission of you three
I'll interchange prose with poetry.

So, on with the show, and the review
Sue's already shown the revenue.
Permits issued six less than before
A substantial four hundred sixty four.
To all those now, who opt to know,
An enumeration is apropos.

Additions, alterations, renovations	94
Services (all stages)	76
Commercial	80

Garages	16
Municipal	22
Pools, spas, etc.	17
Re-inspections and Delinquent	25
Fire associated	22
Homeowner	20
New dwellings	18
Annual	10
Miscellaneous	64

The list above had to be respected
 By Dave and myself, then duly inspected.
 Seven hundred eighty eight calls ensued
 Inspections, fire and emergencies viewed.
 The six hundred forty three hours recorded
 Excluded consultations afforded.
 Mileage - eighteen hundred thirty three
 Same - NO PAY - as you go Policy.

The vital statistics you all have read
 Now, I have lots of thanks to spread.
 To the Building Department personnel
 And the rest of the Town Hall crew, as well
 A special thank you to David Byrne
 When my ticker flickered, you were there to earn
 Two thumbs up for a job well run
 And getting all those inspections done.
 To my family and friends, my love I share
 For all their tender loving care.
 And then of course the bottom line
 The love of my life my wife Quine.

Tauno Aalto

It should be noted that building permits are required for all construction. Electrical, plumbing and gas work require additional permits. Failure to obtain permits before commencing work may result in double fees.

Our appreciation and thanks to all personnel in the Town Office and Niagara Hall who have provided able assistance during the past year.

Respectfully submitted,

William F. Whelan, Building Inspector
 Tauno Aalto, Wiring Inspector
 Thomas Frasca, Plumbing/Gas Inspector

John Larkin, Deputy
 David Byrne, Deputy
 Warren Champagne, Deputy

**MILLIS CABLE TV ADVISORY COMMISSION
YEAR ENDING 12/31/92**

The year 1992 will be looked upon as a landmark year for the Millis Cable Advisory Commission in its operations. The production studio was relocated from the trailer into the High School Building. This major improvement would not have been possible if it had not been for the persistence and total dedication of Frank Gubala, the Television Course instructor at Millis High, and the many other people who got behind this massive effort.

David Foster, Secretary, and Dan Vance, Superintendent of Schools, were instrumental in the relocation procedures, and were able to fund the cost of materials, and a portion of the outside labor costs. Several electricians donated much effort to rewiring the facility, and thanks goes to Ted Kavan, Bob Brown, Gerry Monte, and Francis Wallace. The construction work, which had to be done because the Public Building codes had all come drafts by Scott Martello. Other contributors were Mary Francis, Silver Murphy, and several other helpful hands to paint, sew the background curtains, and help with the move. We must also note that Silver Murphy donated a large area air conditioning system to the studio.

Tom Ferrante played a major role in re-wiring the equipment. Giuseppe Ardizzone was the key person in getting us back on line and operation. And, Jensen, the General Manager, Mary Lou Sullivan, and Enzo Macerone from TCI helped us to acquire additional tape, a Ross audio mixer, an upgraded Panasonic Switcher, and other needed items.

The Millis Lions presented a \$1400 check to Frank Gubala to put towards needed equipment. Also, Sister Ronald Anne Condon, donated a \$900 color monitor to the studio.

David Foster, Building and Grounds Director, along with Frank Gubala kept up with the work on a day to day basis. As Chairman of the Millis CAC, I along with many others see the TV Studio Tech Lab as a major step in improving our capabilities.

The subscriber base in Millis remained flat during 1992. The January 1992 subscriber base started with 1000 subscriptions, and the year ended with 1000. Service assistance matters were handled by the CAC during our meetings, and many issues were discussed and resolved. One issue that I am personally concerned about is access of the CAC to the new studio on off times, such as weekends. Our concern as the CAC is that this restriction affects our access to the studio, and became a surprise to the Commission. Since 1980 we have had the trust of the community to have access to the TV Trailer, and when later moved to the new facility, this access was suddenly denied to us. As the Chairman of the CAC, I hope this impediment to Cable Commission is resolved in the months ahead, since the concept of Public Access has been altered.

The Kosciuszko satellite project is in a new phase of development, and we will continue to support the effort on. Students Chris Schaffer and Andy Maravone helped raise \$1000 on the Ozark Shoppers show. Much credit to the MHS students who work hard at producing shows and helping the community provide interesting and entertaining programs.

In conclusion, I would like to thank the Cable Commission members Frank Gubala, Secretary, Ken Jones, Francis Murphy, and Ken Drew for their continued efforts. We hope that Cable in Millis continues to benefit our residents and schools in the days ahead.

Respectfully submitted,

James Foster



REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission continued to work on a very active schedule, much of which relates to administering the Wetlands Protection Act, Massachusetts General Law, Chapter 131, Section 40. The Act requires anyone who proposes to remove, fill, dredge or alter wetlands to file a Notice of Intent with the Conservation Commission. After consideration and review, the Commission then issues an Order of Conditions controlling the activity in the interest of protecting wetlands and related dependent resources. These include water supply, flood control, fisheries and wildlife. Meetings are regularly held on the third Monday of the month in Niagara Hall, and interested citizens are welcome and encouraged to attend.

There were a total of 16 Public Hearings held in response to Notices of Intent, and 9 related Orders of Conditions were issued. In addition, continuous field monitoring of activities within the jurisdiction of the Commission was graciously conducted by Jack Henderson. The full Commission inspected specific potential problem areas on about 20 occasions. This cooperation has made the work of the Commission much easier and more productive.

The year contained many events of interest too numerous to list, but a few significant highlights were:

- Acceptance of a 33 acre parcel of land on Island Road donated to the Commission
- Acceptance of a 4.2 acre parcel on Middlesex Street off Bogastow Circle donated to the Commission by Huna Rosenfeld.

The Commission regrets the resignation of Nicholas Diamandis and welcomes Maryfrances Gitto who has been participating very actively since her appointment. The Commission thanks Nick for his contributions to the Commission.

Respectfully Submitted,

Lawrence J. Bergen, Co-Chairman
Edward W. Chisholm, Co-Chairman
Elizabeth G. Awalt
Maryfrances Gitto
Arthur J. Henderson
Raymond L. Otis
Charles V. Vecchi

REPORT OF THE MILLIS EMERGENCY MANAGEMENT COMMITTEE

We hereby submit our report as Civil Defense Co-Directors for the year 1992.

All requests of the state and sector directors have been fulfilled, and all reports requested have been completed.

Our radio officer has taken part in all radio alerts and drills.

Trips have been made to Area Headquarters in Bridgewater for various meetings and seminars.

The Emergency Planning Committee met at regular intervals throughout the year to update our comprehensive emergency Management Plan and to discuss various areas of concern for the safety and the public. These meetings were held at the MEMA headquarters.

A computer was donated to MEMA this year and we were able to purchase a printer and packet controller with the Federal Government paying a portion of these costs through a special program extended to local MEMA units.

We have supplied radio communication between the Town Hall and the High School on election days.

We continue to remodel the MEMA Headquarters in the basement of the Memorial School on Main Street.

On December 12, 1992 the state was effected by a blizzard which caused us to open the E.O.C. and a shelter for the citizens of Millis.

We would like to thank all the departments of the town for their cooperation during the year. We continue to work in the best interest of the Town of Millis.

Respectfully submitted,

Herman Downing
Wayne Simpson
Co-Directors

REPORT OF THE EMERGENCY MANAGEMENT PLANNING COMMITTEE

The Emergency Management Planning Committee meets monthly at the headquarters of the Millis Civil Defense at the Memorial School. The meetings are open to the public.

The goals of the committee are to ensure that Millis has plans to educate the citizens regarding potential hazards and disasters, be able to respond to any emergencies, to help coordinate different departments of town government and to assist citizens during an emergency or disaster. To help achieve these goals the following are represented on the committee: the Board of Selectmen, Fire Department, Police Department, Department of Public Works, the School Department, Emergency Medical Services, Board of Health, Conservation Commission, Emergency Management Co-Directors (Civil Defense) and the Red Cross.

This year the committee printed and had distributed an emergency information card detailing safety tips and important phone numbers for residents to use.

The snowstorm in December, 1992, saw the need to work on informing the community of what is available to help citizens in times of emergencies. The committee will work on this in 1993.

In 1993, the committee will continue to work to formulate safety plans for the citizens of Millis

Respectfully submitted,

George G. Ford, Chairman

Albert J. Baima
David J. Byrne
Herman F. Downing
Meriel N. Hardin
Paul R. Jacobsen
Rita McCann

Irving A. Priest
Wayne A. Simpson
Charles V. Vecchi
Robert A. Volpicelli, Sr.
H. Robert Yeager

REPORT OF THE ENERGY CONSERVATION COMMITTEE

The Energy Conservation Committee met several times in the past year to administer an energy grant received for the Middle/High School. The grant was a matching grant with funds from the Federal Government and the Middle School Committee.

The purpose of the grant was to study the Middle/High School building to identify areas where savings could be realized. This audit can be used in future grants to implement these measures or to identify where energy saving measures can be taken by the Town.

The Committee reviewed numerous proposals, interviewed candidates and selected a firm to conduct the technical audit. This audit will be completed in February of 1993.

Respectfully submitted,
Tauno Aalto
David Byrne
Francis Murphy

REPORT OF THE MILLIS HOUSING PARTNERSHIP

The Housing Partnership has not had a busy year. The Memorial School project is still "on hold" as the School Committee still retains control of the building and we cannot proceed until jurisdiction is transferred to Board of Selectmen.

During the past year a new proposal was presented to us for property on Village Street. This proposal is for single family homes on 18 acres of property. It is anticipated that an application for a comprehensive permit will be submitted in 1993.

Respectfully submitted,
Joanne Andrews, Chairman
Susan Lockett, Secretary
Margaret Clark
John Hinkley
Daniel Magnarelli

REPORT OF THE FIRE DEPARTMENT

Money was appropriated for the purchase of six (6) Scott Air Masks this year. The department purchased one cold water rescue suit and the Firefighters Association bought another. Training classes using these suits were held with the Medfield and Norfolk Fire Departments.

We received mutual aid from the towns of Medfield, Medway and Norfolk, and we very much appreciate their help.

There were 731 open burning permits issued in 1992.

Permits were issued for oil burners, gun powder storage and propane storage; also blasting permits, permits for the removal of underground tanks and permits for smoke detector inspections.

The department responded to the following calls in 1992:

31 Outside box alarms	2 Stove fires
2 Cold water rescue calls	1 Air compressor fire
1 Water problem - C.F.B. School	5 Animal rescues
1 Plane crash	1 Life flight
4 Station tours - Fire Prevention Week	7 Motor vehicle accidents
6 Motor vehicle fires	4 Building fires
4 Mutual aid to Medway	2 Oil burner fires
4 Mutual aid to Medfield	27 Squad practices
2 Mutual aid to Sherborn	9 Company practices
5 Calls to Harry King Terrace	4 Mutual aid practices
11 Fire telephone alarm calls	4 Water in basement
24 Brush fires	31 House duty
	44 Investigations
	6 First Aid classes

I would like to thank the Board of Selectmen, the Police Department, Fire and Police Dispatchers and the Department of Public Works for their help and cooperation during the past year.

Respectfully Submitted,

Robert A. Volpicelli Sr.
Fire Chief

REPORT OF THE BOARD OF HEALTH

submitted herewith is the annual report of the Board of Health for the year ending December 31, 1992.

With a commitment to public health and safety, the Board of Health has maintained a busy schedule for the year, 1992. There were a number of environmental issues that have been addressed such as the continuation of a long, arduous process in determining the source of pollution of wells #1 and #2. While this effort is continuing, we feel we are much closer to resolving this problem and will continue to work with state officials to reach our goals. In addition, the new environmental review regulations have resulted in many public hearings on projects proposed for Millsis. It is our opinion that this process of involving the citizens of Millsis in these reviews has improved the quality of life for us all.

In 1992 the Board of Health voted amendments to the Subsurface Sewage Disposal Systems Regulations and to the Water Supply Regulations.

The third annual Health Fair was held on March 29, 1992, and it was a regional event with participants from Wilfield, Holliston, Sherborn and Melbury. It was an event that interested everyone. We are planning to continue this annual event in 1993. The Board of Health will like to extend their thanks to all who participated in this very worthwhile event.

The Board reconvened on May 14, 1992, with Paul F. Jackson, Chairman; Julio Fontecchio, Vice-Chairman; and Kathleen Byrne, Clerk.

We would like to take this opportunity to thank our Public Health Nurse, Julie Brennan; Health Agent, Mark Brown; and, especially, our Administrative Clerk, Marilyn Hawley, for their continued hard work and dedication.

PERMITS AND LICENSES ISSUED BY BOARD OF HEALTH

Food service establishment	29
Retail	10
Non-profit organization, no charge	14
Catering	3
Mobile	4
Septage hauler	11
Garbage hauler	11
Swimming pool, public	1
Semi-private	2
Private	11
Wading pool	2
Disposal works installers permits	11
Funeral director	1
Septic systems	
New installations	8
Repair	6
Tank replacement	1
Alterations	1
Percolation and deep holes	27
Well applications	5
Hazardous materials	34
Massage therapist	1
Tanning facility	1
Manufacture spring water	1

Sewer hookups	23
Abrasive blasting	1
Tobacco permits	18

HEALTH AGENT/ENVIRONMENTAL CONSULTANT

Mark Oram, R.S., C.H.O.

The role of Health Agent for the Town of Millis was conducted by providing services to allow for compliance with federal, state and local regulations.

The Health Agent has assisted state agencies with existing investigations being conducted for groundwater studies and illegal landfills. The Health Agent has also conducted several investigations that concern air, water and land pollution. Other work consisted of reviewing applications and proposals for new development in which the applicants are required to follow the local environmental health impact regulations and stormwater management regulations.

Routine work consisted of soil test observations and review of engineered plans for subdivisions, new development projects, reconstruction projects, subsurface sewage disposal systems and wells to assure compliance with state and local regulations. Other work included inspections of restaurants, investigations for housing deficiencies, food-borne illnesses, environmental concerns, indoor air and sanitary complaints. Also, construction inspections were conducted for wells, stormwater facilities and subsurface sewage disposal systems. The Health Agent is also responsible for reviewing building and ejector pump applications to determine if the subsurface sewage disposal system is sufficient size and protected from any building or ejector pump proposals. The applications for the abandonment of subsurface sewage disposal systems are also reviewed and inspected for compliance. The statistics for inspections and reviews in 1992 are as follows:

Inspections:	Subsurface sewage disposal systems	17
	Well pump test	2
	Soil test observations	148
	Housing enforcements	6
	Restaurants	65
	Swimming pool inspections	5
Reviews:	Building proposal applications	53
	Well laboratory results (new and existing)	5
	New food service establishments	7
	Subsurface sewage disposal systems	56
	New development projects	16

The Health Agent has attended the Board of Health regular and special meetings and hearings in which he provided information and professional expertise when requested by board members and contracted engineers.

Projects with the Board of Health include new regulations for subsurface sewage disposal systems. The regulations dealing with stormwater management and environmental health impacts for new developments require an extensive review period between the Health Agent and the contracted engineer, applicant(s) and engineers for applicant(s).

The Health Agent has attended various seminars concerning subsurface sewage disposal systems, hazardous waste remediation and hazardous spill enforcement resources. He has also continued his educational requirements to maintain state registrations as a Certified Health Officer and Registered Sanitarian.

PUBLIC HEALTH NURSE

Julie H. Espinosa, R.N.

Office hours: Mondays, 4:30 a.m. to 6:30 p.m. and Fridays, 10:00 a.m. to 12:00

Board of Health Clinic Schedule:

Blood pressure clinics are held on the first Friday of each month from 1:00 to 1:45 p.m. at Kennedy Terrace. This clinic is open to any Millis resident or employee who wishes a free screening.

Influenza vaccine clinics are held at various sites during the months of October and November. Clinics are scheduled according to the availability of the vaccine. The public health nurse also administers the influenza vaccine to residents who are confined to their homes and are at high risk for contracting influenza. Home visits can be scheduled by calling the Board of Health.

The Board of Health provides the following tests and vaccines to Millis residents:

- TB testing
- Lead screening for entry to preschool and kindergarten
- MM
- Td and DPT
- Oral polio
- HIB (new as of this year)
- Influenza

1992 Statistics:

Total office visits	118
Total home visits	49
Blood pressure screens	88
TB tests administered	15
Flu vaccines administered	409

Other Immunizations:

MMR	7
Td	5
DPT	1
HIB	1
OPV	1

The public health nurse also investigates and reports communicable diseases to the Massachusetts Department of Public Health.

Diseases reported in 1991:

Salmonella	2
Cryptosporidium	1
Giardia	1
Measles	2
Hepatitis	1
Pertussis	1

Miscellaneous responsibilities:

When requested, the public health nurse provides free well baby home visits to newborn residents. During these encounters, an assessment of the newborn takes place and new and first-time parents receive information about child safety and preventive medicine.

In 1992 there were 8 well baby visits.

The public health nurse wishes to express her gratitude to Debra Harding, R.N., the former public health nurse, for her years of dedicated service to the Board of Health.

Respectfully submitted,

MILLIS BOARD OF HEALTH

Paul R. Jacobsen, Chairman
Julio Fontecchio, Vice-Chairman
Kathleen Byrne, Clerk

REPORT OF THE HAZARDOUS WASTE COORDINATORS

During the calendar year, 1992, the Hazardous Waste Coordinators required and oversaw the updating of all hazardous waste registration plans for all commercial entities within the town who use, handle, store or manufacture hazardous materials. Also, during this period, we discovered a few companies that previously had not filed a registration plan. We now have them formally in the fold.

Our goal for 1993 will be to insure that registrants communicate any deviation of their plans whenever there is a change.

Respectfully submitted,

Paul R. Jacobsen
Kathleen Byrne

REPORT OF THE RIGHT-TO-KNOW COORDINATORS

The Right-to-Know Coordinators, appointed by the Board of Selectmen in the spring of 1991 for the purpose of supervising compliance with the Massachusetts Right-to-Know Law and SARA Title III, are pleased to submit that as of this writing our goals are 100% complete with training programs currently in place for all town employees. The Town of Millis is among the leaders of our state in accomplishing our goals of training all municipal employees for the purpose of insuring the safety of all employees and residents of our town.

Respectfully submitted,

Paul R. Jacobsen
Julio Fontecchio

REPORT OF THE HISTORICAL COMMISSION

We continue our work at Oak Grove Farmhouse - In particular, on the first floor rooms. Layers of old stained and brittle wallpaper have been removed from most of the walls. Cellings have been either replaced or re-plastered, as have most of the walls on the first floor. Some woodwork has been scraped down, too.

A new furnace and heating units are functional and rough wiring installed on the first floor. Outside shutters have been scraped, painted and fixed to working order, and most are in place on the outside of the house. New storm windows are also in place. All regular windows are in working order, and half are ready to be primed.

We had some of our artifacts on display for Pride Day but, as we all know, we got rained out shortly after we set up. We'll try again next year.

As always, we thank the friends of the commission for all their help this past year. We especially would like to thank Corinne Kravitz and Charles Vecchi for all their extra time in helping us pack books and artifacts.

Respectfully submitted,
Jacqueline Graci, Chairperson

**Millis Housing Authority
Annual Report 1992**

The Millis Housing Authority held ten regular meetings at the Recreation Hall, Kennedy Terrace, in 1992.

During the year, a Pet Policy was adopted by the Commissioners after receiving input from the tenants.

In maintenance activity, the fire alarms at Fine Terrace were updated, as was exterior lighting for Fine and Kennedy Terraces. A handicapped unit was modified for a blind resident, and eight apartments were re-done before new tenants moved into Fine and Kennedy Terraces. One new tenant was welcomed to Daniels Street. Millis Housing Authority currently is fully occupied at its three developments.

The Commissioners approved efforts by the Maintenance Supervisor, Ed Healy, to add more parking spaces at the elderly complex. EDCP approved the purchase of a computer for the office.

In August, the Rev. John Griswold resigned as Chairman and member, and in September at the Annual Meeting, the following were elected:

Howard DeDoming, Chairman
Joanne Andrews, Vice Chairman
Mary Welch, Treasurer
Henry Lewandowski, Asst. Treasurer

Attorney Victor Sloan, as Housing Authority Counsel advised the Commissioner and the Executive Director on matters about confidentiality, back rents, and disturbing tenants.

A picture of the original Commissioners and first Executive Director, with Fr. John Fitzgerald, was obtained, and now hangs in the Authority office. On December 8, Executive Director Shirley MaInnes resigned, effective December 31, 1992. The Commissioners accepted her resignation with great regret and began seeking a new Executive Director for the coming year.

Respectfully submitted,

Howard DeDoming, Chairman

REPORT OF THE BOARD OF LIBRARY TRUSTEES

This has been a year of progress and change in the Millis Public Library.

Early in the year the Board was informed that a grant had been made by Gladys Brownstein and Honey Waldman for the addition of a reading room in honor of their mother, Dora. The plans call for the construction of not only a reading room but also a new office section for the staff and the library director as well as renovations to the circulation desk and the main entrance. The plans were prepared by New York architect Berit Pine.

In January of last year we began the tedious process of bar coding the collection. This is the foundation for eventually automating the library, a process that should take approximately three years to complete and will provide our patrons with expanded service for not only our own collection but also the holdings of dozens of libraries in the area. Since automation is a computer based system there will be several terminals available for patrons to use. We are pleased to report that the Friends of the Library have donated a complete computer terminal to be used as a phase in this program. To further complement our entrance into the electronic data world we now have a CD ROM computer terminal in operation via a grant from the Mass. Library Commission. The grant, which has a total value of \$ 5000.00, will pay for the purchase of the system and updates of leading magazines, book reviews, periodicals and general research data.

The Board received the resignation of Mitchell Perlow late in 1992. After an extensive search, Merrily C. Sparling was selected as our new director. Mrs. Sparling holds a B.A. in American history, with a minor in Economics from Framingham State College, where she graduated magna Cum Laude, and a MLS from Simmons College. We are extremely pleased to have had Merrily accept the position of Director.

Board member Donald Hernon submitted his resignation, citing the pressure of business. Don was a long time member of the Board and has been and continues to be a valuable asset to the library and the Town. We were fortunate to have Gerard Waters appointed to the Board. Jerry is not only an accomplished financial manager but also provides a keen analytical approach to problem solving.

In summary, our circulation is at an all time high, our children's programs continue to be oversubscribed and our collection continues to grow. This is a direct credit to the entire staff, in particular to Shirley DeCenzo, Margaret Fitzgerald, Meg Smith, Margaret Bergen, Nancy Hogan and Pat

Olstead who, because of their dedication and spirit of cooperation, have learned to do so much with so little that they can do almost anything with almost nothing at all. We are also deeply indebted to the efforts of our volunteers, Florence Gessman, Marge Coldwell, Mimi Haley, Pat Pantasi, Jean Maier and Skip Farwell for their unselfish dedication.

The Board extends grateful appreciation for the donations from Jack Warsof, Mary Housley and many of our patrons, both resident and non-resident.

We would be remiss in not applauding the tireless efforts of the Friends of the Library without whose support, both financial and moral, our progress and programs would suffer grievously.

Finally, but by no means least, we offer our thanks to all the departments within the town for thier valued assistance, with a special salute to our Town Administrator, Charlie Aspinwall.

Respectfully submitted,

Elliott L. Gessman, chairperson
Theodore H. Stronach
Gerald W. Waters

MILLIS PUBLIC LIBRARY ANNUAL REPORT

This past year has proven to be one of change and anticipation of great events for the Millis Public Library. The staff has continued to offer excellent services and programs to the citizens of Millis while at the same time experiencing changes in personnel and adding new services. The "Friends" and volunteers have given in a variety of ways to the Library including their time, knowledge and experience to make the Library a better place for everyone. The generosity of Millis residents and former residents have created excitement with the anticipation of a new addition for a Reading Room during the next year.

It is most appropriate during an annual report to indicate the types of programs and services the Library has provided to the town. This year I would like to indicate what those services and programs mean to the town in dollars and cents. By examining the types of services and what those services would cost if the citizens were to purchase them in the retail market, it becomes apparent that the Library is indeed a cost effective service to the citizens of Millis.

Estimated Value of Services and Programs for 1992

54,212 books borrowed (average cost \$20)	\$1,084,240.00
2,021 periodicals and pamphlets borrowed (@ \$2.50)	\$54,212.00
2,501 audio cassettes borrowed (@ \$15)	\$37,515.00
2,871 videos borrowed (@ \$2 per rental)	\$5,742.00
even more if you were to purchase videos @ \$25 = \$71,775)	
166 Interlibrary Loans (average cost \$20)	\$3,320.00
6 Art Works borrowed (average cost \$75)	\$450.00
1 Camera (average cost \$40)	\$40.00
29 Toys (average cost \$15)	\$435.00
Children's Programs (average cost \$5)	
480 Children at Storyhours	\$2400.00
565 at Summer Reading Programs	\$2825.00
25 at Read Aloud	\$125.00
177 at Fun in the Sun	\$885.00
48 Nursery School visitors	\$240.00
625 children visited	\$3125.00
20 Scout visits	\$100.00
82 at miscellaneous programs	\$410.00
Total of 2022 Children served	\$10,110.00
90 Museum Passes (average cost \$5 person)	\$1,800.00
Grants received for CDRom workstation, Library Incentive Grants, Municipal Equalization Grants	\$11,500.00

1968 hours of Trustees, Friends and Volunteers time

donated to the Library at minimum wage of \$4.25

\$8,364.00

(this does not include extra hours for Books Sales and Fundraising events)

Other services to the citizens of Millis cannot be measured in dollars and cents such as the value to the patron for locating the accurate answer to a reference question, or providing students with materials for research assignments or the value to an unemployed person in having the necessary materials for preparing a resume or finding a job in the help wanted sections of newspapers.

Services for January 1992 through December 1992 equal a total amount of \$1,144,431.00. This represents a return on investment of approximately 1200%. The 1992 Fiscal Year budget was \$89,238 for the Millis Public Library.

As a municipal department, the Library depends on the services of other Town departments, and I would like to thank all the employees of the Town who help the Library to operate efficiently whether it is the Accountant's office, the Selectmen's office, the DPW, or the Fire and Police departments, they all backup the Library with valuable services.

Respectfully submitted,

Merrily C. Sparling, Director

METROPOLITAN AREA PLANNING COUNCIL

MILLIS TOWN REPORT

In 1992, MAPC kicked-off a joint services initiative designed to educate and inform member communities on new and cost effective ways of doing business. Municipal information network systems, service sharing, cooperative purchasing and regional dispatch opportunities were explored.

MetroPlan 2000 1992 activities included the Council's formal adoption of the housing, land resources, and transportation elements of the plan; development of a Capital Investment Program (CIP) to examine priorities for public infrastructure investments in the region; and initiation of the Concentrated Development Center (CDC) nomination process.

The Metropolitan Area Planning Council also began an Overall Economic Development Program (OEDP) in 1992 that is expected to result in substantial new investments in the metropolitan region from the Economic Development Administration as well as other federal and state sources.

Millis responded to MAPC's 1992 outreach encouraging communities to develop pavement management programs. Road inventories and pavement condition reports are some of the benefits of participation.

Staff support to the South West Advisory Planning Committee (SWAP), of which Millis is a member continued last year as well. Activities included review of MetroPlan 2000's CIP and CDC proposals; and implementation of subregional transportation priorities through the Transportation Improvement Program and the strategic Metropolitan Transportation System. SWAP also pursued affordable housing interest, initiated a two-year water supply protection project, and held a workshop throughout the year on making effective presentations, community solutions to household hazardous waste problems, and the relationship between local media and the communities. As part of the SWAP Groundwater Protection Study MAPC also produced aquifer, land use and zoning maps for the study area.

Last year's Data Center services to communities included development and distribution of Community Employment Forecasts used in long range highway, transit, water, and sewer planning; sponsorship of the Boston Area Census User's Conference featuring workshops on census data applications, reviews of major demographic patterns, and information on how to use new 1990 census information; development of the community profiles, a two-page summary of the first release of the 1990 census information; and analysis of the Fiscal 1993 State Budget to help inform communities of the differences between the governor's, senate and house program appropriations.

MAPC's 1992 transportation planning efforts included, development and distribution of the regional Transportation Improvement Program for the Fiscal Years 1993-1995. The document was distributed to all member communities and to ensure local input into the process, MAPC sponsored two information sessions on the TIP in July and again in December. Because the Intermodal Surface Transportation Efficiency Act of 1991 requires a reclassification of roadways, in 1992 MAPC also provided member communities with maps of proposed functional classifications. All communities were offered an opportunity to comment.

MAPC's technical assistance on the new National Affordable Housing Act included preparation of local Comprehensive Housing Affordability Strategies (CHAS), the HOME program, and consortia formation. On behalf of its communities, MAPC also participated in EOCD's Housing Policy Commission; supported the Housing Bond Bill; and sought a state CHAS consistent with MetroPlan 2000 and beneficial to MAPC communities.

Respectfully submitted,
David C. Soule, Executive Director

**METROPOLITAN AREA PLANNING COUNCIL (MAPC)
SOUTHWEST ADVISORY AND PLANNING COMMITTEE (SWAP)**

MAPC is the regional planning group for 101 cities and towns in the Boston metropolitan area. Meetings of the entire council are held at least three times a year, and the executive committee meets once a month. Quality of life issues that cross municipal boundaries (land use, economic development, housing, transportation and environmental concerns such as water resources, air quality, and solid and hazardous waste) are the major subjects of regional concern. MAPC has a staff of professional planners to work with regional groups and municipalities.

SWAP is one of seven sub-regional groups of communities and includes Dover, Sherborn, Millis, Holliston, Hopkinton, Milford, Bellingham, Franklin and Wrentham. SWAP meets once a month in one of its member's Town Hall to discuss projects and problems with a regional impact demanding regional solutions and resources.

During 1992 the SWAP towns worked on:

- (1) The Strategic Metropolitan Transportation System which includes roads, railroads and bus lines, and the Transportation Improvement Project which is a schedule of improvements to highway and public transportation systems.
- (2) Discussion and demonstration techniques used successfully to promote the adoption of bylaws in town meeting or an override by ballot;
- (3) Metroplan, the MAPC regional open space plan;
- (4) Regional hazardous waste collection days and education of citizens on how to avoid hazardous materials in their homes;
- (5) Discussion with representatives from the media on how municipalities can work with the press and cable television to get messages out to residents in the area.

Plans for the coming year include Master Plan workshops, regional impact of developments, housing issues and regionalization of local services.

Respectfully submitted,
Meriel N. Hardin
Chair of SWAP

1992-1993 ANNUAL TOWN REPORT TOWN MODERATOR

The budgeting process of the Town has been both limited and streamlined in the past few years. The constraints of Proposition 2 1/2 severely limit the capacity of the Town to raise funds in order to pay for its ongoing bills and expenses. As the result, the various Town Boards and Departments are required to function within very clearly limited budgets and thus, over the past years, the real questions have centered around which functions can be terminated with the least impact on the Town or which functions can be limited without jeopardizing the service that that Department is supposed to provide.


The budgeting process has been greatly streamlined due to the work of the Town Administrator. We are fortunate to have a full-time professional who has brought all of the Departments a long way in understanding the budgets, relating one Department's budget to another and assisting them in longer term planning in order to avoid inconsistencies from year to year.

As the result of the limitations and greater efficiency, there has been less need for any special town meetings and we have not had any in the past few years. This is a beneficial situation for the Town because it is often difficult to obtain a quorum for a Special Town Meeting and because Special Town Meetings do cost the Town money.

It has become increasingly clear that raising revenue through real estate taxes is neither equitable for the taxpayers, nor sufficient for the Town to carry on the ordinary and necessary municipal functions. Any volunteer work contributed by a resident of the Town enhances both the quantity and quality of service which the Town provides to each of us. Anyone with thoughts as to other sources of revenue for the Town should be considered seriously and their ideas should be put on the table for consideration and discussion.

Again I wish to thank each and every member of the Finance Committee for the long, hard hours they put in to coordinate the entire budgeting process and to all the individuals who attend Town Meeting. Town Meeting is an old-fashioned and sometimes cumbersome procedure, but is still the most democratic form of government, allowing any resident of the Town to have a direct and deliberate voice in their own Town's Government.

Respectfully submitted,


John G. Dugan
Town Moderator

NORFOLK COUNTY MOSQUITO CONTROL PROJECT
Building #34 Endicott Street
Norwood, Massachusetts 02062
Telephone (617) 762-3681

December 11, 1992

Town of Millis

1992 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The Operational Project Program integrates all proven technologies into a system of mosquito control that is rational, safe, effective, and economically feasible.

All mosquito eggs need water to hatch to sustain larval growth.

Source Reduction Work: Our primary efforts are concentrated on the drainage of shallow, standing, stagnant water, and the maintenance of existing flow systems which contribute to mosquito breeding sources.

Drainage Ditches Cleaned	3,048 feet
Brush Obstructing Drainage Cut	60 feet
Drainage construction by wide-track backhoe	1,500 feet

Larviciding: Treatment of mosquito larvae during aquatic development is the next most effective control effort.

Larvicide by backpack\briquets\mistblowers	140 acres
Catch basin larvicide application	464 count

Adulticiding: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, or threatening to residents.

Adulticide with mistblowers	30 acres
Adulticide U.L.V. from trucks	1,382 acres

Surveys, inspections, and monitoring in support of our program include locating and mapping breeding areas, larval and adult collections, and field work evaluations leading to better drainage.

The Project received 35 calls from residents for information and assistance.

Respectfully submitted,



John J. Smith, Superintendent

REPORT OF THE OAK GROVE FARM COMMISSION

The Oak Grove Farm Commission oversees, improves and maintains the open space of the farm and the recreation areas through project administration and financial management. There is an ongoing budget for the Commission and all improvements are the results of town groups.

We thank the Department of Public Works for their general maintenance of the field as well as the Village Board. Special thanks for maintaining the soccer field.

Thanks also goes to the Planning Committee for the planning and landscaping that have improved the playground area of Oak Grove Farm. This Committee will also continue working to get remaining permits taken care of for the playground.

We have one off to the 1993 Day Committee who are responsible for the future of Oak Grove Farm. Unfortunately, the weather did not cooperate and the day's activities were cut short by rain. We look forward to their 1993 celebration.

The long-term project is a field of 100 acres of land. Financially supported by the Village Board, this field will be completed by the Millis State Police Department. We will receive the money to finish the field. The field should be ready in time for the 1993 spring season.

We have been working hard for the future of Oak Grove Farm. Respect for the Oak Grove property and its future will be the best way to ensure that the field is a place of pleasure for all of our future generations at Oak Grove Farm.

Respectfully submitted,
John Menne, Chairman
Robert Braman
Carol Goldstein
Harry Haner
Stephen MacInnes

REPORT OF THE PLANNING BOARD

During Fiscal 1993, the Millis Planning Board was faced with a significant increase in workload which resulted in the scheduling of weekly meetings during most of the year. While continuing the review process on projects submitted in Fiscal Year 1992, a number of new projects were submitted for Board approval. These projects ranged from modest single unit proposals to more complex definitive subdivision plans for both residential and commercial/industrial development.

In addition to the on-going review process, the Board also undertook three significant new initiatives during the year. Members of the Board worked closely with the engineering firm of Whitman & Howard to develop revised subdivision rules and regulations governing the design and maintenance of detention ponds. Given the extent of wetland areas in the Town, detention ponds have become a more common design element in drainage systems. The proliferation of detention ponds in Town requires the adoption of more comprehensive regulations to ensure the uniform application of design and maintenance standards. After a public hearing, the new regulations will become part of the Planning Board Land Subdivision Rules and Regulations.

The Board has also developed a new bylaw governing the design and operation of car washes in the Town. Drawing on the experiences of other local communities as well as resource material provided by the New England Car Wash Association, the Board has developed a bylaw which will be discussed at a public hearing and submitted for Town Meeting approval.

Based on action taken at the May 1992 Annual Town Meeting to modify the ground water protection district and to rezone certain areas, the Planning Board has commissioned the creation of a new Zoning Map for the Town of Millis. The new map has been designed using a computer graphics process which will improve the accuracy of the map and simplify the process of making future revisions.

Respectfully submitted,

Joseph Felton, Chairman
Donald L. Roman, Clerk
John G. Daly
C. John Greco
R. Scott Maxfield

REPORT OF THE POLICE DEPARTMENT

The report of the police department has changed the way in which statistics have been reported. When reading the statistics, information reported under the heading "Incidents Reported and Investigated" are in addition to the arrests listed in the portion above it. Many incidents are handled by the filing, in the courts, of a criminal or a civil complaint, some are handled by a "Magistrate's Hearing", some are handled by agreement of the parties involved, and others remain to be further investigated or are unsolved. This is different from past reports where the statistics portion was a reflection of charges stemming from arrests only. The current report yields a more accurate picture of the many items handled by the department in the course of a year.

Please bear in mind, also, that your dispatchers play a significant role in every incident. Even the incidents which are officer initiated or observed require communication or recordings. Additionally they are the primary connection to all other town departments after the close of normal working hours. Permanent Intermittent officer Robert Barabio joined the dispatch in January. He was appointed to the full time position previously held by Linda Myers. Bob had served as a temporary in the position during her three month leave of absence and subsequent posting of the vacancy.

There have also been changes in the personnel of the police officers. Resignations were accepted, with regret, from officers Barbara S. Hunter and Domenic J. Tiberi. In April the former returned to her past employment as prison guard and the latter left in December by transfer to the Metropolitan Boston Transit Authority. Officer Hunter's position will be filled by promotion of Permanent Intermittent officer Thomas Quinn. Officer Quinn is presently undergoing basic training at the Massachusetts Criminal Justice Training Facility in Foxboro, where he is doing very well. Tom is a Millis native and a veteran of the U. S. Air Force, where he also specialized in the police field. A January 29, 1993 graduation date is planned. Officer Tiberi's position is unfilled at this time. It is hoped we can again promote from our permanent intermittent officers by mid or late February.

The resignation of School Traffic officer Wendy Joseph was received with regret also. Ruth Grogan, a Millis native was appointed to fill the vacancy. She is at the Holbrook Square Location and is doing an admirable job. Her background with the Civil Air Patrol is a definite plus. Patricia Gann moved to the Main and Park Street post, at the beginning of the school year, with the change in personnel. She is doing a great job in spite of the changes to this post caused by the closing of the Memorial School. '

Drug Abuse Resistance Education or D.A.R.E., as it is more commonly known was introduced to the sixth grade at the Middle School in the fall. The emphasis of this program is to provide students with the ability, through learning and practice, to resist the abuse of drugs including alcohol and tobacco. The core program is aimed at the exit level of elementary school. It contains 17 lessons to be taught at the normal classroom size. It is planned, at this writing, to start the fifth grade in late winter 93. Your chief took the opportunity, this past summer, to complete the two week seminar to qualify to teach the program. It was an exhilarating experience that went beyond just learning to teach. It reawakened and focused the desires and reasons why many chose the law enforcement field as a career. D.A.R.E. also has programs for the three other levels: Kindergarten through Grade Four, Middle (or Junior High), and High School. Present planning anticipates other officers to be trained so that we will have back up and an instructor for each level.

December brought a severe snow storm that necessitated state and local authorities to declare a state of emergency. The Emergency Planning Committee was thus called to action to assure that all our residents would receive adequate shelter, food, and other necessities to sustain us through the period of emergency. Civil Defense was operational for extending communication to the state level, the high was opened as a shelter, and hot food was prepared for those in need as well as emergency workers. Some citizens came to the shelter just to take a hot shower. Volunteers and workers alerted by the state of emergency, all pulled together to make this time as comfortable as circumstances would permit. An outstanding job was done with cheery disposition and goodwill to fellow beings as the code of all who served.

Dispatch, Police and School Traffic personnel have performed extremely well throughout the year in the performance of their duties as well as in the operation and care of their equipment. This was done in matters both negative and positive, emergency or routine, difficult or easy. Calls responded to included: death, rape, domestic and child abuse, accident, assault, battery, injury, theft, vandalism, and storm. Yet each call was handled with professionalism, responsibility and caring. The staff have interacted with every town department and with personnel of all neighboring towns. Thus I would like to take this moment to thank all of the aforementioned for their continued cooperation, assistance and efforts on our behalf.

Respectfully submitted,

Albert J. Bajma

Albert J. Bajma
Chief of Police

1992 STATISTICS

Arrests	99
Protective Custody	46
Traffic Citations	362
Airplane Accidents	1
Motor Vehicle Accidents (Hit and Run 8)	254
Bicycle Accidents	2

INCIDENTS REPORTED AND INVESTIGATED

Sudden Deaths	4
Threats to Murder	3
Suicide Attempts/Threats	3
Psychiatric Evaluations	7
Assault & Battery by Dangerous Weapon (1 gun/1 knife)	2
Assault & Battery	8
Rape	1
Sexual Assaults	3
Lewdness	3
Selling Sexually Explicit Material to Minor	1
Domestic Abuse	32
Child Abuse	3
Custody Disputes	4
Runaways	3
Breaking and Entering (attempts 3)	26
Thefts	47
Thefts from Motor Vehicle	25
Vandalism	34
Attempted Larceny	2
Stolen Motor Vehicle	1
Controlled Substance Violations	2
Minors in Possession of Alcohol	7
Disturbance	10
Fireworks	7
Illegal Dumping	3
Illegal Hunting	1
Trespassing	2
Board of Health Violations (police assistance)	3
Building Permit Violations (police assistance)	2
Miscellaneous	14

REPORT OF THE RECREATION DEPARTMENT

The Millis Recreation Department continues to offer a variety of courses which interest pre-schoolers through Senior Citizens. Participants enjoyed leisure outdoor activities such as skiing, track, horseback riding, tennis and frisbee. Youth and adults participated in many forms of sports, exercise programs, bowling, crafts, drawing, baby-sitting, quilting, swimming, computer classes and yoga. Each season was balanced with an assortment of trips and specials, some of the highlights were Seneca Street Live, Okemo, Vermont Ski Trip, an Easter Egg Hunt with the Easter Bunny, Rollerblading, Hypnosis, Radio City Music Hall in New York City, Loon Mountain, The Tall Ships in Boston Harbor, Summer Band Concert Series and The Phantom of the Opera.

Thanks are due to the Board of Selectmen, Schools, Town Hall and Niagara Hall staffs, Police and Fire Departments, Public Works Department, the Millis Public Library, The Angels, The American Legion, Glen Ellen Country Club and local business establishments, as well as to those who donated to our Toy Drive and the many volunteers who work with our programs.

Respectfully submitted,

Janet McCarron,
Recreation Director

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

Sealing fees for the calendar year ending December 31, 1992 totalled \$657.65.

Respectfully submitted,

Carol A. MacDonald
Sealer of Weights and Measures

REPORT of the CHAIRMAN, MILLIS SCHOOL COMMITTEE

The educational year of 1992 was one of which the Millis community should be very proud. Great things happen on a daily basis with the curious youngsters in pre-kindergarten as well as the leaders of tomorrow in the twelfth grade.

Students experience success in all of Millis' academic environments from the developmental classrooms in kindergarten to the academic specialization in the high school classroom. The smallness of Millis has been blamed for its financial problems, but this characteristic creates an individualization of the students' educational needs that larger communities cannot match.

We are fortunate to have a supportive community that provides volunteers at the schools. The Home School Association, community groups, businesses and individuals willingly provide financial support. We are also proud to announce the recent formation of MERIT, a local educational fund.

The community in Millis may not be aware of the wonderful strides the Millis Public Schools has made in the past year. Did you know that . . .

1. The student population in Millis has increased from 1087 to 1122 from January '92 to December '92.
2. The Superintendent's Citizens' Advisory Council has developed a list of student outcomes that will be the future basis for the educational goals of the Millis Public Schools.
3. The Russian American Education Collaborative has been formed to create a true partnership with the Moscow School #140. It will involve teacher, student and business exchange as well as a computer communication link with Moscow.
4. A communication sub-committee was formed to create a newsletter which is supplementary to the Minawik Messages. The supplementary will be sent periodically to every household in Millis.
5. The Health Education, Educational Technologies, and Portfolio Assessment task forces made up of administrators and staff worked over the summer to present needs and solutions for these areas of curriculum.
6. A newly-formed task force for School and Community was put in place to address issues that mutually affect the education of our children and its impact on the community.

This list provides a brief overview of projects that are continually improving education in Millis.

The School Committee has actively contacted our state legislators to encourage

educational reform and funding at the state level. We are very aware that depending solely on the property tax for educational funding is a hardship for the town of Millis. However, we support a quality educational system for each and every child.

We would like to thank our Superintendent, our teaching professionals, and all members of the staff as well as parents and community members for their support of our schools. Children are our future and it is our duty to prepare them for that future.

Report of The Superintendent of Schools

This is my third report as your Superintendent of Schools. This series of reports started in 1892 making this the 111st report on the schools.

Some of the fiscal problems which have been disruptive to long term planning at the local, state and national level have continued throughout the year. The budget preparation time which traditionally was started in the fall and resulted in a Town Meeting approved budget in the spring was again altered so that the School Committee and Superintendent were working on the budget through August, two months after the start of the fiscal year.

As part of the long and effort of teachers and administrators, summer curriculum work and academic year inservice courses have resulted in moving closer to a shared vision of education and trying to achieve with our students from pre-kindergarten through high school.

Summer efforts were devoted to studying ways to improve our methods for curriculum program and student assessment, review of the needs and approaches in local education, and finally how to best implement the use of the technology and programs offered in the **Educational Technology Center** at the Middle High School. Representatives from each school were part of this professional summer effort.

Through the efforts of Mary E. Kelly, Kathy Ely and Sharon Hirstathiou we were again awarded a Community with Excellence Institute Grant. Funds for this program are being used to offer extended adult education information and activities to teachers and staff members and to take a uniquely designed course here in Millis.

Another group of teachers from Clyde Brown, Bonnie Bradford, Nancy Dean, Gayle Gendron, Patricia Kearney, and Elena Viner, as well as Principal Thomas Dettley have enrolled at Worcester College in the Stone Center Program. This is the second year that some of our professional staff have participated in this Koke Brothers supported program in **Social Development of Young Children**.

The Administrative Council continues to participate in the School Restructuring Program and to coordinate district efforts. This is being led again by representatives of the Massachusetts Department of Education and the Northeast Educational Laboratory, a federally funded agency.

The third year at Clyde Brown School was completed for our pre-kindergarten children and staff. The increased contact and learning experiences for staff and students have resulted from having all the children under one roof.

Progress has been made in developing the sidewalk on Park Road from Main Street to the Clyde Brown School entrance. The resolution of traffic patterns and other safety issues for students and all citizens should lead to the turnover of the Memorial School building and grounds to the Town in the very near future.

This year marked the first time that the **M.E.R.I.T. (Millis Educational Resource Initiatives Team)** awarded its first series of grants. Again this year a telethon was conducted and efforts have been started to broaden the potential base of grant support directed by President Christopher Shinkin. The following is a summary of the awards:

Janice Simpson-*Exploring & Experiencing Our World*-Kindergarten.
 Karen Bresnahan-*Yikes! You Mean This Stuff Is Important?*-Library
 Nancy McGhee-*Clyde F. Brown Composers' League*-Grades 1-5
 Janet Crawford, Sally DeGeorge-*H.A.N.D.S.(Help and Nurture Developmental Skills-(Special Education))-K-1*
 Mary Alessi, Mary Jane Simpson, Sally DeGeorge-*Portfolio Assessment*-K-8
 Margaret Bergen, Patricia Dittami, Mary Jane Simpson, Dorothy Howley, Noreen Jeffries-*First Grade Book Flood*-Grade 1
 Patricia Browne, Dorothy Verdy-*Graphing Calculators*-9-12
 Mary Lou Thurston, Kathleen Powers-*Motion Mania*-Grade 8
 Mary Ann Sperandio, Barbara Harrington, Bonnie Baseman, Rade Terbowich, Maureen Maguire-*Big Books*-Grade 8.
 Linda Johnson, Elizabeth Works-*Can We Do Something fun Today?*-Grades 6 and 7.
 Nancy McGhee, Frank Gubala-*Electronic Enhancement Program*-System-wide.

The **Superintendent's Citizens Advisory Council** completed the first draft of **Student Outcomes** for Millis youth who complete Grade 12. The following will be used in discussions by community, parents and staff during this school year as a next step in clarifying what it is that our schools are trying to achieve for and with all students. Each of the goals is presented below in summary form.

Critical Thinkers.

Students will learn to be critical thinkers, demonstrating the ability to define a problem, identify or create solutions, evaluate those solutions, and make an informed decision regarding these alternatives. Emphasis will be placed on encouraging students to ask questions and seek answers related to academic and personal issues.

Good Communicators.

Students will possess strong communication skills, including the ability to both write and speak clearly and effectively, and will be able to use these skills in an appropriate manner when participating in group or person-to-person situations.

Academically Competent.

Students will demonstrate the appropriate level of competency for their abilities and goals in all basic academic disciplines, including math, the sciences, humanities, and technology.

Globally Aware.

Students will demonstrate an awareness of community and an appreciation of the diversity of cultures in our society, as well as show respect for the environment and a willingness to participate in government.

Life-long Learners.

Students will develop an attitude of life-long learning, continuing to grow and flourish after they have left the schools. They will respect their bodies and understand the effects of their choices on health and emotional well-being.

Good Workers.

Students will develop a strong sense of respect for themselves and others, showing the ability to resolve conflicts and work positively with others. Important interpersonal skills such as the ability to resolve conflicts, active listening, and the art of negotiation will be encouraged.

Productive.

Students will learn the skills needed to be productive in the workforce, including learning time- and stress-management skills, show the ability to work both independently and in groups, and be able to adapt to changes.

In summary, students will be encouraged to develop a broad set of interests, including creative writing, languages, the humanities, athletics, and a love for reading and will be well equipped to pursue whatever path they choose to take after leaving high school. They will know when and where to seek assistance, how to use language and math productively, demonstrate financial responsibility, and set goals that they can achieve.

Council members for this year include the following:

Elementary Improvement Council: Mary Alessi

Middle School Improvement Council: Rodia Diamandis

High School Improvement Council: Michael Dyer Terri Flaherty

Special Needs Advisory Council: Jacqueline Rolke

Administrators Association: William Melvor

Senior Citizens: Ellinor Harkins

Oak Tree League: Jeannie Ferraro

Lions Club: Derwood Rowley

M.E.R.I.T.: Robert Virzi

At Large: Ellen Hyman

At Large: Robert Braman

At Large: Ricardo Rodriquez

At Large: Lisa Hansen

At Large: Diana Nunnelley

School Committee Liaison: Michael Nazzaro

Superintendent of Schools: Daniel K. Kehoe

The evolving relationship between the Town of Millis and Moscow School #140 continued to grow this year. In the spring a group that included the Prefect (Vice Mayor) of Northeast Moscow and representatives from School #140 visited Millis. At a joint meeting of Selectmen, School Committee and Administration, and our Moscow guests an agreement was signed by all supporting the development of the **Russian-American Collaborative**. In the fall, the Assistant Principal of School #140 spent a month in Millis further developing this on going program. As the year came to a close an electronic mail communication link between Millis and Moscow was close to being completed.

An **Educational Technology Task Force** composed of representatives of the administration and teaching staff completed the first draft of a long term plan for use of technology in the schools to facilitate learning and administration of the schools. A temporary School Business partnership between our schools and **IBM-Eduquest** was a key element in carrying out this project. IBM support came about as a result of the superintendent's participation in the statewide Educational Technology Task Force of the Massachusetts Superintendent's Association.

The Millis Public Schools were invited to join with seventeen other districts to become a full member in the **Polaroid Corporation School-Business Partnership, Project Bridge**. This Project will provide opportunities for our teachers to apply and potentially work for a full year in a Polaroid position. There are additional benefits which might help the schools through management training and guidance services.

Your superintendent continues to be involved in projects and programs to help strengthen the schools. During the year he has become Chairman-elect of the statewide Educational Technology Task Force of the Superintendent's Association. He has continued as a member of the Steering Committee of the Suburban Coalition, become a member again of the Project Bridge Steering Committee and continues to participate in the statewide Site Based Improvement Project sponsored by the Dodge Foundation and attended by seventy school superintendents from across Massachusetts.

As I indicated in my previous reports, the Town of Millis is truly blessed with caring and dedicated people working to provide the education and services essential to school success. 1992 marked the retirement of Bette Oschman, secretary to previous superintendents, Dr. Roy, Messrs. Vellante and Khachadoorian and me. For twenty-three years she provided caring, professional, and dedicated service to the entire system. She will be missed by all who know her.

Our staff of secretaries and clerks, special education instructional aides, bus drivers, custodians and cafeteria personnel deserve our thanks and appreciation. Together with the professional and dedicated efforts of our administrators, teachers, and central office staff, this team of employees represents well the ongoing theme that marks the Millis Public Schools, **"Small School, Big Family."**

REPORT OF THE HIGH SCHOOL PRINCIPAL

This is my eighteenth annual report to the Town of Millis.

The official Millis High School enrollment as of October 1, 1992, was 246, an increase of 6 from one year ago. The high school enrollment continues to rise, and although not dramatically, it is still a harbinger of things to come. It also represents a reversal in out-of-district attendees and the realization that students are receiving a solid and challenging education here at Millis High High school as evidenced by the percentages of students going on to higher education and the quality of the institutions to which they are being accepted. The major block at this time is the affordability of schools and not their accessibility.

The Class of 1992 graduated 57 students. Valedictorian was Alison Ann Alessi and the Salutatorian was Moira Ann Cannon. Sixty-three percent of the class went on to four-year colleges and universities, and 19% went on to two-year schools. Of the remaining, 5% went into the military, 10% went to work, while another 3% were undecided.

The Russian-American Educational Collaborative, an offspring of Millis High School's International Club and its counterpart at School #140 in Moscow, has become official with the signing of documents establishing it as an entity. At a joint meeting of the Millis Selectmen and the Millis School Committee held in the Middle High School cafeteria, the following officials from both schools and communities made official an idea that began with local student Nanette Bosse (Class of 1985). Affixing their signatures to the document were:

Menel N. Hardin, Chairperson
Millis Board of Selectmen

Sheryl A. Laroie, Chairperson
Millis School Committee

Daniel K. Kehoe, Superintendent
Millis Public Schools

Paul A. Brunelle, Principal
Millis High School

William McIvor, Principal
Millis Middle School

Thomas Deffley, Principal
Clyde Brown School

Laurence Magner, Co-Director
Russian-American Collaborative

Vladimir G. Sister, Prefect
Northeast Prefecture of Moscow

Sergei Kurkotkin, District Director
Northeast Prefecture of Moscow

Nina Ovchinnikova, Principal
Moscow School No. 140

Nadezhda Ustinova, Co-Director
Russian-American Collaborative

The National Honor Society, under the advisorship of Patricia Barry, held its annual induction ceremony on Tuesday, April 2, in the auditorium, followed by a reception in the cafeteria. Inducted were senior, Richard Winkvist and juniors, Alison Chamberlain, Angelina Dupuis, Michael Dyer, Erin Gavin, Adam Goldstein, Amanda Jahnke, Pamela Jardin, Lori Maas, Kerry Mroczka, Mark Osyf, Kimberly Santillo, Amy Saunders, and Tara Thistle. The students chose to invite Mr. Brian Tuohey a member of the staff to deliver the Keynote Address.

The Greater Milford Chamber of Commerce, for the fourth year held its annual Honor Scholars Night at the Sheraton Milford Hotel for qualifying members of the Class of 1992. Those honored this year were Alison Alessi, Moira Cannon, Caryn Bello, Richard Winkvist, Steven Osyf, and Grace Rock.

This Fall, Millis High School began a self-evaluation of all of its programs in preparation for a visit by an Evaluation Team from the New England Association of Schools and Colleges, Inc. The Evaluation Team will be on site during October 1994, and its task shall be to review the self evaluation materials to determine our adherence to the standards of excellence as delineated by the NEAS&C. This process lasts nearly two years and is a commitment on the part of the school and the staff, that we are committed to maintaining a quality program which will stand up under the closest scrutiny.

Overall, the year has been an excellent one. In addition to the recognition education is finally getting from politicians and the citizenry both state and nationally, it is imminent that some form of reform is certain to occur. Enrollments are growing, forecasting an expansion of electives, provided staffing and funding accompany the growth. A program which is already excellent has an opportunity to become even better and more varied. A highly capable and dedicated staff continues to focus on serving your children's needs as attested to by the many graduates who return each year to speak to the graduating class regarding their own preparation and their transition to higher education. I welcome you all to become more actively involved in your schools and to become familiar with what Millis High School has to offer your children.

Respectfully submitted,

Paul A. Brunelle,
Principal

MILLIS MIDDLE SCHOOL

ANNUAL REPORT 1992

We are very pleased to report that Millis Middle school had a very successful 1992. A number of new programs and additions to our school proved to make a difference to parents, students and teachers. One addition was the publication of 'KIDS IN THE MIDDLE', a booklet describing the focus and emphasis here at the middle school. We also revised our handbook to make our policies and day to day operations more flexible to meet the ever changing needs of early adolescents.

As a result of the town wide 'fashion show' fund raiser we were able to have our Home School Association and School Improvement Council plan to bring programs to our school such as Faust Works: mask presentation and workshop, Brown Bag Opera, Epic Brass, Mr. Wizard and other exciting programs.

We have begun a three-year program to develop a comprehensive health program at Millis Middle school. This year we have participated in the DARE PROGRAM lead by Chief Al Baima in our sixth grade. Our seventh grade took part in Southwood Hospital's Alcohol Awareness Program. An instructor met with our students here at school for five weeks. In the eighth grade our students again took part in the Norfolk County Jail's Drug and Alcohol Prevention Program culminating the lesson with a visit to the jail to listen to drug and alcohol offenders explain "what not to do". All grades listened and took part in the Improbable Players presentation and follow up discussions.

Next year we look forward to year-long comprehensive health programs at each grade level.

This year we have instituted our Math Profile Program where a history of each child's progress in math is tracked. We analyze each child's strengths and weaknesses in math and check the mastery of skills presented.

In addition, we continue with our programs of environmental science with our annual trip to Camp Bournedale in grade six, our unit on immigration and trip to New York in grade seven and a visit to our nation's capitol in grade eight.

Community outreach was also very important to middle schoolers. We provided decorated boxes of food stuffs for Thanksgiving and holiday wreaths for Christmas through the Millis Food Pantry.

Our Student Council continues to provide leadership for our school. Clubs, activities such as football, basketball, volleyball, softball, Homework clinic, ski trips and Yearbook are just some of the options available to our students.

1992 was a year of change and innovation to our students, parents and staff. We look forward to 1993 to continue to expand the learning opportunities for all our students.

CLYDE F BROWN SCHOOL
ANNUAL REPORT
JANUARY-DECEMBER, 1992

The Clyde Brown School took several important strides forward in improving its curriculums, cultural programs and parental involvement during the past year. Driven by a cooperative effort between teachers and administrators, several committees and task forces were at work throughout the year including ones in health, educational assessment, technology and T E A M M S - a course whose primary focus was having special education teachers work cooperatively and in the classrooms with regular education teachers in servicing children. Clyde Brown teachers continued to develop Whole Language approaches in reading, language arts and in math through Math Their Way primarily in the early grades. This year the approaches and techniques have worked their way up through the grades. The adoption of a new reading program in grade five last fall insured the philosophy of the reading program will be consistent throughout the school.

The released time in service days were spent improving the curriculum in reading, language arts, math and science in addition to some system wide programs. Teachers worked in grade level groups in these areas to coordinate projects, themes and activities. Some of these included astronomy, the Charlotte's Webb Fair, various science activities and new approaches to reading and writing.

Through the efforts of parents and the Roche Bros. Supermarket program we were able to complete the goal of having one computer and printer for each classroom. Additional teacher training is planned so we can implement a previously written curriculum for the school.

Clyde Brown School teachers involved their students in many various and interesting projects. The teachers in grade two had a planetarium set up in our library courtesy of a teacher at Tri County Vocational School. As a follow up, one second and one fourth grade teacher had their students and parents participate in Nite Watch where they learned more about our solar system and observed constellations in the night sky through telescopes. Two fourth grade teachers collaborated on an environmental awareness project and all the fourth graders enjoyed the annual Charlotte's Webb Fair. The fifth grade has the Boston Globe Stock Market Game and Economy Unit and fourth graders participated in the annual New England Mathematics League contest. Each of the third grade teachers has become the resident expert in a few science units and the students change classrooms for science lessons. The first grade teachers are very involved in local and state reading associations and together with the reading teacher had a presentation of what Whole Language entails. And of course all the youngsters enjoyed Camp Skeeter last spring. The teachers of special education explained to a gathering of parents what their role and function is in the school. All the children enjoyed participating in the Presidential Mock Election in November. During an assembly, members of the fifth grade represented the major candidates and stated their position on issues to the students. Fourth graders tallied and counted votes and sent the results to the Middlesex News which was affiliated with a national student mock election effort.

The School Improvement Council includes teachers, parents, the building administrators and one community representative. Its main objective has been to bring to the school a variety of quality programs which enhance our curriculum. Notable was the poet in-residence who touched so many of our youngsters and enabled them to express themselves so well. Due to the success of that effort we will be having a series of authors and illustrators of children's books who will be working with all the youngsters. Other programs were the high school band and

...and Centro Espanol. From A to Z and Stay Near Stay Alive. Arts Alive. Oliver Phil. Timmy Abel a folk singer, a math presentation, a high school play. The North County/Jewett Long Association, the Handicapped Awareness program and a dance group that taught fifth graders how to folk dance.

The Home and School Association was instrumental in raising money for books and in supporting several activities in addition to having monthly programs and working with the teachers in running the annual School Fair. They also supplied a number of volunteers who helped with computers, the library and in other activities.

Our efforts to put books in the hands of children was helped by the Reading is Fundamental group who through the Book Fair and fund raising distributed free books to our children three times during the school year. In addition, there was the annual Kids Book Sale where children's books could be purchased at remarkable savings.

We are taking advantage of the availability of technology in the schools through the use of the Educational Technical Lab and the MFT programs. Another valuable resource has been the middle and high school students. Many of these enthusiastic youngsters worked in our classrooms as helpers, as peer counselors, and in the Junior Literate Center program. These students have been selected, trained and work under close supervision.

Our work with the Stone Center at Wellesley College in the Social Competency Program or Open Circle has also been excellent for our children. Funded by a Roche Foundation grant, some of our teachers have been trained over the past two years, and it is our expectation that all will be involved over time. There is a separate but parallel group of principals and teachers who meet monthly to determine how to support the teachers involved.

In September we welcomed staff members and students of the Accept Organization who are now part of our school. We are pleased to have them with us.

We all in the Brown community thank Superintendent Kehoe and members of the school committee for their continuing support.

PUPIL PERSONNEL SERVICES DEPARTMENT

The Pupil Personnel Services Department has continued to offer screening for all three and four year old children. According to the Massachusetts Special Education Law Chapter 766, each school system must offer to the parents of these children the opportunity to have their child screened for any potential educational, speech and language and/or vision and hearing concerns. This screening is in addition to the mandated Kindergarten screening program that was conducted in the fall for all Kindergarten students.

The fully integrated pre-school program has been expanded to offer a two day program for children who are 3 years old before August 31, and a three day program for children who are 4 years old before August 31. This program meets the needs of identified special needs students and has space for 10 tuition paying regular education students. Parents interested in having their students attend should call the school to have their names placed on the lottery list.

The Millis Public Schools had two Special Education Classrooms this year one at the elementary school and one at the middle school. Keeping with the intent of the Massachusetts Special Education Law Chapter 766, students have been returned from outside placements, and potential out of district placements were avoided by the provisions of highly individualized classroom programs which were designed to meet their individual educational as well as social emotional needs. The students are mainstreamed with their peers as much as possible providing positive social experiences.

The Guidance Department provides high quality service to all students, in order to enhance positive growth, to prevent problems, which may interfere with learning; to prepare students to cope with existing difficulties and to provide intervention in crisis situations. They provide information and referral services to students, staff and community, regarding such topics as substance abuse, smoking and other pertinent social/health issues.

The High School Guidance Department has continued to provide its structured guidance classes. For each grade level pertinent topics are presented in lesson or group discussion format.

To maintain a safe and healthy school environment for students and staff, the Health Services Department provides primary care to sick or injured students, and staff, they perform health assessments, they develop with physicians, parents, and other school staff medical treatment programs for individual students. They actively participate in the screening of, the evaluation of, and the provision of services to students with special needs. Each staff member serves as a resource for students, teachers, and parents in matters of medical and health concerns.

In compliance with the Massachusetts State Law, The Health Services Staff ensures that all students are properly immunized and student health records are current. Annual screening, programs for vision, hearing and detection of scoliosis are conducted. The staff ensures that physical examinations required for students in grades 3,7, and 11, as well as for participation in sports, are completed in a timely manner.

**MILLIS HIGH SCHOOL GRADUATION CLASS
JUNE 11, 1992**

MAGNA CUM LAUDE

Alison Ann Alessi

Moira Ann Cannon

CUM LAUDE

Caryn Ilena Bello
Amy Glicklich

Jocelyn Glicklich
Thomas Philip Nickerson
Steven Michael Osyf

Grace Kathryn Rock
Richard Herbert Winquist

BOYS

Kevin Robert Beaulieu
Matthew Laurence Boggs
Morgan Jens Randall Burg
Jason Paul Carroll
Thomas Michael Caulfield
Robert Ernest Cusick Jr.
Keith David Daniel
Matthew Scott DePedro
James Arthur Gay
Christopher Thomas Gilbert

Jeffrey Robert Howie
Jason Michael Kleya
Jeffrey Thurston Kraby
Silas Tao Lindenstein
Brian Paul Mahoney
Christopher Edward Martellio
Michael Eugene McCall
Heath Daniel McKay
Michael Douglas McKenney

Daniel Skipper Mikkelsen
Thomas Philip Nickerson
Steven Michael Osyf
Craig Richard Powell
David Arthur Raymond
Alan Edward Shluzas
David Waitman Simpson
Andrew Dean Volante
Daniel George Warner
Richard Herbert Winquist

GIRLS

Alison Ann Alessi
Caryn Ilena Bello
Kerri Ann Blomstrom
Jennifer Lynn Burke
Moira Ann Cannon
Heather Elizabeth Carlson
Heather Marie Catenacci
Kerry Ann Collins
Michelle Elizabeth Collins

Christine Marie Cormican
Michelle Lynn Cornoni
Loretta Lynn Cortelli
Tara Marie Dearborn
Suzanne Lee Favata
Colleen Mary Flaherty
Jennifer Ann Foye
Amy Glicklich
Jocelyn Glicklich
Arlene Marie Harrington

Theresa Prendeville Jones
Danielle Marie Kerr
Kim Ann Kirmelewicz
Carrie Ann Lawrence
Kate Ann Maloney
Kelley Ann Quinn
Tolya Victoria Richardson
Grace Kathryn Rock
Carrie Marie Skinner

MILLIS HIGH SCHOOL 1992 GRADUATION AWARDS AND SCHOLARSHIPS	
<u>AWARD SCHOLARSHIP NAME</u>	<u>RECIPIENT</u>
Valedictorian Award	Alison Ann Alessi
Richard Pixley Memorial Award	Moira Ann Cannon
Harvard Book Award	Kerry Mroczka
Science Award	Alison Ann Alessi
French Award	Alison Ann Alessi
English Award	Moira Ann Cannon
Mathematics Award	Alison Ann Alessi
Business Award	Kim Ann Kirmelewicz
Music Award	Amy Glicklich
Art Award	Tara Marie Dearborn
Physical Education Award	Steven Michael Osyf
Spanish Award	Moira Ann Cannon
Student Council Award	Silas Tao Lindenstein
Bausch and Lomb Science Award	Alison Ann Alessi
T.V. Production Award	Silas Tao Lindenstein
Presidential Academic Fitness Awards	Alison Ann Alessi Caryn Ilena Bello Moira Ann Cannon Amy Glicklich Jocelyn Glicklich Steven Michael Osyf Grace Kathryn Rock Richard Herbert Winqvist

MILLIS HIGH SCHOOL - CLASS OF 92

AWARD/SCHOLARSHIP

RECIPIENT

Presidential Extra Ordinary Effort Awards	James Arthur Gay Andrew Dean Volante
United States History Award	Alison Ann Alessi
Mary K. Gavin Award	Moira Ann Cannon
Friends of the Millis Public Library Scholarship	Carrie Marie Skinner
Warsofsky Family Memorial Scholarships Joseph & Ida Warsofsky Benjamin Warsofsky Sarah Warsofsky Stein Annie Warsofsky	James Arthur Gay Christopher Thomas Gilbert Alison Ann Alessi Jeffrey Robert Howie
Dr. George C. Roy Student Council Scholarship	Silas Tao Lindenstein
Dr. George C. Roy Memorial Scholarship	Moira Ann Cannon
Morris C. & Judith Mushnick Memorial Scholarship	Caryn Ilena Bello
Eddie Sims Memorial Scholarship	Amy Glicklich
Alumni Scholarship	Matthew Laurence Boggs
Randy Dixon Scholarship	Richard Herbert Winquist
Margaret K. & James F. Tabarani, Jr. Scholarship	Alison Ann Alessi
Medway Savings Bank Scholarship	Steven Michael Osyl
Joseph L. & Edith G. Ford Memorial Scholarship	Heather Marie Catenacci
Pauline L. Smith Medical Services Scholarship	Kelley Ann Quinn
Atty. Peter J. Kenney Millis-Medway Memorial Athletic Scholarship	Kerry Ann Collins
Frank L. "Lorry" McDonough Music Scholarship	Jeffrey Thurston Kraby
Dexter M. Gould Scholarship	Carrie Ann Lawrence

MILLIS HIGH SCHOOL - CLASS OF 92

AWARD SCHOLARSHIP

RECIPIENT

The Diane Hatch Memorial Scholarship

Colleen Mary Flaherty

Jane Rogers Music Scholarship

Heather Marie Catenacci

Massachusetts Elks Scholarship, Inc.

Moira Ann Cannon
Heather Marie Catenacci

Clay and Michael Larcom Scholarship

Heather Elizabeth Carlson

GAF Corporation Scholarship

Jocelyn Glicklich

Millis Firefighters Association Scholarship

Kelley Ann Quinn
Heather Elizabeth Carlson

Millis Lions Club Scholarship

Heather Marie Catenacci
Caryn Ilena Bello

CSF Scholarships

Oak Tree League

Roche Bros Supermarket /Howie Oil Co.

John Harkey Realtors

Gertrude & Theresa Fraser Memorial

Millis Shell Oil Company

Braman Screw Machine

Alison Ann Alessi
Moira Ann Cannon
Caryn Ilena Bello
Heather Marie Catenacci
Grace Kathryn Rock
Richard Herbert Winquist

Millis Teachers' Association Scholarship

Moira Ann Cannon

The Cheryl Russo Scholarship

Kelley Ann Quinn

Simon Novick Scholarship

Moira Ann Cannon

Millis Police Association Scholarship
in memory of George Smith

James Arthur Gay

Millis Youth Baseball Scholarship

Steven Michael Osyf

Millis Soccer Club Scholarship

Kerry Ann Collins
Steven Michael Osyf

Aram Karoghlanian Tennis Scholarship

Amy Glicklich

MILLIS HIGH SCHOOL - CLASS OF 92

AWARD/SCHOLARSHIP

RECIPIENT

Sylvia and Joseph Novick Scholarship	Heather Marie Catenacci
Roberts-Mitchell Funeral Service Scholarship	Grace Kathryn Rock
The Millis Amvets Post #495 Auxiliary Scholarship	Richard Herbert Winkvist
The VFW Post #2331 - Ashland, MA	David Waitman Simpson
The James O. Carey Post No. 77 American Legion	David Waitman Simpson
Niles Rosenfeld Scholarship	Christopher Thomas Gilbert
Millis Boosters' Club Scholarships (Given out at Sports Banquet)	Alison Ann Alessi Kerry Ann Collins Michelle Lynn Cornoni Colleen Mary Flaherty Kelley Ann Quinn James Arthur Gay Jeffrey Thurston Kraby Steven Michael Osyf David Waitman Simpson
Hood Mutual Benefit Association Scholarship	Steven Michael Osyf
The 1992 Jack Hume Scholarship (Basic American Foods=Sponsor)	Christopher Thomas Gilbert
The Robert C. Byrd Honors Scholarship	Alison Ann Alessi

FY 92 FINANCIAL STATEMENT - MILLIS PUBLIC SCHOOLS

SUMMARY OF SALARIES	APPROPRIATED	EXPENDED	BALANCE
CENTRAL OFFICE	143572	148592	-5020
ELEMENTARY SCHOOL	1105227	1107482	-2255
MIDDLE SCHOOL	722989	720323	2666
HIGH SCHOOL	838336	833322	5014
COMPUTER INSTRUCTION	82461	83661	-1200
OTHER SALARIES	150908	163891	-12983
STUDENT ACTIVITIES	91450	87770	3680
PUPIL PERSONNEL	104336	106682	-2346
SPECIAL EDUCATION	575928	583081	-7153
MEDICAL SERVICES	37163	38325	-1162
TRANSPORTATION	67243	70851	-3608
MAINTENANCE	194127	199900	-5773
TOTAL SALARIES	4113740	4143880	30140
OFFSETS:US,MA,LOCAL,PRIVATE	127019	127019	
LOCAL SALARIES	3986721	4016861	-30140

SUMMARY OF EXPENSES	APPROPRIATED	EXPENDED	BALANCE
CENTRAL OFFICE	25493	26194	-701
ELEMENTARY SCHOOL	35053	34849	204
MIDDLE SCHOOL	22529	28347	-5818
HIGH SCHOOL	30971	31526	-555
COMPUTER INSTRUCTION	15420	15833	-413
OTHER EXPENSES	43829	37811	6018
STUDENT ACTIVITIES	31541	24741	6800
PUPIL PERSONNEL	4820	4495	325
SPECIAL EDUCATION	243719	238080	5639
MEDICAL SERVICES	1780	1524	256
TRANSPORTATION	39694	43076	-3382
MAINTENANCE	155729	140588	15141
UTILITIES	176200	169574	6626
TOTAL EXPENSES	826778	796638	30140
OFFSETS:US,MA,LOCAL,PRIVATE	39970	39970	0
LOCAL EXPENSES	786808	756668	30140
TOTAL LOCAL	4773529	4773529	

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

ANNUAL REPORT 1992

In July 1992 the School Committee reorganized and elected the following officers: William Vellante (Millis) Chairman, Janice Young (Walpole) Vice-Chairman, and Charles Mucciarone (Franklin) Secretary.

The School Committee conducts its regularly scheduled meetings on the first and third Wednesday of each month at 8:00 P.M. in the Committee Meeting Room at the school. From the beginning of November until the end of January, the Budget Sub-Committee meets on the second and fourth Wednesdays specifically for the purpose of budget development. Other sub-committee meetings are scheduled as needed.

Graduation

On May 31, 1992, 159 students were graduated in an impressive afternoon ceremony. William Vellante, Chairman of the School Committee, delivered the welcome address to more than one thousand guests. Music was provided by the Millis High School band.

Mary Fleming, Director of Pupil Personnel Services, presented scholarships and awards totaling more than \$35,000 to deserving senior students. Students receiving awards were: Yeasah Pell (Class Valedictorian), Mark Bardol, Jennifer Derry, James Genoa, Matt Aillard, Kara Shea, Heidi Decker, Rachelle Lallier, Tracey Carita and Keith Boyce of Franklin. Medfield students receiving awards were Robert Donovan and William Setterlund. Medway students receiving awards were Brian Long and Michael Bourbeau. Millis awardees were Brian Bourque (Class Salutorian), Mark Pitts, Jeffrey Neal, Jeffrey DeRosa, Joseph McMorro and Joseph Wallace. North Attleboro students receiving awards were Joann LaFleur, Joseph Lavalley, Amy Audette, Chris Thibert, Trinda Yurek, Brian Hombi and Mark Medeiros. Walpole students receiving awards were Brian Burt, Joanne Webber, Erik Schwarz and Gregory Ward. Also receiving awards at graduation were Nicole Rossilli of Seekonk and Todd Labagh from Norfolk.

Pupil Personnel Services

In September 1992 Tri-County welcomed approximately 735 students to the new school year. Of that number, 42 were Millis residents.

Because of the Co-operative Employment Program at Tri-County forty-two students started early employment in industry. By June of 1992, 95% of the graduating class was employed. 70% of the students were working in their vocational area. Approximately 30% of the class will attend colleges. Among the colleges they have enrolled in are: Worcester Polytechnic Institute, University of Massachusetts Amherst, University of Massachusetts Dartmouth, Northeastern University, Wentworth University, Johnson & Wales University, and Springfield College. Three Tri-County seniors were recognized by national organizations. Yeasah Pell of Franklin was one of six students nationally invited to compete in Electronics in Chicago by the International Vocational Clubs of America. Joseph Lavalley of North Attleboro received the Elks National Foundation Vocational Grant to continue his education in Machine Design, and Kara Shea of Franklin received a four-year tuition grant at the National Distributive Education Clubs of America Convention in California.

Tri-County administered the PSAT's for the College Board. Additional achievement testing was administered for all Grade 9 students by the Guidance Department. Tri-County counselors, parents and students joined other area towns for a Higher Education Evening in Walpole with over 200 college co-op vocational counselors to work with them on job placement, co-op, and for college.

The Pupil Personnel Department developed evening programs for 1991-92 centered around the theme of "Adjusting to School". The Guidance Department continued its Peer Helpers program to assist with school adjustment and to introduce Vocational Education to junior high students in the community. The department continued its programs for parents on Financial Aid, College selection and Special Needs. Tri-County hosted Open Houses for Grade 9 students and their parents on November 24 and February 23 and continued to hold guided tours at the school on Tuesday for the public. Hundreds of parents took the opportunity to tour their vocational technical high school.

In November 1991, Tri-County sponsored two Career Days for its member towns. This year Grade 8 students from the sending towns had the opportunity to see and to hear career options centered on eighteen vocational vocational and technical areas and to view the vocational technical component of the Millis School System housed at Tri-County.

Academic Programs

During the 1991-92 school year the teachers at Tri-County began work on a refocusing of our academic curriculum in order to make certain courses more applicable to our students' learning strengths. While we have always coordinated our vocational technical programs with our academic programs, it is now necessary for us to expand this in order to ensure that necessary academic instruction is incorporated in vocational and technical courses.

It is also evident that more and more of our students are choosing to enter college directly after high school and we must therefore make sure that the academics are not merely limited to basic studies or directly related applications.

While implementing an applied academic program we are still emphasizing thinking and reasoning skills as well as the study of those academic subjects necessary for further education.

Vocational Programs

Tri-County's vocational programs continue to provide numerous services to both individual and community members of the Tri-County School District.

The Auto Shop is responsible for maintaining, repairing and servicing all of our school vehicles. We also provide services and repairs to the people who reside in Tri-County's district towns. The Auto Repair program has received ASE Master Certification from the National Automotive Technicians Education Foundation, Inc. (NATEF). This certification is nationally recognized and considered to be the highest achievement known in the Automotive Industry. The Master Certification was awarded to the following areas of Automotive service: Automatic Transmission and Trans Axle, Brakes, Electrical Systems, Engine Performance, Engine Repair, Heating and Air Conditioning, Manual Drive Train and Axles and Suspension and Steering.

Since the addition of Tri-County's new "Down Draft Spray Booth", our complete paint jobs have been rated as equal to that of any first Auto Body Repair Shop. Student placement rates remain high in this much needed profession.

The Machine Shop curriculum is designed to meet the needs of industry. Industry is seeking students with vertical and horizontal milling machine experience. Industry is also desirous of hiring graduate students that have experience setting up and operating computer numerical control machines. Tri-County graduates have experienced 100% job placement over the past several years.

The Metal Fabrication/Industrial Technology program trains our graduates in all phases of welding and cutting. Students are able to be tested and receive Welding Certification that will help them to gain employment after completing school. Industrial Technology students are trained to do residential and commercial wiring and perform small engine repair. Industrial Technology trains some of our select students to become "Equipment Technicians" and to gain employment with Texas Instruments at its highest salary level. This successful program that has been in operation for three years.

The Plumbing program continues to provide students with the necessary skills and habits to become licensed journeymen. In the Plumbing Shop there are simulated house and apartment mock-ups where our future plumbers are trained in all aspects of the plumbing trade.

The simulated shop job activities and the correlated theory program within our Electrical program prepare our graduate students for the state journeymen examination.

Both the Carpentry and Masonry shops prepare our student graduates for the construction trades. Many of our graduates are employed doing carpentry and masonry work in the building industry. Many of our Tri-County Alumni operate their own businesses.

Our construction trade programs are again in 1992 working with the Town of Franklin to construct a low and moderate income housing unit.

Technical Programs

The new playground structure became a reality for the Tri-County Child Care program this past spring. With the start of a new school year the preschool children enrolled in the nursery school program are anxiously awaiting their turn to explore on this challenging, fun piece of equipment.

The Commercial Art shop includes Desktop Publishing as part of their curriculum. Students learn computer layout, design, and graphics.

Due to the increased demand for well-trained licensed cosmetologists, Tri-County has expanded its cosmetology program. With the addition of another certified cosmetology teacher and the opening of an ultra-modern salon-shop area featuring the latest in equipment, the cosmetology program is now accepting more students.

This expansion has allowed the restructuring of the cosmetology course so that one salon-shop area is used to introduce the program to 9th grade students and also provide basic education to 10th grade students who choose to major in the subject. The larger salon-clinic area offers sufficient

space for the 11th and 12th grade students to work from individual stations when performing services. A separate clinic room has been created away from the main hair-care salon to offer private skin care treatments such as facials, waxing, and make-up.

Culinary Arts has added a new computer to their program. The students are learning to operate and program the new point of purchase computer at Tri-County's student-operated restaurant, Gerry's Place. Gerry's Place and Bake Shop are open to the public for lunch during the school year.

The Electronics Technology program prepares students for entry level positions in the electronic and computer industry. The course includes instruction in basic AC/DC circuits, solid state technology and digital circuits. Consumer product service has recently been added to the Electronics curriculum.

Graphic Arts continues to provide its printing services to many nonprofit organizations throughout the Tri-County district while preparing students for entry level employment in the field.

The students in the Marketing Office Technology program have expanded their word processing skills by mastering computerized accounting, data based management, spread sheets, personal filing system, and lotus 1-2-3. Students taking the marketing and banking track receive hands on training by working at the Dean Cooperative Bank located at Tri-County. The Bank is open to the public during the school year for all banking services.

The Medical Careers program continues to grow as it enters its second full year. Students in all grades receive training in order to take the new state exam to become Certified Nursing Assistants. We are currently affiliating with three area nursing homes where students can apply skills of patient care and recreational activity. Students also receive basic health care knowledge which enable them to pursue career choices such as EMT, Medical Assistant, and Nursing.

Adult Education

The Adult Education Program has enrolled approximately 700 students for the 1991-92 school year. Nursing Assistant, Introduction to Computers, Low Fat Cooking, and Baking & Cake Decorating have been added to the program due to increased interest by the residents of the district. The Adult Education program of studies will continue to include Carpentry, Cosmetology, Electrical Code, Esthetics, HVAC&R, Introduction to CAD, Welding, and Woodworking. The Mandatory Code Review Course for licensed electricians will be held on selected Saturdays throughout the year.

The Adult Education Division has expanded the cosmetology program by offering the opportunity for area residents to attend during the school day. A separate salon has been constructed to accommodate adult residents of the community for this 1000 hours of instruction.

Athletics

The Fall season saw the soccer team make its first post-season play in many years, losing to Division II Rockland. Cross country and volleyball finished strong seasons with much to look forward to in 1992.

The Winter season was most impressive during 1991-92. The girls and boys basketball teams both made it to the state tournament. Meanwhile, the

wrestling team finished with a 14 and 4 record, with six wrestlers qualifying as sectional place winners. The cheerleaders continued their support for the Fall and Winter.

In the Spring season the baseball team went to the second round of the state tournament, losing to a strong Abington. Softball and track & field had an increase in participation with young teams coming up the line.

The new Hall of Fame had its first induction of five former athletes and one past coach. Over one hundred people attended the induction ceremony. This induction marks the first of a new Tri-County tradition.

Student Activities

Tri-County has an active Student Council that sponsored two dances and a teacher appreciation breakfast. The Student Council also contributes time and donations to various community projects, including an annual blood drive.

In the Fall of 1991 and Spring of 1992, Tri-County was involved in a cultural and technical exchange program with the Rene Cassin Technical School located outside of Paris, France. Potential future exchanges are being explored with schools in Ireland and Germany.

Tri-County has an active VICA Chapter (Vocational Industrial Clubs of America). Over ninety students participated at the local, state and national levels.

Summary

As we move into 1993 and continue to provide for the educational needs of our students, we wish to thank the District residents for their support and cooperation. We intend to maintain in the future the high educational standards that have earned Tri-County that support in the past.

William A. Vellante, Chairman
Millis

REPORT OF THE TAX COLLECTOR

The main accomplishment in the tax office for 1992 was the final implementation of the "flagging" system on delinquent excise taxes with the Registry of Motor Vehicles. Deputy Collector Richard Termination has a direct contact with the Registry of Motor Vehicles to clear a license or registration when paid at the Miller Tax Office.

As to the current operating items are some real estate taxes that are delinquent. Arrangements can be made with the tax collector to complete partial payments so as to avoid tax title proceedings.

The following is the report of your Tax Collector for fiscal year ending June 30, 1992:

Taxes Collected:

Current Year:

Real Estate	\$6,115,011.02
Personal Property	72,724.59

Prior Years:

Real Estate	233,748.62
Personal Property	<u>2,273.39</u>

\$6,423,757.62

Special Assessments:

Motor Vehicle Taxes:

Current Year	248,338.93
Prior Years	<u>170,759.68</u>

419,098.61

\$6,842,856.23

Advance Sewer Betterment Payments	45,514.00
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Demand Fees	11,054.00
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Advance Sewer Betterment Interest	691.48
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Betterment Releases	34.00
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Interest Payments on Deferred Taxes	50,584.05
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Scholarship Donations	146.00
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Municipal Liens	9,825.00
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Fee for Returned Checks	225.00
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Tax Balances Outstanding July 1, 1992:

Accounts Receivable:

Real Estate Taxes:

1990 and prior	\$87,058.32
1991	81,507.40
1992	<u>290,078.71</u>

\$458,644.43

Personal Property Taxes:

1990 and prior	15,404.53
1991	2,407.48
1992	<u>5,403.94</u>

23,215.95

Motor Vehicle Excise Taxes:

1990 and prior	33,877.97
1991	20,215.22
1992	<u>63,627.29</u>

117,720.48

\$599,580.86

I wish to thank the personnel in the Assessors office and the townspeople for their continued support.

Respectfully submitted,
Rose S. Robinson
Tax Collector

REPORT OF THE TREASURER

The following is the Treasurer's Report for the year ending December 31, 1992.

Balance of Library Trust Funds		\$ 108,743.31
Dr. & Mrs. Charles Wesley Emerson Fund	\$1,265.47	
George W. Woolvett Fund	4,654.90	
Sibbel Purdy Memorial Fund	1,350.25	
Fosallee Thrasher Griswold Fund	5,885.76	
Ida & Joseph Warsofsky Fund	5,175.89	
Jack Warsof	6,259.70	
Richard A. Housley Fund	5,916.14	
Dora's Room	78,235.20	
Balance of Conservation Commission Fund		7,441.10
Balance of Tricentennial Fund		222.84
Balance of Pension Fund		271,726.67
Balance of Stabilization Fund		463,645.68
Balance of Cemetery Fund		64,786.59

(All Deposited in Interest Bearing Accounts)

I would like to express my appreciation to all Town Boards and Employees who have assisted me during the year.

Respectfully submitted,

Richard H. Aulenback
Treasurer

REPORT OF THE VETERANS' AGENT

I herewith submit my report as Veterans' Agent and Director of Veterans' Services for the year ending December 31, 1992.

APPROPRIATION: \$13,600.00

EXPENDITURES:

Ordinary Benefits	\$1,473.40
Administration Expenses	385.75
Administration Salary	3,000.00
Return to Revenue	8,740.85

\$13,600.00

Respectfully submitted,

Philip J. Gavin, Jr.
Veterans' Agent

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TOWN OF MILLIS

EMERGENCY - Dial 911

(For Ambulance, Fire and Police Emergency Calls Only)

Telephone

AMBULANCE:

Emergency.....911
All Other Business.....376-5112

FIRE DEPARTMENT:

Emergency.....911
All Other Business.....376-5112

POLICE DEPARTMENT:

Emergency.....911
All Other Business.....376-5112

ACCOUNTANT.....376-5408

COUNCIL ON AGING.....376-4176

ANIMAL CONTROL OFFICER.....376-4322

ASSESSORS, BOARD OF.....376-8467

BUILDING DEPARTMENT (Building, Wire, Gas/Plumbing Inspectors)....376-4040

TOWN CLERK.....376-8011

EMERGENCY MANAGEMENT COMMITTEE (Civil Defense).....376-2787

HEALTH, Board of.....376-2394

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HOUSING AUTHORITY.....376-8181

LIBRARY.....376-8282

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PUBLIC WORKS, DEPARTMENT OF.....376-5424

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SCHOOLS:

Superintendent's Office.....376-7000-1-2

Clyde Brown School Office.....376-7003

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NO SCHOOL SIGNAL -- 2-2 (three times)

6:45 and 7:00 a.m. -- Means no school, all schools

11:00 a.m. -- Means no afternoon kindergarten

